local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend **a Horning Parish Council** **Meeting in St Benet’s Hall** on **MONDAY 5TH June 2023 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **To approve the minutes of the previous meeting**

To receive and approve the minutes of the Annual Parish Meeting held on Wednesday 10th May.

To receive and approve the minutes of the meeting held on Wednesday 10th May, and matters arising:

* Electrics
* PP agreement for signage for school - £297 each for School / PC
* Flagship – Mill Hill green
* Broads Authority correspondence
* Playground gate
* Increase litter pick contract to include Broadwater Way
* Signage for picnic table – ordered by Cllr Avellino

1. To consider items of correspondence:
   1. Clerk. CGM account in credit
   2. Clerk. Remaining funds from Coronation events - £962.52
   3. Local businesses. Information on the PC website
   4. NCC. TPO served. Scots Pine at Tealby, Lower Street
   5. Horning Hub. Friends registration form
2. **Finance**
   1. To receive confirmation of finances
   2. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| 01.06.23 | Jessica Mckenna | Litter Picking | S/O | 130.00 |  |
| 01.06.23 | Clerk | Salary and expenses plus reimbursement of litter bin (£210) | BACS | 862.58 |  |
| 01.06.23 | CGM | Landscaping | DD | In credit |  |
| 01.06.23 | NEST | Pension (part paid by Clerk) | DD | 128.34 |  |
| 01.06.23 | HMRC | Tax | BACS | 83.60 |  |
| 01.06.23 | Carol Gilden | Gardening | BACS | 187.00 |  |
|  | **Coronation payments – paid 22.05.23** |  |  |  |  |
| 01.06.23 | The Galley | Coronation | BACS | 95.00 |  |
| 01.06.23 | Johnnie Walker | Coronation | BACS | 100.00 |  |
| 01.06.23 | P B | Coronation | BACS | 288.48 |  |
| 01.06.23 | PCC | Coronation | BACS | 115.00 |  |
| 22.5.23 | David Bracey Play Inspections | Playground inspection | BACS | 120.00 | 20.00 |
| 30.04.23 | URM | Glass recycling | DD | 20.40 | 3.20 |
| 01.06.23 | Anne T (parishioner) | School Road litter picking | BACS | 100.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
   1. Bin swap update
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report
   2. Cllr Cavendish. SAM2 data report – if applicable
   3. Plinth / bench around beacon - £1200 allocated for funding from the Horning Boat Show
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak.

District Councillor / County Councillor

* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received:
      1. BA/2023/0209/HOUSEH Replace 32m of quay-heading. Fairport, Ropes Hill, Horning, Norfolk
      2. BA/2023/0179/HOUSEH. Removal of existing steel balustrade from balcony and installation of new replacement stainless steel and glass balustrades. The Moorings, Ranworth House , Ferry Cott Lane.
      3. BA/2023/0191/ADV 1x two-sided panel added to existing pictoral sign. 2x wall mounted panels. The Swan Inn , 10 Lower Street. Response offered as no objection due to timescales
      4. BA/2023/0220/CLEUD Lawful Development Certificate for 10 years use of the building and site as a dwellinghouse within Class. Harnser, Ropes Hill Dyke
2. **Agenda items. To discuss agenda items:**
   1. To consider a quote for an additional row of paving slabs around the wheelchair-accessible table
   2. To consider co-opting a new Parish Councillor
   3. To consider if the Parish Council could speak to the Mississippi / Bus providers regarding additional and longer parking for the bus for the Mississippi in order to support businesses in the village
   4. To consider supporting / facilitating business signage at Ropes Hill
   5. To confirm on what renewal basis the Council wishes to insure with Gallagher / Hiscox.
   6. To discuss the litter pick contract and to ensure that it is fit for purpose, pending renewal at the October meeting
   7. To consider if fidelity guarantee insurance should be taken out or not
   8. To confirm receipt of the Council’s Internal Audit report
   9. To consider, approve and sign the Annual Governance Statement for the annual audit
   10. To consider, approve and sign the Council’s accounting statement for the financial year 22/23
3. **To list items for the Horning Reach Parish News**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in the St Benet’s Hall on Monday 7th August 2023. Note there is NO meeting in July**
6. **Closure of meeting**