**NOTICE OF FINANCE COMMITTEE MEETING**

**To Members of the Finance Committee of the Parish Council**:

You are hereby summoned to attend the Horning Finance Committee meeting in the Village Hall Annexe, on **Monday 20th November 2023 at 1900 hrs** for the purpose of transacting the following business:

Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **To receive apologies for absence**
2. **To receive declarations of interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **To consider the draft minutes of the Finance Committee meeting held on 14th February 2022**
4. **To discuss and agree on agenda items.** 
   1. To consider the Precept proposal and to finalise the precept recommendation to take to full Council on December 4th December 2023
   2. To consider and agree the financial risk assessment and to consider if Council would benefit from Cyber insurance
   3. Look at financial mid to long term capital investment plan.
   4. To consider and confirm a general reserves policy.
   5. To consider the Finance Committee’s Terms of Reference.

1. **Closure of meeting**