**HORNING PARISH COUNCIL**

**HHHHMinutes of a MEETING OF HORNING Parish Council**

**held on Monday 6th March 2023 in St Benet’s Hall**

**Present:**

**Cllr A Varley (Chairman)**

**Cllr A Darby**

**Cllr R Cavendish**

**Cllr G Martin**

**Cllr S Burgess**

**Clerk / RFO: Jo Beardshaw**

**The Parish Council meeting commenced at 7.10pm**

**Number of Parishioners:** 1. The County Councillor had sent his apologies

1. **Apologies.** Cllrs Woodcock and Cavendish had sent their apologies, which were accepted
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council and that he is involved in the Horning Hub and any coronation plans
3. **Minutes of the previous meeting and matters arising from those minutes**
   1. To receive and approve the minutes of the Parish Council meeting held on Tuesday 6th February 2023. Cllr Avellino noted that she was happy with the correspondence from the footpaths officer regarding the footpath works undertaken by NCC
4. **Correspondence**
   1. NALC. Section 137 limit for the forthcoming year: £9.93 per elector. Noted
   2. Horning Hub / Coronation update. The Clerk updated the Council on hub updates for the month including the Coronation weekend plans as follows:
      1. Friday 5th May. Church Service
      2. Saturday 6th May. Village green event after the ceremony
      3. Sunday 7th May. Big lunch
      4. Monday 8th May. Volunteering Day
   3. School. Update on fuel vouchers. The Clerk noted that the grant was also eligible for Horning School Children who had moved to Hoveton. The Clerk would arrange payments of the grant as soon as the banking details were received
   4. Internal auditor. Audit booked for 1st May 2023. Noted
   5. NCC. Western Link update. Noted
   6. Clerk. Application made for £2,500 for coronation events to the Community Fund. Noted
   7. Parishioner. Stepping down from managing the planters. The **Clerk** was asked to send a card to thank the lady who had worked hard on the planters for many years. **The Chairman** noted that he would speaking to a new estate agent in Horning to see if it would be possible to receive a grant for the funding of the planters. The Horning Hub had asked for a budget for maintenance of the planters and the Council agreed a maximum budget of £200 per annum towards the planters and including the planting-up of the planters for the Coronation
   8. NALC. Funding for electric vehicle charging points. The Council discussed the idea of applying to be part of the pilot project for the electric vehicle charging points The Clerk would contact NCC and find further information and discuss the suggestions with NCC of two locations – outside the toilet block near the Swan Inn, and the Village Hall car park.
   9. PCC. History of the Horning coat of arms. The Clerk encouraged Councillors to read the fascinating history of the coat of arms of Horning, which she would circulate by email
5. **Finances:**
   1. **Bank Reconciliations:** Cllr Martin confirmed the bank reconciliation had been received and checked
   2. To note all outstanding matters from the internal audit report:
   3. **Receipts:**

* 1. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Jessica Mckenna | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 675.23 |  |
|  | CGM | Landscaping | DD | tbc |  |
|  | NEST | Pension (part paid by Clerk) | DD | 121.23 |  |
|  | HMRC | Tax | BACS | 96.60 |  |
|  | Carol Gilden | Gardening | BACS | tbc |  |
| 31.01.2023 | URM | Glass recycling | DD | 40.80 | 6.80 |
|  | Mike Goldwater | Artwork for posters | BACS | 60.00 | 10.00 |

1. **Asset Management.** 
   1. Electricity **–** St Benet’s External, internal and Christmas tree light update. It was **AGREED** that the **Clerk** would speak with Norwich Electrical and ask him to review the armoured cable from the Oak tree to the Christmas tree and to look at the lighting for the St Benet’s Hall.
   2. Bin swap update. Cllr Varley reported that he would arrange the swapping of the bin. Cllr Varley would ask NNDC if they wished to retain the bin, as there was no reasonable place to keep it within the village. **Cllr Varley** was asked to speak with the PCC to see if the Church would like to have a dog bin near / at the Church Car Park. It was agreed that the dog bin trial would be reviewed after six months
   3. The **Clerk** would ask the village contractor to concrete the NO PARKING sign into the Upper Street Green
   4. **Cllr Varley** would speak with the village contractor to arrange for improvement works to take place to the gate on the slipway, which is not working well
2. **Parish Councillor reports.** 
   1. Cllr Varley. Playground report. Cllr Varley noted that he had undertaken the playground inspection and that the external inspection would be taking place in the near future
   2. Cllr Cavendish. SAM2 data report. Cllr Cavendish has sent his apologies
   3. Cllr Martin. Insurance update on the Coronation event. Cllr Martin noted that the insurance extends to a Parish Council working party and the Council’s liability extends to cover events with no increase in premium. Cllr Martin confirmed that incidents and claims are covered and all liability but the possessions of the working party itself are not covered under the policy
   4. Clerk. Road closures / potential FOI request / Cllr Price research. Cllr Price had sent his apologies to the meeting but was working on this issue and had noted that he was experiencing similar problems in other parishes
3. **Parishioners’ Matters: The meeting was adjourned at 2002 hrs for public participation.**
   1. **District / County Councillor report.**
   2. **Public Session**

**The meeting was reconvened at 2030 hrs.**

1. **Planning:** 
   1. Planning applications received:
      1. PF/23/0377. 15 The Avenue. Single Storey side and rear extension to dwelling. The Council agreed that Cllr Cavendish would consider this application over email as he had sent his apologies
   2. Planning application decisions:
      1. PF/22/2426. Bure Ridge, 8 Hillside Road, Horning, Norwich, Norfolk, NR12 8PG, Proposal: Two storey rear extension to dwelling Decision: Approve. Noted
2. **Agenda items**
   1. To consider purchasing replacement bunting for the village green. **AGREED. Cllr Darby** would purchase the bunting and the Clerk would arrange repayment
   2. To consider action regarding the lighting on St Benet’s Hall – see 6a above.
3. **To list items for the Horning Reach Parish News** 
   1. Advertisement for new councillors
   2. VH Committtee
   3. Batteries on bins
   4. Poster of Councils
4. **HTo identify other items at the Chairman’s discretion:** 
   1. **The**The ChairmanddkThe Council **AGREED** that the Chairman should put himself forward to represent the Council at the Village Hall Committee if deemed acceptable.
   2. **Cllrldfddkfdjkjfdfdss**Cllr Martin noted that he suggested that the Council might prefer to delay the consideration of recommending S106 monies for allotments to the new Council at the May meeting. Cllr Davis noted that he would undertake some work on this.
5. **ThCllrTo identify the next venue for the SAM2 sign.** No further information noted
6. **To confirm that the next meeting will take place in St Benet’s Hall on Monday 3rd April 2023**
7. **Closure of meeting at 2052 hrs**