**HORNING PARISH COUNCIL**

**HHHHMinutes of a MEETING OF HORNING Parish Council**

**held on Monday 6th February 2023 in St Benet’s Hall**

**Present:**

**Cllr A Varley (Chairman)**

**Cllr A Darby**

**Cllr R Cavendish**

**Cllr G Martin**

**Cllr S Burgess**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners:** 4 including County Councillor Richard Price

1. **Apologies.** Cllrs Woodcock, Davis and Avellino had sent their apologies, which were accepted
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council and that he is involved in the Horning Hub and any coronation plans
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the Parish Council meeting held on Tuesday 10th January 2023
4. **Correspondence**
   1. NCC Highways flooding outside Cedar Grange: ENQ900216712 – note 9/01 from Highways that this has been resolved. The Clerk noted that as nothing could be done about this problem, it would be removed from the agenda
   2. Horning Boat Show Committee. Confirmation of approval to alter the grant from a beacon plinth to a bench (quotation to be sent prior to agreement). Nb – plaque to be purchased within the funding. Noted. Cllr Varley confirmed that he was working on the bench purchase
   3. Chairman. Update on Coronation timings / dates. The Chairman explained the details of the Horning Hub Coronation plans as known to date. The Council was delighted to receive the information and keen to support the Hub.
   4. Horning Hub. ‘What’s on in Horning’ day. The Council received an update on the day and was pleased to hear the success of the event.
   5. Clerk. Update on fuel vouchers. The Clerk explained that she had written a letter to the school to be sent out to the recipients of the grant, and that she hoped to receive BACS details in order to send the grant monies before the end of March
   6. The Swan Inn. Defibrillator information. The Clerk noted that the defibrillator was upstairs within the public house.
   7. Mike Goldwater. Artwork for village poster. Noted. The Clerk would put this poster on the noticeboard and to the Horning Reach
   8. The Pensions regulator. Confirmation of re-declaration of compliance. Noted
   9. NCC Highways. Response to Council complaint regarding poor works on footpath to recreation ground. The **Clerk** would speak with Cllr Avellino about the works to the footpaths to ensure that the same location was being discussed.
5. **Finances:**
   1. **Bank Reconciliations:** Cllr Martin confirmed the bank reconciliation had been received and checked
   2. To note all outstanding matters from the internal audit report:
      1. Ensure that the website is WCAG 2.1 accessible. The Council noted that the website is now WCAG compliant.
   3. **Receipts:**

* 1. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Jessica Mckenna | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 638.24 |  |
|  | CGM | Landscaping | DD | tbc |  |
|  | NEST | Pension (part paid by Clerk) | DD | 121.23 |  |
|  | HMRC | Tax | BACS | 61.60 |  |
|  |  |  |  |  |  |
| 31.12.2022 | URM | Glass recycling | DD | 29.38 | 4.90 |
|  | Kevin Wright | Installation of concrete and pad and the collecting and fixing of bench |  | 625.00 |  |

1. **Asset Management.** 
   1. Cllr Varley explained a quotation he had received for a new bin for £210 plus VAT. Following lengthy discussion, it was agreed that the Clerk would undertake a cost/benefit analysis and would circulate it round Councillors for consideration
   2. The **Clerk** would speak to members of the PCC to see if they knew history about the St Benet’ Flag / Horning Flag
2. **Parish Councillor reports.** 
   1. Cllr Varley. Playground report. Cllr Varley noted that there was no additional items to be discussed regarding the playground and that he had conducted his monthly checks.
   2. Cllr Cavendish. SAM2 data report. Cllr Cavendish had circulated SAM2 information and noted that within the 30 mph zone the average speed was 19 miles per hour with 90% of cars travelling at 25 mph or less. He also noted that over 25,000 cars had been monitored at the location over the 6 week period. Cllr Cavendish explained that it was likely that there would rarely be issues on the Swan corner as it is on a bend and coming into the village. He would be moving the SAM2 to Lower Street. The Council thanked Cllr Cavendish for his work on the SAM2 data and placement
3. **Parishioners’ Matters: The meeting was adjourned at 2003 hrs for public participation.**
   1. **District / County Councillor report.**
   2. **Public Session**

**The meeting was reconvened at 2030 hrs.**

1. **Planning:** 
   1. Planning applications received:
      1. BA/22/008/REF. Appeal. 4 Bureside Estate , Crabbetts Marsh, Horning, NR12 8JP. Description : Erection of fence. The Parish Council agreed to offer no comment on this application
      2. BA/2023/0020/HOUSEH. Replacement of existing timber quay heading with either plastic or steel piling, timber capping and two timber horizontal fascia waling. King Line Cottages, Eagle Cottage & Eagles Nest , Ferry Road, Horning. The Parish Council agreed to offer no comment on this application
      3. PF/23/0106. Erection of detached dwelling and garage within rear garden of 125 Lower Street; alterations to existing dwelling to allow for conversion to detached garage to serve 1 Hillside Road. Almond Tree Cottage, 125 Lower Street, Horning. The Parish Council agreed to offer no comment on this application
   2. Planning application decisions:
      1. BA/2022/0397/HOUSEH. Erection of new domestic boundary fence (max height of 1.6 - 2.4 m) RETROSPECTIVE 5 Bureside Estate, Herondelle , Crabbetts Marsh, Horning, Norfolk
2. **Agenda items**
   1. To consider new Voter ID legislation and discuss how this information could be disseminated within the community. The Council agreed that this information would be shared within the Horning Reach and also on social media
3. **To list items for the Horning Reach Parish News** 
   1. Advertisement for new councillors
   2. VH Committtee
   3. Batteries on bins
   4. Poster of Councils
4. **HTo identify other items at the Chairman’s discretion:** 
   1. **The**The ChairmanddkNone

1. **To identify the next venue for the SAM2 sign.** No further information noted
2. **To confirm that the next meeting will take place in St Benet’s Hall on Monday 6th March 2023**
3. **Closure of meeting at 2052 hrs**