**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 6th December 2021 at 1900 hrs in the Village Hall Annexe**

**Present:**

**Cllr A Varley (Chairman)**

**Cllr R Cavendish**

**Cllr B Woodcock**

**Cllr A Darby**

**Cllr P Avellino**

**Cllr S Burgess**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 2**

1. **Apologies.** Cllrs Davis and Darby had sent their apologies.
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the meeting held on Monday 1st November 2021, and matters arising. **APPROVED**.
4. **Actions from previous minutes:** None to report not elsewhere on the agenda.
5. **Correspondence**
   1. St Benet’s PCC. Thank you letter for donation and a note that the donation will go towards the mowing of the Churchyard. Noted
6. **Finances:**
   1. The Vice-Chairman had reviewed and signed the bank reconciliations for the previous two months and confirmed that he was happy that the accounts were in order
   2. **Receipts:**
   3. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| Dec 2021 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 599.83 |  |
|  | CGM | Landscaping | DD | 84.00 | 14.00 |
| 28/11/2021 | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 29.60 |  |
|  | Carol Gilden | Sign and green cut | BACS | 154.00 |  |

1. **Asset Management.** 
   1. Cllr Varley noted that he had met with Cllr Woodcock to try to collect the donations from the donation boxes. One of the donation boxes was coming loose but couldn’t be removed from the post. The Council **AGREED** that the village contractor would fix the donation box. The other donation box could not be accessed as it was in a muddy area. **Cllr Varley** would speak with the village handyman to ask him to look at the first donation box.
   2. Cllr Varley had met with members of the VH committee to discuss the car park. The VH committee had agreed to, in principle, pay 50% towards car park fixing works. Cllr Varley had also met with the Chairman of the PC to look at the car park and to discuss re-surfacing the car park and having white lines put in place. The Chairman noted that a new car park would also need ongoing maintenance. Cllr Avellino also noted that there could also be funding from the parish partnership scheme. The Clerk had obtained information regarding the public works loan board. Cllr Avellino also noted that in 2022 NCC may start funding 50%. Cllr Martin noted that there could be issues with security of a potential EV point. Councillors agreed that this would require further consideration
   3. Cllr Avellino noted that she is putting an application in for a parish partnership bid for a replacement bench at the Upper Street Green. Noted
   4. **Cllr Varley** would ask the village contractor to oil the public noticeboard in the spring when the weather improves
2. **Parish Councillor reports.** 
   1. Cllr Varley. Playground report. Cllr Varley noted that he had undertaken the playground report as usual. The Council thanked him for his work on this every month. **Cllr Varley** noted that he was working on a grant for the NNDC Sustainable Communities fund.

1. **Parishioners’ Matters: The meeting was adjourned at 1951 hrs for public participation.**
   1. **District / County Councillor report.** District Councillor Varley updated the Council on NNDC activity during the month.

Cty Cllr Price had attended the meeting for the first few minutes and had given his report covering Covid information and Ferry Road.

* 1. **Public Session**

**The meeting was reconvened in 2015 hrs.**

1. **Planning:** 
   1. Planning considerations:
      1. BA/21/2954. Greenleas, Upper Street, Horning. Change of use from domestic garage to Annex. Supported. Response required prior to the meeting
      2. BA/2021/0473/FUL. Plot 29, Bureside Estate, Crabbetts Marsh. Replacement Boathouse. The Parish Council objected to this application on the basis that the height of the proposed building is not in line with the other buildings in the area.
   2. Planning decisions received:

None

1. **Agenda items**
   1. To consider ideas for options and consultation for reducing the width of the restricted byway in order to dissuade car drivers from parking along the byway in front of the Village Green. The Council **AGREED** to postpone this subject to the following meeting
   2. To discuss options regarding Waterworks Staithe. The Council **AGREED** to postpone this subject to the following meeting
   3. To consider where meetings in early 2022 should be held (considering Covid measures). The Council **AGREED** to continue to hold the January meeting in the Annexe and to postpone any further decisions until the January meeting
   4. To consider the budget for 2022/2023. The Council **AGREED** a precept of £19,843. **The Clerk** would send the relevant documentation to the District Council
   5. To consider donations for 2022/2023. The Chairman suggested that donations for the current financial year could be agreed in February for payment in March. The Council **AGREED** this.
   6. To confirm a date for the January meeting 2022. The Council **AGREED** to hold this meeting on **Wednesday 5th January 2021**  if Covid legislation allow
   7. To consider a request for a donation of a bench for the Village Green. The Council agreed that no further benches could be taken on the village green. The Council noted that the only bench that could be taken on the Green would be a wheelchair-friendly picnic bench which would be more expensive to purchase. The Clerk would send the benches policy together with a quotation to the people on the bench request list offering them a joint bench donation.
   8. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
      3. Pedestrian / cycleway crossing or signage at Ropes Hill
      4. Signage regarding boats crossing Lower Street at the slipway at the Swan
2. **To list items for the Horning Reach Parish News** 
   1. No Horning Reach until February
3. **HTo identify other items at the Chairman’s discretion:** 
   1. **The**The ChairmanddkNone

1. **To identify the next venue for the SAM2 sign.** No further information noted
2. **To confirm that the next meeting will take place on WEDNESDAY 5TH JANUARY 2022 in the Village Hall Annexe at 7pm**
3. **Closure of meeting at 2049 hrs**