**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 1st November 2021 at 1900 hrs in the Village Hall Annexe**

**Present:**

**Cllr A Varley (Chairman)**

**Cllr R Cavendish**

**Cllr B Woodcock**

**Cllr A Darby**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 2**

1. **Apologies.** Cllrs Davis and Martin had sent their apologies.
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the meeting held on Monday 4th October 2021, and matters arising. **APPROVED** . Cllr Darby expanded on his comments from the previous meeting to confirm that he would like the AM Committee to put together a comprehensive plan with details and prioritisations. The Council agreed this
4. **Actions from previous minutes:** None to report not elsewhere on the agenda.
5. **Correspondence**
   1. PCC. Information regarding the ownership of the small area of land behind St Benet’s Hall. The Clerk explained that the PCC had informed her that the piece of land behind St Benet’s Hall was owned by the PCC, but that the PCC was happy for the PC to undertake any improvement works as it saw fit. Noted
   2. BA. Cedar Lodge, 3 Bittern Island. Works to Trees subject to a TPO. Alder - height reduction of 1.5m and crown reduction of 1.5m. Approved. Noted
   3. TW Page.Well at Horning allotments. The Clerk explained that she had spoken with TW Page, who had informed her that it did not recommend that they should sink a well. The Clerk would not pursue the idea of the well for the time being
   4. PCC response to request for suggestion to place the Covid community plaque on the St Benet’s Hall wall. The PCC had recommended that the Covid plaque be located on the wall of St Benet’s Hall beside the ‘best kept village’ plaques.
6. **Finances:**
   1. The Vice-Chairman would review the bank reconciliation at the December meeting
   2. **Receipts:**
   3. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 600.32 |  |
| 07/10/2021 | URM | Bottle bank | DD | 23.40 | 3.90 |
|  | CGM | Landscaping | DD | 84.26 |  |
|  | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 29.40 |  |
|  | Kevin Wright 008 | Removal of signs | BACS | 150.00 |  |
|  | Horning PCC | St Benet’s Hall donation | BACS | 500.00 |  |
|  | Savills | Allotment rent additional fee as SO had been too low | BACS | 17.50 |  |
| 03.10.2021 | Carol Gilden | Gardening August | BACS | 184.00 |  |
|  | Savills | Alteration of standing order to £280 | SO |  |  |
|  | S RANNACHAN | Refund payment incorrectly received | FROM Saving’s ac | 97.25 |  |

1. **Asset Management.** 
   1. The Council thanked Cllr Darby for meeting with the contractor to discuss AM issues throughout the village. Cllr Varley would speak with the contractor regarding the trip hazard on the village green (the ‘Dogs are banned from the Green’ sign). The Council also agreed to the renovation of benches 4,5,6.
2. **Parish Councillor reports.** 
   1. Cllr Varley. Playground report. Cllr Varley noted that he had undertaken the playground report as usual. The Council thanked him for his work on this every month

1. **Parishioners’ Matters: The meeting was adjourned at 1927 hrs for public participation.**
   1. **District / County Councillor report.** District Councillor Varley updated the Council on NNDC activity during the month. County Councillor Price had sent his apologies with an update to the Clerk.

A discussion was held regarding the suggestion for an application of showers for the football club at the bowls club. The Council discussed the concern that any application would be immediately refused on the basis that Anglian Water have said that no additions to the water mains should be allowed in Horning. The **Clerk** would ask AW on behalf of the Bowls Club

Cllr Varley would speak with Victory Housing regarding the cutting of the VH hedge.

* 1. **Public Session**

**The meeting was reconvened in 2004 hrs.**

1. **Planning:** 
   1. Planning decisions received:
      1. BA/2021/0277/FUL. Fairport, Ropes Hill. Demolition of existing dwelling house and replacement with 6 no retirement living apartments. Withdrawn. Noted
2. **Agenda items**
   1. To consider ideas for options and consultation for reducing the width of the restricted byway in order to dissuade car drivers from parking along the byway in front of the Village Green. Following discussion, it was **AGREED** that this agenda item would be postponed until the December meeting
   2. To approve a payment back to a person made in error to the Parish Council savings account. **AGREED**
   3. To consider purchasing a Beacon for £499 for the Jubilee weekend. The Council agreed that it supported the idea in principle, depending on budget and installation costs, delivery charges etc. The **Clerk** would gather further information and would revert at the following meeting or at the Jubilee Meeting
   4. To review Councillor training prior to budgeting for the upcoming f/y. Cllrs identified for training were Cllrs Burgess, Woodcock, Cavendish and Martin. The **Clerk** would circulate potential training sessions
   5. To consider donations within the budget to:
      1. NNCT. 2 people in Horning were assisted in the last 12 months. The Council agreed that, having agreed a donation to the Wroxham, Hoveton and Belaugh Car Scheme it made sense to prioritise one car scheme.
      2. Citizen’s Advice Bureau. The Council agreed to consider this at the budget meeting in December / the finance meeting in November
   6. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News** 
   1. Planning
4. **HTo identify other items at the Chairman’s discretion:** 
   1. **The**The ChairmanddkNone

1. **To identify the next venue for the SAM2 sign.** No further information noted
2. **To confirm that the next meeting will take place on Monday 6th December 2021 in the Village Hall Annexe at 7pm and that the finance meeting would take place on Monday 15th November at 7pm in the Village Hall Annex**
3. **Closure of meeting at 2025 hrs**