local council award scheme foundation

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council **Meeting ON ZOOM** on **Tuesday 13th April 2021 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

Jo Beardshaw is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/6049531728

Meeting ID: 604 953 1728

To telephone meeting: 0203 481 5237

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 1st March 2021, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. Tesco Bags of Help
   2. NALC regarding retention of paperwork ‘guidance’ for Councillors (Communications Policy)
   3. Chairman. Ferry Road update
   4. HMRC. Mistakes with incorrect payment of VAT
   5. Cllr Varley. Boat bin update
   6. Norfolk Cycles. Recommendation for future cycle maintenance events
   7. Norfolk CAB. Grants for individuals in need database
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. NNDC. Textile Bank. £61.50
   3. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **DD/SO / BACS** | **Amount** | **VAT** |
| April 2021 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| April 2021 | Clerk | Salary and expenses | BACS | 563.25 |  |
| April 2021 | CGM | Landscaping | DD | 84.26 | 14.04 |
| April 2021 | URM | Glass | BACS | 39.60 | 6.60 |
| April 2021 | NEST | Pension (part paid by Clerk) | DD | 105.66 |  |
| April 2021 | HMRC | Tax | BACS | 47.87 |  |
| April 2021 | Savills | Rent for allotments half year | DD | 280.00 |  |
| April 2021 | Carol Gilden | Gardening from November and October 2020 | - | 65.00 |  |
| March 2021 (between meetings) | Groundwork UK | Tesco grant for C-19 refunded | BACS | 500.00 |  |
| April 2021 | NALC | Subscription | BACS | 264.63 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
   1. New bench requested for playground in memoriam for parishioner. Update
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Varley. Playground report

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received
      1. PF/21/0726. 25 Abbot Road. Single storey rear extension following removal of conservatory.
   2. Planning decisions received:
      1. BA/2020/0404/HOUSEH. Daydreams, Horning Reach. Retention of extended mooring cut and quay heading. Approved
      2. BA/2020/0384/FUL. Boathouse, Ferry Cott Lane. Proposed replacement boathouse, boardwalk and mooring. Approved

1. **Agenda items. To discuss agenda items**
   1. To consider a request from the Horning Boat Show Committee
   2. To approve the allotment agreement with Hoveton PC and to note that 11 allotments have been rented to Hoveton parishioners. (note: invoices to go out during April 2021).
   3. To consider relocating a dog bin to Upper Street (or purchasing a new one)
   4. To consider a request from the organisers of the Annual Village Fayre to hold the Fayre on the village green on Sunday 22 September, and to use the green the previous day for setup
2. **To list items for the Horning Reach Parish News** 
   1. Parish Council portion of the council tax (repeat item)
3. **To identify other items at the Chairman’s discretion**
   1. Dropbox
4. **To identify the next venue for the SAM2 sign. Currently on hold due to C-19**
5. **To confirm that the next meeting will take place on Zoom (or in person – decision to be made by Local Government) at 7pm on Tuesday 11th May 2021**
6. **Closure of meeting**