

HORNING PARISH COUNCIL



NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council: You are hereby summoned to attend a **Horning Parish Council Meeting in St Benet's Hall** on **MONDAY 6th November at 7pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

Press and Public are welcome

AGENDA

- 1. To consider co-opting Selina Williams to the Parish Council**
- 2. Apologies for absence**
- 3. Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council's (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
- 4. To approve the minutes of the previous meeting**
To receive and approve the minutes of the meeting held on Monday 2nd October, and matters arising:
 - Electrics. Cllr Nicholson
 - Playground gate. Cllr Davis
 - Brown signs. Cllr Avellino
 - Jubilee Walk trees – postponed to November and January
 - Light on St Benet's Hall – Cllr Nicholson (after Christmas tree lights are finalised)
 - Bowls Club electrics
 - Contracts. Recreation Ground and gardening.
 - Savills. Allotment correspondence
- 5. To receive the Chairman's report including a summary of Ferry Road correspondence over the month**
- 6. To consider items of correspondence:**
 - a.** Horning Hub. Request for any information received about road closures leading up to the Christmas village event.
 - b.** Horning Hub. Request for Pizza van to use the Village Green at the Christmas Event. (AGREED prior to the meeting due to timescales)
 - c.** Horning Hub. Risk assessment received with thanks
 - d.** Broadland Computers. Update on Council computers
 - e.** Update on Ludham Moorings.
 - f.** School. Update on school signage
 - g.** Village Hall – lease information
 - h.** NCC. Norwich Western Link update
- 7. Finance**
 - a.** To receive confirmation of finances
 - b.** To receive information on receipts:
 - c.** To agree and authorise payments

	VAT Date	Payee	Description	DD/SO / BACS	Amount	VAT
1		Jessica Mckenna	Litter Picking	S/O	155.00	
2		Clerk	Salary and expenses (Stickers,	BACS	703.78	

			memorial wreath, gate latches)			
3		CGM	Landscaping	DD	Credit £488	
4		NEST	Pension (part paid by Clerk)	DD	128.34	
5		HMRC	Tax	BACS	80.38	
6		Broadland Computers	Computer work	BACS	105.00	17.505
7		Carol Gilden	Gardening works	BACS	184.00	
8		Kevin Wright maintenance	Repair and painting of TT table labour and materials	BACS	526.00	

- 8. Asset Management.** To receive the report from the Asset Management Committee
- Plinth / bench around beacon - £1200 allocated for funding from the Horning Boat Show
 - Playground report
 - Slide – quotes being refreshed and slide purchased
 - Reflectors on posts

- 9. Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
- Cllr Cavendish. SAM2 data report – if applicable

10. Parishioners' Matters

To adjourn the meeting to allow members of the public to speak.

District Councillor / County Councillor

- Members of the public to speak
- Reconvene meeting

11. Planning.

- Planning applications received:
 - BA/23/0384. The Haven, Ropes Hill Dyke. Application of protective finish to the house and outbuilding
- Planning applications decided:

12. Agenda items. To discuss agenda items:

- To consider documentation from the Broads Authority regarding the lease on the Staithe
- To consider purchasing replacement trees for Jubilee Walk using maintenance budget
- To consider action regarding D-Day 2024. School involvement, music, fish and chips and to receive information and requests from the Hub – to consider the purchase of hi-vis tabards, and the lighting of the beacon
- To consider actions for Remembrance Day 2023
- To consider the maintenance contract / approved suppliers list and to confirm public liability certificates for all village contractors (Maintenance contractor requested October 23, gardening contractor requested September 23, grass cutting contractor requested October 23)
- To nominate a Councillor to attend SNAP meetings when possible
- To consider allocating up to £150 for any shortfall in funding for the Christmas event organised by the Horning Hub

- 13. To list items for the Horning Reach Parish News**
- 14. To identify other items at the Chairman's discretion**
- 15. To confirm that the next meeting will take place in the St Benet's Hall on Monday 4th December 2023,
and that the Finance Committee meeting will be held on Monday 20th November. All Welcome.**
- 16. Closure of meeting**