local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend **a Horning Parish Council** **Meeting in St Benet’s Hall** on **Monday 6th February 2023 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **To approve the minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Tuesday 10th January 2023, and matters arising.

1. **To receive details of actions from previous minutes and to receive items of correspondence**

To report any actions and updates from previous minutes and to consider items of correspondence

* 1. NCC Highways flooding outside Cedar Grange: ENQ900216712 – note 9/01 from Highways that this has been resolved
  2. Horning Boat Show Committee. Confirmation of approval to alter the grant from a beacon plinth to a bench (quotation to be sent prior to agreement). Nb – plaque to be purchased within the funding
  3. Chairman. Update on Coronation timings / dates
  4. Horning Hub. What’s on in Horning day update
  5. Clerk. Update on fuel vouchers
  6. The Swan Inn. Defibrillator information
  7. Mike Goldwater. Artwork for village poster
  8. The Pensions regulator. Confirmation of re-declaration of compliance

1. **Finance**
   1. To receive confirmation of finances
   2. To note all outstanding matters from the internal audit report:
      1. Ensure that the website is WCAG 2.1 accessible.
   3. To note receipts:
   4. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **VAT Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Jessica Mckenna | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 638.24 |  |
|  | CGM | Landscaping | DD | tbc |  |
|  | NEST | Pension (part paid by Clerk) | DD | 121.23 |  |
|  | HMRC | Tax | BACS | 61.60 |  |
|  | Carol Gilden | Gardening – sign cut and green cut and leaf clearance (two invoices) | BACS | 0.00 |  |
| 31.12.2022 | URM | Glass recycling | DD | 29.38 | 4.90 |
|  | Kevin Wright | Installation of concrete and pad and the collecting and fixing of bench |  | 625.00 |  |
|  | Mike Goldwater | Artwork for posters (£20 to be refunded) | BACS | 20.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee including recommendations following the annual playground inspection and painting of the beacon
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report
   2. Cllr Cavendish. SAM2 data report
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.**

Planning applications received:

* + 1. BA/22/008/REF. Appeal. 4 Bureside Estate , Crabbetts Marsh, Horning, NR12 8JP. Description : Erection of fence
    2. BA/2023/0020/HOUSEH. Replacement of existing timber quay heading with either plastic or steel piling, timber capping and two timber horizontal fascia waling. King Line Cottages, Eagle Cottage & Eagles Nest , Ferry Road, Horning,
    3. PF/23/0106. Erection of detached dwelling and garage within rear garden of 125 Lower Street; alterations to existing dwelling to allow for conversion to detached garage to serve 1 Hillside Road. Almond Tree Cottage, 125 Lower Street, Horning

Planning applications decided:

* + 1. BA/2022/0397/HOUSEH. Erection of new domestic boundary fence (max height of 1.6 - 2.4 m) RETROSPECTIVE 5 Bureside Estate, Herondelle , Crabbetts Marsh, Horning, Norfolk

1. **Agenda items. To discuss agenda items:**
   1. To consider new Voter ID legislation and discuss how this information could be disseminated within the community
2. **To list items for the Horning Reach Parish News:**
3. **To identify other items at the Chairman’s discretion**
4. **To confirm that the next meeting will take place in the St Benet’s Hall at 7pm on Monday 6th March 2023**
5. **Closure of meeting**