**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 4th April 2022 at 1900 hrs in St Benet’s Hall**

**Present:**

**Cllr A Varley (Chairman)**

**Cllr A Darby**

**Cllr P Avellino**

**Cllr S Burgess**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 11**

1. **Apologies.** Cllrs Davies, Martin, Woodcock and Cavendish had sent their apologies
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council.
3. **Minutes of the previous meeting.**
	1. To receive and approve the minutes of the meeting held on Monday 7th March 2022, and matters arising. **APPROVED**
4. **Actions from previous minutes:** None to report not elsewhere on the agenda.
5. **Correspondence**
	1. Unity Trust. Update on mandate. The Clerk noted that Cllr Cavendish was now set up for online banking, together with the Chairman and Cllr Avellino
	2. Clerk. Update on picnic table. The Clerk had received information from Cllr Avellino and the donor of the table had approved the purchase. The Clerk and Cllr Avellino had ordered the taqble and **The Clerk** would chase up the order before the following meeting
	3. Clerk. Update on restricted byway process. The Clerk noted that although no progress had been made on this subject, the subject of the consultation had been discussed and it seemed appropriate to conduct a consultation of all electors by name
	4. Flagship homes. Update on tree on Mill Hill Green. **The Clerk** had spoken with the arboriculturist at Flagship Homes regarding what type of tree would be most appropriate. **The Clerk** would speak with the gardening contractor to see if she would be willing to purchase and plant the tree for the Jubilee
	5. Clerk: allotments available. Noted
	6. Chairman. New Inn defibrillator update. The representatives from the New Inn were at the meeting and **the Clerk** noted that she would put them in touch with Webnos so that they would be able to take over the defibrillator as arranged by the Chairman and agreed by the PC
	7. NCC. Partnership agreement for a bench. Parish contribution £395. NCC contribution £395. Signature required. Noted with thanks to Cllr Avellino for her work on the project
	8. NNDC. Call for comment on public conveniences in the village. The Council noted that the parking spaces outside the toilet block needs to be retained for that purpose, not just an overflow / free car park
	9. David Bracey Play. Response to request for earlier inspection – Mid May. Noted
6. **Finances:**
	* 1. **Bank Reconciliations:** These would be reviewed at the following meeting
		2. **Receipts:**  NCC. Recycling credits. £463.94

* 1. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| Feb 2022 | Ralph Morris | Litter Picking  | S/O  | 130.00 |  |
|  | Clerk | Salary and expenses  | BACS | 698.97 |  |
|  | CGM | Landscaping  | DD | 84.00 | 14.00 |
|  | NEST | Pension (part paid by Clerk) | DD | 133.38 |  |
|  | HMRC | Tax | BACS | 60.20 |  |
|  | NALC | Annual subscription | BACS | 271.52 |  |
|  | URM | Glass recycling | BACS | 10.80 | 1.80 |
|  | Savills | Rent for allotments 11/10/21 to 05/04/2022 | SO | 280.00 |  |
|  | Ledgerwoods Cleaning | Bus stop cleaning | BACS | 60.00 |  |
|  | Kevin Wright | Works to handrails and kissing gates | BACS | 497.00 |  |
|  | Community Heartbeat Trust | Pads for defibrillator | BACS | 216.00 | 36.00 |

1. **Asset Management.**
	1. Village Hall car parking. Cllr Varley noted that he was collating quotations for the car park. Cllr Avellino noted that the village contractor had rubbed down clean the memorial benches and will be repainting all the timber benches owned by the Parish Council.  Similar maintenance works will be undertaken to the timber planters and the village noticeboard. The **Clerk** would thank a parishioner for works undertaken to the slipway
2. **Parish Councillor reports.**
	1. Cllr Varley. Playground report. Cllr Varley noted that the playground was in good condition. The Council thanked him for his inspection
	2. Cllr Varley. Rewilding. Cllr Varley had undertaken various work to research rewilding in the village. The Council supported all works as recommended in principle.

