local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting **IN THE VILLAGE HALL ANNEXE** on **Monday 6th September 2021 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 2nd August 2021, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. BA. TPO works. Works to one Oak Tree. Oakmead Cottage, Lower Street
   2. BA. Information regarding PC bollards on the Staithe
   3. Parishioners. Various correspondence concerning 10aii below
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. None
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| September 2021 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 660.43 |  |
| 12.9.21 | URM | Bottle bank | DD | 25.2 | 4.20 |
|  | CGM | Landscaping | DD |  |  |
| 1.9.21 | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 2.80 |  |
|  | Carol Gilden | Sign and green cut | BACS | 191.50 |  |
|  | Kevin Wright | Installation of 2 x benches and sign installation | BACS | 751.00 |  |
|  | Pat Avellino | Engraving | BACS | 51.20 | 8.53 |

1. **Asset Management.** To receive the report from the Asset Management Committee, including:
   1. A report on a meeting with the BA regarding the Staithe Dyke, and improved signage
   2. Village Hall car parking issues
   3. Benches update
   4. Update on any discussions regarding Waterworks Green
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received:
      1. BA/21/0284/NONMAT. Two Gates, Norwich Road, Falgate. Change of locations and colours of doors on field shelter and tractor store, non material amendment to permission BA/2019/0267/FUL. Council response – no comment on the basis that this is a non material amendment
      2. BA/2021/0277/FUL. Fairport, Ropes Hill. **Extension requested and given until 8/09.** Demolition of existing dwelling house and replacement with 6no retirement living apartments.
   2. Planning application decisions: None
2. **Agenda items. To discuss agenda items**
   1. To consider formalising an agreement with the football team and to review the rental agreement
   2. To consider putting forward a proposal for the section 106 monies for works to / purchase of allotments
   3. To consider a Council response to a NALC document regarding offshore wind farms working in a more cohesive manner
   4. To consider action to improve the inside of the pathway to the school including contacting NCC
   5. To consider projects for the new Community Safety Programme:
      1. Restricted byway safety
      2. Waterworks Lane Common land – new tarmac required
3. **To list items for the Horning Reach Parish News:**
   1. Norfolk Flooding Hotline
4. **To identify other items at the Chairman’s discretion**
5. **To confirm that the next meeting will take place in the Mill Suite at 7pm on Monday 4th October 2021**
6. **Closure of meeting**