**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 7th February 2022 at 1900 hrs in the Village Hall Annexe**

**Present:**

**Cllr I Davis (Chairman)**

**Cllr G Martin**

**Cllr A Varley**

**Cllr R Cavendish**

**Cllr B Woodcock**

**Cllr A Darby**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 2**

1. **Apologies.** Cllr Burgess had sent his apologies.
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council.
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the meeting held on Monday 6th December 2021, and matters arising. **APPROVED** subject to an amendment in that Cllr Darby had attended the meeting (but the minutes had recorded that he had sent his apologies)
4. **Actions from previous minutes:** None to report not elsewhere on the agenda.
5. **Correspondence**
   1. Clerk. Update on noticeboard. The Chairman noted that he would take a look at the noticeboard as he also had a key
   2. Visitor. Complaint regarding potholes on the restricted byway. Highway Engineer checking. Noted
   3. BA/2022/0034/TCAA. Application for works to trees. Staithe n Willow, Lower Street. Conifer: crown reduction of 2 feet. Noted
   4. Parishioner. Complaint regarding kerb on Lower Street. The **Clerk** would revert to the parishioner and would also raise an ENQ on the NCC website with regard to this kerb issue
   5. Clerk. Update on posts for Village Staithe. The majority of the posts had been put in place but cars were preventing the last two posts from being put in place, frustratingly.
   6. Unity Trust. Update on mandate. Cllrs **Cavendish** and **Martin** would follow up with Unity to ensure that they could log in and approve payments and conduct online banking
6. **Finances:**
   1. The Vice-Chairman had reviewed and signed the bank reconciliations for the previous two months and confirmed that he was happy that the accounts were in order
   2. **Receipts:**
   3. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Invoice Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| Feb 2022 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 615.68 |  |
|  | URM | Bottle bank | DD | 18.08 | 3.03 |
|  | CGM | Landscaping | DD | 84.00 | 14.00 |
|  | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 29.40 |  |
|  | Carol Gilden | Sign and green cut and leaf clearing in November and December | BACS | 115.50 |  |
| 19/01/2022 | Norfolk ALC | Training January 2022 | BACS | 60.00 | 12.00 |

1. **Asset Management.** 
   1. Village Hall car parking – one quotation received, another to come
   2. Benches update – offers sent to the list of applicants. The Clerk had reached number 3 on the list of potential bench donors and would continue down the list until she had received a positive response
2. **Parish Councillor reports.** 
   1. Cllr Varley. Playground report. Cllr Varley noted that the playground was in good condition and that he was working for an application for a replacement slide
   2. Cllr Varley. Rewilding. Cllr Varley had undertaken various work to research rewilding in the village and was aware of various offers for trees, plants etc. He wished to put together a ‘Horning Wildlife Scheme’. The Parish Council continued to be broadly in favour of rewilding so Cllr Varley would revert with further information in the future

1. **Parishioners’ Matters: The meeting was adjourned at 1951 hrs for public participation.**
   1. **District / County Councillor report.** District Councillor Varley updated the Council on NNDC activity during the month.

A parishioner suggested that the Parish Council could publicise the idea of a ‘plant a tree for the Jubilee’, which was received favourably by Cllrs. **The Clerk** would contact Victory Housing to request that the Parish Council could have permission to use Mill Hill Green

A parishioner attended the meeting with a view to potentially putting together a Neighbourhood Plan. The Parish Council was broadly in favour of this idea and **the Clerk** would send her the relevant materials

* 1. **Public Session**

**The meeting was reconvened in 2015 hrs.**

1. **Planning:** 
   1. Planning applications received:
      1. EF/22/0067. Greenleas. Upper Street, Horning. Lawful development certificate for proposed change of use for proposed detached garage as garden room. No comment.
      2. PF/21/3426 - Horning - 75 Lower Street, Horning, Norwich. No comment - some concerns noted such as sewerage and parking.
   2. Planning application decisions:
      1. BA/2021/0329/FUL Proposal : Replace 920m timber quay heading with steel quay heading, timber waling and capping. Approved subject to conditions
2. **Agenda items**
   1. To consider ideas for options and consultation for reducing the width of the restricted byway in order to dissuade car drivers from parking along the byway in front of the Village Green. The Chairman explained that the Restricted Byway could legally be narrowed following wide consultation with the village. The item would be added to future agendas. Meanwhile **the Clerk** would speak with Sarah Price (footpaths officer at NCC) to discuss the order of required events.
   2. To consider a request to scatter ashes on the village green. The Council agreed to the request and offered condolences. **The Clerk** would revert
   3. To discuss an offer of co-ordination of a general tidy up of the village prior to the Boat Show and Queen’s Jubilee weekend. The Council was thrilled and grateful for the kind offer. **The Clerk** would revert.
   4. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News** 
   1. Jubilee weekend
   2. Car park tarmac
4. **HTo identify other items at the Chairman’s discretion:** 
   1. **The**The ChairmanddkNone

1. **To identify the next venue for the SAM2 sign.** No further information noted
2. **To confirm that the next meeting will take place on TUESDAY 7TH MARCH 2022 in St Benet’s Hall at 7pm**
3. **Closure of meeting at 2049 hrs**