local council award scheme foundation

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council **Meeting ON ZOOM** on **Monday 4th January 2021 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

Jo Beardshaw is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/6049531728

Meeting ID: 604 953 1728

To telephone meeting: 0203 481 5237

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 7th December, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NNDC. Confirmation of precept request of £19,265
   2. NCC. Confirmation of Parish Partnership bid
   3. Litter picking contractor. Response regarding trial of litter bin on the Village Green
   4. Community Heartbeat Trust. Defibrillator update
   5. Hoveton PC. Response regarding allotment proposal – agreement in principle
   6. Thorpe St Andrew Town Council. Request to attend a meeting of all parishes within the Broads Executive area
   7. Norfolk Cycles. Pop up sessions
   8. Unity Bank. Update and next steps
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts

None

* 1. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 4.01.21 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 4.01.21 | Clerk | Salary and expenses | 001 | 567.02 |  |
| 4.01.21 | URM | Glass | 002 | 32.22 |  |
| 4.01.21 | NEST | Pension (paid half by Clerk) | DD | 105.66 |  |
| 4.01.21 | HMRC | Tax | 003 | 48.00 |  |
| 4.01.21 | Information Commissioner’s Office | Registration | 004 | 40.00 |  |
| 4.01.20 | Norwich Electrical | Light on Oak Tree work | 005 | 234.00 | 39.00 |
| 4.01.22 | SLCC | 1/3rd of subscription for ‘The Clerk’ magazine | 006 | 55.33 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
   1. Update on picnic bench request from parishioner
   2. New bench requested in memoriam for parishioner
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Clerk. GDPR update
   2. Cllr Varley. Playground report

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** 
   1. Planning applications received
      1. BA/20/0404/HOUSEH. Daydreams, Horning Reach. Retention of extended mooring cut and quayheading. Supported via email due to timescales
      2. PF/20/2447. The Paddock. 8a Hillside Road. Detached double garage to front of dwelling.
      3. PF/20/2497. 22 Mill Hill. Demolition of existing outbuilding and erection of rear single storey extension
2. **Agenda items. To discuss agenda items**
   1. To consider meeting dates for 2021
   2. To consider formulating a unanimous response to the Police budget consultation for the f/y 201/22
   3. To consider requesting a donation towards litter picking for the village from The Swan Inn
3. **To list items for the Horning Reach Parish News** 
   1. Census 2021. March 21st (postponed from December Horning Reach to February Horning Reach to become more relevant)
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm that the next meeting will take place on Zoom at 7pm on Monday 1st February 2021 at 7pm**
7. **Closure of meeting**