**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 4th October 2021 at 1900 hrs in the Village Hall Annexe**

**Present:**

**Cllr I Davis (Chairman)**

**Cllr R Martin**

**Cllr A Darby**

**Cllr R Cavendish**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 3**

1. **Apologies.** Cllrs Varley and Avellino had sent their apologies, which were accepted
2. **Declarations of Interest.** None
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the meeting held on Monday 6th September 2021, and matters arising. **APPROVED**
4. **Actions from previous minutes:** None to report not elsewhere on the agenda.
5. **Correspondence**
   1. Cty Cllr. Footpath to School. The Clerk noted that Sarah Price, NCC Footpaths officer had flagged this with NCC Highways as it is not a footpath but a Highways issue.
   2. BA. Response regarding over-use of the free moorings. The BA had responded to a resident (upon receipt of his complaint regarding over-use of free moorings) to say that nothing could be done. The Council held a discussion regarding having a sign along the lines of ‘no return’. The BA had noted that in order to change the laws the Council would need to apply to the Secretary of State. The Council was frustrated to receive information that the owner of a boat which is regularly over-using the free moorings had recently parked in the disabled bay
   3. Anglian Water. Ferry Road update. The Clerk had circulated the recent updates regarding Ferry Road and the various ongoing flooding issues
6. **Finances:**
   1. The Vice Chairman had reviewed and confirmed the bank reconciliation.
   2. **Receipts:** 
      1. Andrew Darby. Bench donation. (Chq posted) £683.50
      2. NCC Partnership Scheme for benches. £355

* 1. The following **payments** were authorised:

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| September 2021 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses plus disabled stencil | BACS | 590.72+30.00 |  |
| 06.10.21 | URM | Bottle bank | DD | 23.40 | 3.90 |
|  | CGM | Landscaping (Direct Debit needs altering) | DD | 84.26 |  |
| 1.9.21 | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 39.00 |  |
|  | Kevin Wright | Public slipway gate repairs / playground train and gate | BACS | 160.50 |  |
|  | Royal British Legion | Donation for wreath | BACS | 50.00 |  |
|  | Savills | Allotment rent (6 months) | SO | 280.00 |  |

1. **Asset Management.** 
   1. Cllr Darby explained to the Council that he would like to pull together (as a Council) an up-to-date schedule of jobs including replacing / updating signage and benches, concrete resurfacing at the end of St Benet’s Hall.
   2. Update on the playground fencing. It was **AGREED** that the **Clerk** would ask NGF to inspect the gate / fencing and quote for fixing it
   3. **The Clerk** would arrange for the large Oak Tree on the Village Green, and some of the fruit trees to be pruned / tidied
   4. NNDC had informed the Council that it was not interested in enforcing the parking restrictions on the restricted byway.
2. **Parish Councillor reports.** 
   1. Playground report. Councillor Varley had circulated his reports via email as he had been unable to attend the meeting

1. **Parishioners’ Matters: The meeting was adjourned at 1936 hrs for public participation.**
   1. **District / County Councillor report.** Cty Cllr Price explained that there was an option for free trees, It was recommended that the Victory Housing Triangle of grass on Mill Hill would benefit from some trees
   2. Concerns were raised that Anglian Water were raising emergency road closures for issues which had been reported some days previously. **The Clerk** would write to Anglian Water to point this out
   3. It was noted that the lecturn sign on the Village Green with the map was many years out of date. **Cllr Martin** would review this during the month and would revert.
   4. A parishioner noted that the hedge between Lethering Lane and Neatishead Road had a very overgrown hedge. The **Clerk** would report this
   5. **Public Session**

**The meeting was reconvened in 2000 hrs.**

1. **Planning:** 
   1. Planning decisions received:
      1. BA/2021/0284/NONMAT. Two Gates, Norwich Road, Falgate. Change of locations and colours of doors on field shelter and tractor store, non-material amendment to permission BA/2019/0267/FUL. Approved
      2. PF/21/1978. Lavender Cottage, 115 Lower Street. Erection of single storey outbuilding in rear garden for use as annexe. Withdrawn
2. **Agenda items**
   1. To consider the co-option of Mrs Betty Woodcock to the Parish Council. **AGREED**
   2. To consider the co-option of Steve Burgess to the Parish Council. **AGREED**
   3. To consider further action regarding the Queen’s Platinum Jubilee 2022 following requests for support in two months of the Horning Reach. Cllrs Martin and Woodcock kindly offered to form a committee. The Chairman confirmed that this celebration would be supported by but not organised by the Parish Council
   4. To consider actions required for 11/11. War memorial cleaning, wreath. The Chairman would lay the wreath as usual, Cllr Martin kindly offered to check the war memorial as usual
   5. To consider payment in November of PCC annual payment of £500 (last paid October 2020). **AGREED**
   6. To consider allowing alterations to the bowls club to add showers for the football club use. The **Clerk** would contact the Bowls Club and inform the committee that the land is leased to the Village Hall
   7. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News** 
   1. Planning
   2. New Councillors
   3. Pothole identification
4. **HTo identify other items at the Chairman’s discretion:** 
   1. **The**The ChairmanddkIt was **AGREED** that the plaque from the Lord Lieutenant could be placed outside St Benet’s Hall
5. **To identify the next venue for the SAM2 sign.** No further information noted
6. **To confirm that the next meeting will take place in the Mill Suite at 7pm on Monday 1st November 2021. There will also be a Finance Meeting on Monday 15th November at 7pm in the Mill Suite**
7. **Closure of meeting at 2037 hrs**