local council award scheme foundation

**NOTICE OF A MEETING OF THE PARISH COUNCIL**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting **IN THE VILLAGE HALL** on **Monday 7th June 2021 at 7pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 17th May 2021, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. Unity bank. Changes to current account fee from 1 July 2021. £6 per month with £0.15 per transaction
   2. Norfolk Strategic Flood Alliance. Letter
   3. Norfolk Constabulary. Cluster crime figures
   4. Norwich Western Link update
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. None
   3. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| MAY 2021 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
|  | Clerk | Salary and expenses | BACS | 564.62 |  |
|  | CGM | Landscaping | DD | 84.26 | 14.04 |
|  | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
|  | HMRC | Tax | BACS | 47.80 |  |
|  | URM | Bottle Bank | DD | 23.40 | 3.90 |
|  | Carol Gilden | Sign and green cut | BACS | 132.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received:
      1. PF/21/1388. The Anchorage, 13 Lower Street. Single storey rear extension.
      2. BA/2021/0197/HOUSEH. Daydreams, Horning Reach. Replace existing sewage macerator tank with new domestic sewage treatment plant.

* 1. Planning application decisions: None

1. **Agenda items. To discuss agenda items**
   1. To consider a donation to the Wroxham, Hoveton and Belaugh Community Care Scheme
   2. To consider the outcome of the Village green bin trial and to consider next steps (if any)
   3. To confirm relevant paperwork for adding Cllr Cavendish to the bank mandate
   4. To confirm use of the Recreation Ground and related rental rates, together with a request from a business which uses the recreation ground
   5. To consider action to improve the allotment track at the Upper Street Allotments
   6. To consider a response to a consultation on ‘North Walsham West’
2. **To list items for the Horning Reach Parish News**
3. **To identify other items at the Chairman’s discretion**
4. **To confirm that the next meeting will take place in the Mill Suite at 7pm on Monday 2nd August 2021**
5. **Closure of meeting**