1. **Parishioners’ Matters: The meeting was adjourned at 2032 hrs for public participation.**
	1. **District / County Councillor report.** District Councillor Varley updated the Council on NNDC activity during the month.
	2. **Public Session**

**The meeting was reconvened at 2035 hrs.**

1. **Planning:**
	1. Planning applications received:
		1. BA/2022/0091/FUL. Ferry Inn, Ferry Road. Replacement quayheading at raised level. No comment made
		2. WK/220003147. The New Inn, 54 Lower Street. Application for longer licensing hours. Representations due by 11/04. Various representations received by parishioners (circulated prior to the meeting via email).

Steve McMahon (Area Manager, Stonegate Pub Company Limited) and Steve Besant (General Manager of the New Inn) explained to Councillors and parishioners more about the licensing application that many parishioners in Horning have been in contact with the Parish Council and the District Council about.  Both gave their mobile numbers and were keen for parishioners to contact them. The Council and parishioners were grateful that the New Inn had engaged so readily with the village. The application was detailed as follows:

1. To vary the layout of the premises in accordance with plans (drawing number 100 Revision B) supplied by the applicant. The only alteration being to license the external area as shown on the plans submitted to permit sale of alcohol, both on and off sales, within this area.
2. To permit the provision of Late Night Refreshment (indoors & outdoors) Mondays to Sundays 23:00 to 00:30 hours the following morning.
3. To amend the opening hours for existing non-standard timings to provide 30 minutes drinking up time.
4. To add a condition to the Premises Licence regarding CCTV, following consultation with Police Licensing

The complaints have in general been focussing on item 2 above.  It was interesting to learn that the New Inn already has a license to 0030 hours and doesn’t use it or have any intention of using it.  Because the New Inn were putting in an application for the other 3 items they also wished to ‘tidy up’ the licensing which hadn’t previously made sense.  Up until now, the New Inn had a license for customers to drink alcohol at the bar after 12 midnight, but not tea or coffee or soft drinks.  This was an anomaly which they hope to tidy up with this application.  Parishioners and Councillors were satisfied with this element of the application.

After lengthy discussion the publicans left the meeting, as did some members of the public.

The Parish Council also discussed the element of the application which focusses on the outdoor sales of alcohol, and the Parish Council suspects that it is this element which it may find more controversial.

The Parish Council resolved to ask the NNDC licensing team for an extension of time on the response required from the Council, in order to give parishioners time to understand the detail of the application and to wait for the next Parish Council meeting.

Following the above correspondence, the Clerk received confirmation that a time extension on the application would not be allowed. The Clerk therefore offered an objection to the outside bar (element 1 of the application)

* + 1. BA/2022/0106/HOUSEH. Wayland House, Ropes Hill. Renovations and single-storey extensions to existing bungalow. No comment made
	1. Planning application decisions:
		1. BA/2022/0043/HOUSEH. Fairport, Ropes Hill. Internal and external alterations to property including new and replacement windows and doors, removal of chimney, new render finish to elevations and extended patio area. Approved
1. **Agenda items**
	1. To consider plans for a village tidy-up including painting of posts at the Village Hall, weedkilling, road sweeping. The Council discussed all works required and agreed measures as necessary. The Council thanked the ‘sprucing up’ team for their excellent works, which were much appreciated
	2. To make decisions as per the NWT recommendation / report for rewilding in the village. See 8b above
	3. To consider making an application on behalf of a parishioner for a bench on Mill Hill to NCC. The Council approved this, following an email from the Clerk with the exact location
2. To consider projects for the new Community Safety Programme:
	* 1. Restricted byway safety
		2. Waterworks Lane Common land – new tarmac required
		3. Anglian Water – help with paying bills
3. **To list items for the Horning Reach Parish News**
	1. Jubilee weekend
	2. Bottle Recycling
4. **HTo identify other items at the Chairman’s discretion:**
	1. **The**The ChairmanddkNone

1. **To identify the next venue for the SAM2 sign.** No further information noted
2. **To confirm that the next meeting will take place in St Benet’s Hall on WEDNESDAY 4TH MAY 2022 – this will be the ANNUAL PARISH COUNCIL MEETING - IT WILL FOLLOW THE ANNUAL PARISH MEETING AT 7PM**
3. **Closure of meeting at 2100 hrs**