**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 4th January 2021 at 1900 hrs on Zoom**

**Present:**

**Cllr I Davis (Chairman)**

**Cllr P Avellino**

**Cllr P Iddon**

**Cllr A Varley**

**Cllr R Cavendish**

**Cllr A Seddon**

**Cllr A Derby**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: none**

1. **Apologies.** Cllr Martin had sent his apologies, which were accepted
2. **Declarations of Interest.** Cllr Varley noted an interest on the basis that he sits as a District Cllr on the Planning Committee at the District Council
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the Zoom meeting held on Monday 4th December 2020, and matters arising. **APPROVED**
4. **Actions from previous minutes:** None to report
5. **Correspondence**
   1. NNDC. Confirmation of precept request of £19,265. Noted
   2. NCC. Confirmation of Parish Partnership bid. Cllr Varley confirmed that this bid had been submitted by Cllr Avellino
   3. Litter picking contractor. Response regarding trial of litter bin on the Village Green. Cllr Iddon would speak with the litter picking contractor during the week
   4. Community Heartbeat Trust. Defibrillator update. The Clerk explained that CHT had telephoned her to explain that the Village Hall defibrillator had been taken off the ambulance service list. Cllr Iddon would speak with the Chairman of the Village Hall and attempt to resolve the issues. The Council thanked Cllr Iddon for his help on this
   5. Hoveton PC. Response regarding allotment proposal – agreement in principle. The Hoveton PC Clerk had written to the Council to say that Hoveton PC had discussed the allotments partnership proposal at its meeting of 7th December 2020. Hoveton PC had reviewed the information and agreed in principle to establishing a partnership. Hoveton PC would be asking for expressions of interest from parishioners using its website, facebook page, noticeboards, parish magazine and via a leaflet delivery drop. Hoveton PC would then make a final decision on the matter depending on the outcome of the community consultation. A final decision would be likely by 1st March, with sign off at Hoveton PC’s meeting on 29th March. Noted
   6. Thorpe St Andrew Town Council. Request to attend a meeting of all parishes within the Broads Executive area. The Council discussed this item and **AGREED** to attend meetings for the foreseeable future
   7. Norfolk Cycles. Pop up sessions. The Clerk outlined the plan behind these pop-up sessions at the Village Hall. The Council were pleased to hear about this entrepreneurial idea
   8. Unity Bank. Update and next steps. The Clerk updated the Council on the process for moving to Unity and that she expected the account to be open very soon, following receipt by Unity of some additional paperwork from the Council
6. **Finances:**
   1. Cllr Davis confirmed the accounts for the month
   2. **Receipts:** 
      1. None
   3. The following payments were authorised: The Clerk noted that these payments would not be made until the account was confirmed as open with sufficient funds in it

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| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 4.01.21 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 4.01.21 | Clerk | Salary and expenses | 001 | 567.02 |  |
| 4.01.21 | URM | Glass | 002 | 32.22 |  |
| 4.01.21 | NEST | Pension (paid half by Clerk) | DD | 105.66 |  |
| 4.01.21 | HMRC | Tax | 003 | 48.00 |  |
| 4.01.21 | Information Commissioner’s Office | Registration | 004 | 40.00 |  |
| 4.01.20 | CGM | Grounds Maintenance | DD | 81.80 | 13.63 |
| 4.01.20 | Norwich Electrical | Light on Oak Tree work | 005 | 234.00 | 39.00 |
| 4.01.22 | SLCC | 1/3rd of subscription for ‘The Clerk’ magazine | 006 | 55.33 |  |

1. **Asset Management.** 
   1. Update on picnic bench request from parishioner. Cllr Varley would be contacting the parishioner during the week
   2. New bench requested in memoriam for parishioner. The Clerk noted that she had received an additional request from a parishioner for a memorial bench. **The Clerk** would put together a list of potential donors and make contact with them to see if they would be willing to donate a bench for the recreation ground.
2. **Parish Councillor reports.** 
   1. Clerk. GDPR update. The Clerk explained that as the Council would soon be members of the ICO, The Council would be researching GDPR issues. The Chairman was looking into replacement storage for dropbox, which is not a European (or UK) business
   2. Cllr Varley. Playground report. Cllr Varley noted that the play equipment was all in good working order
3. **Parishioners’ Matters: The meeting was adjourned at 1935 hrs for public participation**
   1. **District / County Councillor report.** Cty Cllr Price had attended the meeting and gave a report
   2. Cllr Varley gave a report in his capacity as District Councillor and covered the current C-19 statistics
   3. **Public Session**

**The meeting was reconvened at 1956 hrs**

1. **Planning:** 
   1. **Planning applications received**
      1. BA/20/0404/HOUSEH. Daydreams, Horning Reach. Retention of extended mooring cut and quayheading. Supported via email due to timescales. Noted
      2. PF/20/2447. The Paddock. 8a Hillside Road. Detached double garage to front of dwelling. **Supported**
      3. PF/20/2497. 22 Mill Hill. Demolition of existing outbuilding and erection of rear single storey extension. **Supported**
2. **Agenda items**
   1. To consider meeting dates for 2021. The Chairman suggested that this item be postponed to the following meeting so that Councillors had time to consider the dates
   2. To consider formulating a unanimous response to the Police budget consultation for the f/y 201/22. The Council did not wish to unanimously respond, but Councillors would respond independently
   3. To consider requesting a donation towards litter picking for the village from The Swan Inn. **AGREED**. The Clerk would contact the Swan to ask for the donation
3. **To list items for the Horning Reach Parish News** 
   1. Census 2021. March 21st
4. **HTo identify other items at the Chairman’s discretion:** Cllr Cavendish joined the Planning Sub-committee under the leadership of Cllr Seddon
5. **To identify the next venue for the SAM2 sign.** The Sam2 sign would be placed at Swan Corner
6. **To confirm that the next meeting will take place on Monday 1st February 2021 on Zoom at 7pm**
7. **Closure of meeting at 2015 hrs**