

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting **IN THE VILLAGE HALL ANNEXE** on **Monday 4th October 2021 at 7pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 6th September 2021, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. Cty Cllr. Footpath to School
	2. BA. Response regarding over-use of the free moorings
	3. Anglian Water. Ferry Road update
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts
		1. Andrew Darby. Bench donation. (Chq posted) £683.50
		2. NCC Partnership Scheme for benches. £355
	3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| September 2021 | Ralph Morris | Litter Picking  | S/O  | 130.00 |  |
|  | Clerk | Salary and expenses plus disabled stencil  | BACS | 590.72+30.00 |  |
| 06.10.21 | URM | Bottle bank  | DD | 23.40 | 3.90 |
|  | CGM | Landscaping (Direct Debit needs altering) | DD | 84.26 |  |
| 1.9.21 | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 39.00 |  |
|  | Kevin Wright | Public slipway gate repairs / playground train and gate | BACS | 160.50 |  |
|  | Royal British Legion | Donation for wreath | BACS | 50.00 |  |
|  | Savills | Allotment rent (6 months) | SO | 280.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee, including:
	1. Village Hall car parking issues
	2. Update on any discussions regarding Waterworks Green
	3. Update on benches
	4. Update on the restricted byway
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Varley. Playground report

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Planning.**
	1. Planning applications received: None
	2. Planning application decisions:
		1. BA/2021/0284/NONMAT. Two Gates, Norwich Road, Falgate. Change of locations and colours of doors on field shelter and tractor store, non-material amendment to permission BA/2019/0267/FUL. Approved
		2. PF/21/1978. Lavender Cottage, 115 Lower Street. Erection of single storey outbuilding in rear garden for use as annexe. Withdrawn
2. **Agenda items. To discuss agenda items**
	1. To consider the co-option of Mrs Betty Woodcock to the Parish Council
	2. To consider he co-option of Steve Burgess to the Parish Council
	3. To consider further action regarding the Queen’s Platinum Jubilee 2022 following requests for support in two months of the Horning Reach
	4. To consider actions required for 11/11. War memorial cleaning, wreath.
	5. To consider payment in November of PCC annual payment of £500 (last paid October 2020)
	6. To consider projects for the new Community Safety Programme:
		1. Restricted byway safety
		2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News:**
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in the Mill Suite at 7pm on Monday 1st November 2021. There will also be a Finance Meeting on Monday 15th November at 7pm in the Mill Suite**
6. **Closure of meeting**