**HORNING PARISH COUNCIL**

**HHHHMinutes of a MEETING OF HORNING Parish Council**

**held on Monday 3rd April 2023 in St Benet’s Hall**

**Present:**

**Cllr A Varley (Chairman)**

**Cllr A Darby**

**Cllr R Cavendish**

**Cllr S Burgess**

**Cllr P Avellino**

**Cllr A Darby**

**Clerk / RFO: Jo Beardshaw**

**Prior to the meeting the Chairman of the Parish Council held an informal discussion to consider how best to support businesses in the village.**

It was agreed that the Clerk would write to the Broads Authority to remind them that it is their fundamental duty to support the economy by working towards ways to support short term mooring ideas or ideas surrounding day boats only moorings or free moorings ideas. The **Clerk** would work with Councillors to put together a letter asking the Broads Authority to act on this problem.

In addition, the County Councillor would continue working on problems with road closures

**The Parish Council meeting commenced at 7.30 pm**

**Number of Parishioners:** 3. The Member of Parliament and the County Councillor had attended the meeting. The District Councillor attended the meeting in his capacity as a Parish Councillor

1. **Apologies.** Cllrs Woodcock and Cllr Martin had sent their apologies, which were accepted
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council and that he is involved in the Horning Hub and any coronation plans
3. **Minutes of the previous meeting and matters arising from those minutes**
	1. To receive and approve the minutes of the Parish Council meeting held on Monday 6th March 2023. **AGREED**. The **Chairman** would contact Norwich Electrical regarding St Benet’s Hall and the Christmas Tree electrics.
4. **Correspondence**
	1. Horning Hub. Query regarding insurance for first aiders. The **Clerk** would speak with the insurance agents.
	2. NCC / Horning School. Parish Partnership scheme application – signpost for school. Request for funding / assistance with Parish Partnership. It was **AGREED** that the Council would work towards a PP agreement with NCC for half the cost of signage, if the school would fund the other half. **Cllr Avellino** would research this potential PP bid
	3. Clerk. Information regarding May meetings - Annual Parish Meeting – Annual Meeting of the Parish Council. It was agreed that the Horning Hub and the team of local businesses might wish to make representation at the Annual Parish Meeting
	4. Village Hall. Defibrillator update. The Clerk was pleased to be able to report that the VH defibrillator is working and registered with the ambulance service
	5. Electrics at St Benet’s Hall. Update. The **Chairman** will speak with Norwich Electrical to discuss options
	6. PKF Littlejohn. Horning PC chosen for intermediate review. The Clerk noted that the intermediate review would be stringent and that a lot of additional information would be required
	7. Village Contractor. Quote £243 for concrete base for Christmas Tree. **AGREED.** The Chairman would confirm timings
	8. Village Contractor. Quote £125 for NO Parking sign at the Upper Street Green. **AGREED**
	9. Ludham Bridge Moorings. The **Chairman** would visit the moorings to confirm that the tenant is comfortable with the rent increase
	10. Vintage Car parking. A request had been made to park 40 vintage cars on 4th June on the Recreation Ground. This was **AGREED.**
5. **Finances:**
	1. **Bank Reconciliations:** The Chairman confirmed the bank reconciliation had been received and checked
	2. **Receipts:**

* 1. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Jessica Mckenna | Litter Picking  | S/O | 130.00 |  |
|  | Clerk | Salary and expenses  | BACS | 645.13 |  |
|  | CGM | Landscaping  | DD | TBC |  |
|  | NEST | Pension (part paid by Clerk) | DD | 121.23 |  |
|  | HMRC | Tax | BACS | 61.60 |  |
|  | Carol Gilden | Gardening | BACS | 67.50 |  |
|  | Horning Village Hall | Hub payment (from EMR) – paid during month | BACS | 72.00 |  |
| 06.04.23 | Savills | Allotment rent six months to April | SO | 280.00 |  |

1. **Asset Management.**
	1. Bin Swap update. Cllr Varley noted that this plan was going ahead and the spare bin would be placed at the Church Car Park, which had been agreed by the PCC.
2. **Parish Councillor reports.**
	1. Cllr Varley. Playground report. Cllr Varley noted that there were no issues with the playground
	2. Cllr Cavendish. SAM2 data report. It was noted that the SAM2 would shortly be placed further down Lower Street as a trial
	3. Clerk. Road closures / potential FOI request / Cllr Price research. Cllr Price noted that he was continuing his research and would report back to the Council
3. **Parishioners’ Matters: The meeting was adjourned at 2017 hrs for public participation.**
	1. **District / County Councillor report.**
	2. **Public Session**

**The meeting was reconvened at 2030 hrs.**

1. **Planning:**
	* 1. PF/23/0510. Change of use ground floor from shop to holiday let. Denes Croft, 25 Lower Street, Horning. The Parish Council agreed to offer no comment but to note that the PC is concerned about the loss of the business to the local economy
		2. BA/2022/0434/HOUSEH Proposal : Replace 28m of quay-heading (retrospective) Address : Mill Bungalow, Thurne Dyke. Noted
	1. Planning application decisions:
		1. PF/23/0106 Application: Full Planning Permission Site: Almond Tree Cottage, 125 Lower Street, Horning, Norwich, Norfolk, NR12 8PF, Proposal: Erection of detached dwelling and garage within rear garden of 125 Lower Street; alterations to existing dwelling to allow for conversion to detached garage to serve 1 Hillside Road. Decision: Refused
2. **Agenda items**
	1. To consider approaching local businesses to see if they would be interested in sponsoring a planter. **The Chairman** would speak with a new local business
	2. To consider emails from businesses within Horning and ways forward for the discussion. This meeting was held prior to the Parish Council meeting
3. **To list items for the Horning Reach Parish News**
	1. APM
	2. Planning
4. **HTo identify other items at the Chairman’s discretion:**
	1. **The**The ChairmanddkThe Chairman had been invited to read the lesson on Easter Sunday in Church. **Cllr Varley** offered to take up this responsibility
	2. **It was noted that** It was noted that the Mill Hill Green was being ruined by buses running over it. **The Clerk** would speak with Flagship homes to try to reach a resolution.
	3. **It was d**It was noted that the toll increase from the BA was at 13.5% whilst all other public bodies had increased capped to 5.5%. It was also noted that there had been no consultation with the Navigation body and that not all the toll monies were being directed to navigation functions.
	4. **I twd**It was requested that a parishioner could have a defibrillator in a telephone box near to Tidings on private land. The **Clerk** would check with the Highways Engineer, and the BA
5. **ThCllrTo identify the next venue for the SAM2 sign.** No further information noted
6. **To confirm that the next meeting will take place in St Benet’s Hall on WEDNESDAY 10TH MAY AND WILL FOLLOW THE ANNUAL PARISH MEETING**
7. **Closure of meeting at 2040 hrs**