local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend **a Horning Parish Council** **Meeting in St Benet’s Hall** on **MONDAY 7th August at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **To approve the minutes of the previous meeting**

To receive and approve the minutes of the Annual Parish Meeting held on Wednesday 10th May.

To receive and approve the minutes of the meeting held on Wednesday 10th May, and matters arising:

* Electrics
* Playground gate
* Signage for picnic table – ordered by Cllr Avellino
* Slipway Gate

1. To receive the Chairman’s report
2. To consider items of correspondence:
   1. Swan inn – litter picking receipt of contribution update
   2. Internal auditor. Cutting back on internal audit work and will not be conducting the audit in 2024
   3. Parishioner. Concerns regarding dogs on the recreation ground
   4. Parishioner. Concern regarding tree beside public toilets
   5. NNDC Democratic services. Confirmation that all councillors have filled in the members’ interests forms [Register of Members Interest : Register of Interest (north-norfolk.gov.uk)](https://forms.north-norfolk.gov.uk/outreach/registerinterest.ofml)
   6. Parishioner. Vandalism to vehicle
   7. Application for works to trees. Heron Lodge, 98 Lower Street. Willow. Reduced from 4 metres to 2 metres
3. **Finance**
   1. To receive confirmation of finances
   2. To receive information on receipts:
      1. Bank Interest. Unity. £52.71.
   3. To agree and authorise payments

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|  | **VAT Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| 1 |  | Jessica Mckenna | Litter Picking | S/O | 155.00 |  |
| 2 |  | Clerk | Salary and expenses | BACS | 657.38 |  |
| 3 |  | CGM | Landscaping | DD | In credit £668.44 |  |
| 4 |  | NEST | Pension (part paid by Clerk) | DD | 128.34 |  |
| 5 |  | HMRC | Tax | BACS | 78.80 |  |
| 6 |  | Carol Gilden | Gardening June | BACS | 162.00 |  |
| 7 |  | NALC | Website Fee | BACS | 70.00 |  |
| 8 |  | Horning Village Hall | Coronation weekend use | BACS | 100.00 |  |
| 9 |  | AV Cllr unpaid but approved in July | Coronation purchases (grant funded) | BACS | 149.78 |  |
| 10 |  | PA Cllr unpaid but approved in July | Plaque | BACS | 8.93 |  |
| 11 |  | URM | Glass recycling | DD | 55.90 | 9.32 |
| 12 |  | Unity Bank | Bank charges | DD | 0.60 |  |
| 13 |  | Anne Thomas (unpaid but approved in July) | Litter picking gift | BACS | 100.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
   1. Bin swap update
   2. Plinth / bench around beacon - £1200 allocated for funding from the Horning Boat Show
   3. Cllr Avellino. Boarding and lining of Lower Street steps
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report
   2. Cllr Cavendish. SAM2 data report – if applicable
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak.

District Councillor / County Councillor

* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received:
      1. PF/23/1448. Bure View, Mill Loke. Demolition of existing conservatory, erection of two storey extension and first floor extension on top of existing single storey and a new cart shed style double garage with office accommodation above
   2. Planning applications decided:
      1. PF/23/1415. St Benet’s Cottage, Upper Street. First Floor extension to dwelling. Approved
      2. BA/2023/0209/HOUSEH. Fairport, Ropes Hill. Replace 32 metres of quayheading. Approved
      3. BA/2023/0179/HOUSEH. The Moorings, Ranworth House , Ferry Cott Lane. Removal of existing steel balustrade from balcony and installation of new replacement stainless steel and glass balustrades
2. **Agenda items. To discuss agenda items:**
   1. To consider ideas and suggestions concerning road signage from the Broads Authority
   2. To receive the play inspection from David Bracey. Play and to consider action
   3. To consider the S106 monies due to the village and action accordingly.
   4. To receive a collated list from the AM committee including the slide, the byway, the playground gate, the Table Tennis table etc for update and work if required
   5. To consider various Horning Hub requests regarding D-Day 80 in June 2024.
   6. To consider various Horning Hub requests regarding the Lighting of the Christmas tree event 30/11/2023
3. **To list items for the Horning Reach Parish News**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in the St Benet’s Hall on Monday 4th September 2023**
6. **Closure of meeting**