local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend **a Horning Parish Council** **Meeting in St Benet’s Hall** on **Monday 6th March 2023 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **To approve the minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 6th February 2023, and matters arising.

1. **To receive details of actions from previous minutes and to receive items of correspondence**

To report any actions and updates from previous minutes that are not otherwise noted on the agenda and to consider items of correspondence:

* 1. NALC. Section 137 limit for the forthcoming year: £9.93 per elector
  2. Horning Hub / Coronation update
  3. School. Update on fuel vouchers
  4. Internal auditor. Audit booked for 1st May 2023
  5. NCC. Western Link update
  6. Clerk. Application made for £2,500 for coronation events to the Community Fund

1. **Finance**
   1. To receive confirmation of finances
   2. To note all outstanding matters from the internal audit report:
   3. To note receipts:
   4. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Jessica Mckenna | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 675.23 |  |
|  | CGM | Landscaping | DD | tbc |  |
|  | NEST | Pension (part paid by Clerk) | DD | 121.23 |  |
|  | HMRC | Tax | BACS | 96.60 |  |
|  | Carol Gilden | Gardening | BACS | tbc |  |
| 31.01.2023 | URM | Glass recycling | DD | 40.80 | 6.80 |
|  | Mike Goldwater | Artwork for posters | BACS | 50.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
   1. Electricity **–** St Benet’s External, internal and Christmas tree light update
   2. Bin swap update
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report
   2. Cllr Cavendish. SAM2 data report
   3. Cllr Martin. Insurance update on the Coronation event
   4. Clerk. Road closures / potential FOI request / Cllr Price research
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.**

Planning applications received:

* + 1. PF/23/0377. 15 The Avenue. Single Storey side and rear extension to dwelling

Planning applications decided:

None

1. **Agenda items. To discuss agenda items:**
   1. To consider purchasing replacement bunting for the village green <https://www.flagsandflagpoles.co.uk/collections/outdoor-bunting?gclid=EAIaIQobChMI-s7u7bqS_QIVCcbtCh3XJAg9EAAYASAAEgKKwvD_BwE>
   2. To consider action regarding the lighting on St Benet’s Hall – see 6a above
2. **To list items for the Horning Reach Parish News:`**
3. **To identify other items at the Chairman’s discretion**
4. **To confirm that the next meeting will take place in the St Benet’s Hall at 7pm on Monday 3rd April 2023**
5. **Closure of meeting**