local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend **a Horning Parish Council** **Meeting in St Benet’s Hall** on **Wednesday 3rd April 2024 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **To approve the minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 4th March 2024, and matters arising.

1. **To receive the Chairman’s report including any updates on Cadent Gas**
2. **To update Council on outstanding projects:**
   1. Electrics. Cllr Nicholson
   2. Ludham Bridge Moorings (The Chairman / Cllr Burgess)
   3. School signage - completed
   4. Plinth around beacon. AM team
   5. D Day preparations
   6. Email addresses set up. New information received from NALC with £100 incentive
   7. EICR from Norwich Electrical for Bowls Club. Commissioned 14.02.24
   8. Restricted Byway update on signage
   9. Purchase of allotments update
3. **To consider items of correspondence:**
   1. Cllr Williams. SNAP report (see pdf) if available
   2. Clerk. Community payback update
4. **Finance**
   1. To receive confirmation of finances
   2. To receive information on receipts:
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- | --- |
|  | **VAT Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| 1 |  | Jessica Mckenna | Litter Picking | S/O | 155.00 |  |
| 2 |  | Clerk | Salary and expenses | BACS | 708.19 |  |
| 3 |  | CGM | Landscaping | In credit |  |  |
| 4 |  | NEST | Pension (part paid by Clerk) | DD | 135.45 |  |
| 5 |  | HMRC | Tax | BACS | 84.24 |  |
| 6 |  | Carol Gilden | Gardening works | BACS | TBC |  |
| 7 |  | Savills | Allotments in arrears | SO | 297.10 |  |
| 8 |  | URM | Glass recycling | BACS | TBC |  |
| 9 |  | E Buck | Car park resurfacing | BACS | 1200.00 |  |
| 10 |  | Unity Bank | Cheque management | DD | 0.30 |  |
| 11 |  | Kevin Wright | Thermoplastic Car Parking lines | BACS | 1378.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
   1. To consider a request for painting / preserving the planters
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Cavendish. SAM2 data report – if applicable
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak.

District Councillor / County Councillor

* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received:
      1. PF/24/0437. Bure View, Mill Loke. Demolition of existing single storey garage and construction of new double garage with first floor home office accommodation
   2. Planning applications decided:
      1. BA/2024/0021/HOUSEH. Ferryman’s Cottage, Ferry Road. Replacement of timber quay heading which has reached end of service life using timber clad multilock plastic piling. Approved subject to conditions.
      2. BA/2023/0471/HOUSEH. Ferryman’s Cottage. Ferry Road. Loft conversion, including raising the existing ridge line and adjusting the roof pitch to provide the new accommodation. Refused
      3. PF/23.1871. Almond Tree Cottage, 125 Lower Street. Construction of detached dwelling and garage within rear garden of 125 Lower Street; alterations to existing dwelling to allow for conversion to detached garage to serve 1 Hillside Road. Approved
2. **Agenda items. To discuss agenda items:**
   1. To discuss and agree action regarding the Football Club’s request for support with changing rooms
   2. To consider renting allotment space to parishioners in Neatishead and Ludham
   3. To consider an offer from the BA for the rental of the Staithe of £800 to £1000 per annum
   4. To consider options regarding short term mooring to recommend to the BA
   5. To consider options for suggestions for Cadent to support the community, as suggested at the March meeting
   6. To consider purchasing a memorial to D Day such as a silhouette
   7. To consider any action regarding the poor state of repair surrounding the Swan Public House
   8. To consider a request for £50 towards D-Day flyers
   9. To consider responses to the Validation Checklist and the Local Plan for the Broads [Consultations (broads-authority.gov.uk)](https://www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations)
   10. To consider the insurance schedule for the forthcoming year
3. **To list items for the Horning Reach Parish News**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in the St Benet’s Hall on WEDNESDAY 1st May 2024**
6. **Closure of meeting**