local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting **IN THE VILLAGE HALL ANNEXE** on **Monday 1st November 2021 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 4th October 2021, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. PCC. Information regarding the ownership of the small area of land behind St Benet’s Hall
   2. BA. Cedar Lodge, 3 Bittern Island. Works to Trees subject to a TPO. Alder - height reduction of 1.5m and crown reduction of 1.5m. Approved
   3. TW Page.Well at Horning allotments
   4. PCC response to request for suggestion to place the Covid community plaque on the St Benet’s Hall wall
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. Parishioner for Gardner bench £726.17
      2. NNDC. Precept 2nd half 21/22. £9632.50
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
|  | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 600.32 |  |
| 07/10/2021 | URM | Bottle bank | DD | 23.40 | 3.90 |
|  | CGM | Landscaping | DD | 84.26 |  |
|  | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 29.40 |  |
|  | Kevin Wright 008 | Removal of signs | BACS | 150.00 |  |
|  | Horning PCC | St Benet’s Hall donation | BACS | 500.00 |  |
|  | Savills | Allotment rent additional fee as SO had been too low | BACS | 17.50 |  |
| 03.10.2021 | Carol Gilden | Gardening August | BACS | 184.00 |  |
|  | Savills | Allotment rent outstanding | BACS | 17.50 |  |
|  | Savills | Alteration of standing order to £280 | SO |  |  |

1. **Asset Management.** To receive the report from the Asset Management Committee, including:
   1. Village Hall car parking issues
   2. Update on any discussions regarding Waterworks Green
   3. Update on benches
   4. Update on the restricted byway
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received: None
   2. Planning application decisions:
      1. BA/2021/0277/FUL. Fairport, Ropes Hill. Demolition of existing dwelling house and replacement with 6 no retirement living apartments. Withdrawn
2. **Agenda items. To discuss agenda items**
   1. To consider ideas for options and consultation for reducing the width of the restricted byway in order to dissuade car drivers from parking along the byway in front of the Village Green
   2. To approve a payment back to a person made in error to the Parish Council savings account
   3. To consider purchasing a Beacon for £499 for the Jubilee weekend
   4. To review Councillor training prior to budgeting for the upcoming f/y
   5. To consider donations within the budget to:
      1. NNCT. 2 people in Horning were assisted in the last 12 months
      2. Citizen’s Advice Bureau
   6. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News:**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in the Mill Suite at 7pm on Monday 6th December 2021. There will also be a Finance Meeting on Monday 15th November at 7pm in the Mill Suite**
6. **Closure of meeting**