**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 6th September 2021 at 1900 hrs in the Village Hall Annexe**

**Present:**

**Cllr I Davis (Chairman)**

**Cllr A Varley**

**Cllr R Martin**

**Cllr A Darby**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 7**

1. **Apologies.** Cllr Cavendish had sent his apologies.
2. **Declarations of Interest.** Cllr Varley noted an interest, on the basis that he sits as a District Cllr on the Planning Committee at the District Council
3. **Minutes of the previous meeting.**
	1. To receive and approve the minutes of the meeting held on Monday 2nd August 2021, and matters arising. **APPROVED**
4. **Actions from previous minutes:** None to report not elsewhere on the agenda.
5. **Correspondence**
	1. BA. TPO works. Works to one Oak Tree. Oakmead Cottage, Lower Street. Noted
	2. BA. Information regarding PC bollards on the Staithe. Mr Wright offered to look into this for the council
	3. Parishioners. Various correspondence concerning 10aii below. Some of the parishioners who had contacted the Clerk regarding this planning application had attended the meeting and would speak during the public session
6. **Finances:**
	1. The Vice Chairman had reviewed and confirmed the bank reconciliation.
	2. **Receipts:**
	3. The following **payments** were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| September 2021 | Ralph Morris | Litter Picking  | S/O  | 130.00 |  |
|  | Clerk | Salary and expenses  | BACS | 660.43 |  |
| 12.9.21 | URM | Bottle bank  | DD | 25.2 | 4.20 |
|  | CGM | Landscaping (Direct Debit needs altering) | DD | 84.26 |  |
| 1.9.21 | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 2.80 |  |
|  | Carol Gilden | Sign and green cut | BACS | 191.50 |  |
|  | Kevin Wright | Installation of 2 x benches and sign installation | BACS | 1277.00 |  |
|  | Pat Avellino | Engraving | BACS | 51.20 | 8.53 |
|  | CGM | Outstanding amount from swapping DD between banks | BACS | 89.18 |  |

1. **Asset Management.**
	1. A report on a meeting with the BA regarding the Staithe Dyke, and improved signage. It was reported that the Broads Authority had undertaken some swift and effective works by placing a buoy in front of the dinghy dyke, thus preventing larger boats from mooring there. The Council was informed that the buoy was fulfilling the job admirably. **The Clerk** would write to formally thank the BA officer concerned
	2. Village Hall car parking issues. **Cllr Varley** explained that works needed to be undertaken to the village hall car park and that lines should be marked out to encourage people to park more effectively. He would speak with the Village Hall Committee and revert
	3. Benches update. Mr Wright was asked to look at benches 5 and 6 to see if they could be fixed. He would also cordon them off. The new benches had been fitted by Mr Wright
	4. Update on any discussions regarding Waterworks Green. Cllr Varley noted that NNDC have an obligation to make Waterworks Staithe safe and could perhaps reprofile it by removing the broken quayheading. This was something which could potentially be funded by the sustainable communities fund. **Cllr Varley** would speak again with NNDC to find a workable solution going forwards
	5. Cllr Avellino noted that the lines and disabled signage outside the Staithe and Willow needed replacing. Mr Wright was requested to look into this.
2. **Parish Councillor reports.**
	1. Cllr Varley. Playground report. Cllr Varley noted that he had undertaken the playground report as usual. The Council thanked him for his work on this every month

1. **Parishioners’ Matters: The meeting was adjourned at 1945 hrs for public participation.**
	1. **District / County Councillor report.** District Councillor Varley updated the Council on NNDC activity during the month. County Councillor Price had sent his apologies with an update to the Clerk.
	2. **Public Session**

**The meeting was reconvened in 2004 hrs.**

1. **Planning:**
	1. Planning decisions received:
		1. BA/21/0284/NONMAT. Two Gates, Norwich Road, Falgate. Change of locations and colours of doors on field shelter and tractor store, non material amendment to permission BA/2019/0267/FUL. Council response – no comment on the basis that this is a non material amendment
		2. BA/2021/0277/FUL. Fairport, Ropes Hill. **Extension requested and given until 8/09.** Demolition of existing dwelling house and replacement with 6no retirement living apartments. The Council agreed to **object** to this application on the grounds of:
* Overlooking / loss of privacy
* Parking (total lack of capacity)
* Highway safety
* Traffic
* Layout and density of building
* Disabled persons’ access
1. **Agenda items**
	1. To consider formalising an agreement with the football team and to review the rental agreement. It was **AGREED** to leave the informal agreement as it was
	2. To consider putting forward a proposal for the section 106 monies for works to / purchase of allotments. It was **AGREED** that the Clerk would contact Savills and make an offer for purchasing the Upper Street allotments only. **The Clerk** would continue to research wells at the allotments
	3. To consider a Council response to a NALC document regarding offshore wind farms working in a more cohesive manner. The Council had read the communications regarding offshore wind in Norfolk and agreed not to join the lobbying group of Councils
	4. To consider action to improve the inside of the pathway to the school including contacting NCC. The Clerk would contact NCC regarding this path
	5. To consider projects for the new Community Safety Programme:
		1. Restricted byway safety
		2. Waterworks Lane Common land – new tarmac required
2. **To list items for the Horning Reach Parish News**
	1. Planning
	2. New Councillors
3. **HTo identify other items at the Chairman’s discretion:**
	1. **The**The ChairmanddkIt was **AGREED** that the Clerk would put the grass cutting of the recreation ground out to tender.
4. **To identify the next venue for the SAM2 sign.** No further information noted
5. **To confirm that the next meeting will take place on Monday 4th October 2021 in the Village Hall Annexe at 7pm**
6. **Closure of meeting at 2025 hrs**