**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting **IN ST BENET’S HALL** on **Monday 7th March 2022 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 6th December 2021, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. Clerk. Update on noticeboard
   2. Clerk. Update on Kerb on Lower Street
   3. Clerk. Update on posts for Village Staithe
   4. Unity Trust. Update on mandate
   5. Clerk. Update on picnic table
   6. Clerk. Update on restricted byway process
   7. Clerk. Information regarding glass bottle recycling
   8. Clerk. Future meetings at St Benet’s Hall
   9. Parishioner. Complaint regarding the road surface from the Tythe Barn to Ropes Hill Crossroads
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
   3. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| Feb 2022 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 587.53.68 |  |
|  | URM | Bottle bank | DD | 18.08 | 3.03 |
|  | CGM | Landscaping | DD | 84.00 | 14.00 |
|  | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 29.60 |  |
|  | Carol Gilden | Sign and green cut and leaf clearing | BACS |  |  |
| 19/01/2022 | Norfolk ALC | Training January 2022 | BACS | 60.00 | 12.00 |
|  |  | Philip Hunt – works on bollards on Village Green | 169.00 |  |  |
|  | P Avellino. | Litter Picker | BACS | 19.43 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee, including:
   1. Village Hall car parking
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report
   2. Cllr Varley. Rewilding

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received:
      1. PF/22/0333. River Cottage, 2, The Avenue. Two storey side extension, single storey rear extension to house.
      2. BA/2022/0043. Internal and external alterations to property including new and replacement windows and doors, removal of chimney, new render finish to elevations and extended patio area.
   2. Planning application decisions:
2. **Agenda items. To discuss agenda items**
   1. To consider correspondence with the Horning Boat Show and purchasing a village beacon for the Platinum Jubilee
   2. To review the Council’s CPRE policy as sent with every planning application
   3. To consider a request to drive vehicles on the recreation ground for works to back garden
   4. To consider bottle recycling following receipt of a letter from URM explaining a price increase from £15 per tonne to £36 ppt.
   5. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News:**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Tuesday 4th April 2022**
6. **Closure of meeting**