**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 2nd November 2020 at 1900 hrs on Zoom**

**Present:**

**Cllr I Martin (Chairman)**

**Cllr R Martin**

**Cllr P Avellino**

**Cllr A Seddon**

**Cllr A Darby**

**Cllr P Iddon**

**Cllr R Cavendish**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 4**

1. **Apologies.** Cllr Varley had sent his apologies, which were accepted
2. **Declarations of Interest.** The Chairman noted an interest in item 10a on the basis that the applicant is a near neighbour
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the Zoom meeting held on Monday 5th October 2020, and matters arising. **APPROVED**
4. **Actions from previous minutes:** 
   1. Cllr Darby noted that the uplighters were in hand and that he would be working with Norwich Electrical on this. Noted
5. **Correspondence**
   1. NNDC. TPO Served at 11, The Avenue. Cllr Seddon explained that the TPO had been served but that that was the limit of the Council’s involvement, and that no response was required
   2. Staithe N Willow. Correspondence regarding retail vans. Councillors were informed that there had been some complaints regarding another van-food retailer who had made enquiries in local villages. Following discussion, it was agreed that Councillors would take action if and when the subject arose. **The Clerk** would contact the Staithe N Willow, to reassure the owners
6. **Finances:**
   1. Cllr Martin confirmed the accounts for the month
   2. **Receipts:** 
      1. £459.24. Norfolk County Council. Recycling credits.
   3. The following payments were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.11.20 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 2.11.20 | Clerk | Salary and expenses | 2525 | 617.10 |  |
| 2.11.20 | Keith Buck | Lights and labour, and slipway | 2526 | 200.00 | 22.50 |
| 30.09.20 | URM | Glass | DD | 25.20 | 4.20 |
| 22.10.20 | NEST | Pension | DD | 105.66 |  |
| 2.11.20 | Ledgerwoods Window Cleaning | Bus Shelters | 2527 | 20.00 |  |

1. **Asset Management.** 
   1. Update on picnic bench request from parishioner. **Cllr Varley** had been in touch with the parishioner and would be working on this. **Cllr Avellino** would contact a local contractor to ask that the hedge at the slipway be cut back
   2. Signage on slipway. **Cllr Iddon** kindly offered to look at this signage and revert
2. **Parish Councillor reports.** 
   1. Playground report (new inspection book to be handed from Cllr to Cllr). Cllr Varley had not attended the meeting
   2. Clerk. Slipway upgrade. The Clerk explained that GT Rochester had been unable to undertake the work due to extenuating circumstances. The Council **AGREED** to wait until the work could be undertaken for the time being on the basis that boats would not be using the slipway very regularly during the Autum and Winter
   3. Chairman. Update on retail van on VH car park. **The Chairman** would be working on this license during the month
   4. Clerk. Allotment cheques during lockdown. 4 Allotment cheques had not been banked by Barclays. **The Clerk** would ask the tenants to re-send the cheques
   5. Clerk. Accessibility on the PC website. The Clerk explained that Web Content Accessibility Guidelines (WCAG) 2.0 define how to make web content more accessible to people with disabilities. Accessibility involves a wide range of disabilities, including visual, auditory, physical, speech, cognitive, language, learning, and neurological disabilities. The Clerk had attended a training course on WCAG compliance. The Clerk had added an accessibility disclaimer to the website, and had made various changes to the website to ensure accessibility where possible
3. **Parishioners’ Matters: The meeting was adjourned at 1935 hrs for public participation**
   1. **District / County Councillor report.** Cty Cllr Price had attended the meeting and gave a report on the recent Ferry Road meeting, and the current C-19 situation
   2. **Public Session**

**The meeting was reconvened at 1949**

1. **Planning:** 
   1. **Planning applications received**
      1. PF/20/1305. Riverlyn, 93 Lower Street.  Construction of single storey rear extension and enlargement of residential land. **Supported**
2. **Agenda items**
   1. None
3. **To list items for the Horning Reach Parish News** 
   1. Covid hotline number
   2. New Councillor request
   3. Ferry Road meeting – all agencies apart from NCC Highways had attended
4. **HTo identify other items at the Chairman’s discretion:** It was **AGREED** that the Council would leave the playground and benches to be used during Lockdown 2.0 on the basis that they would not be used regularly due to the weather and because the law had not specified that benches and playgrounds should not be used
5. **To identify the next venue for the SAM2 sign.** The Sam2 sign would be placed at Swan Corner
6. **To confirm that the next meeting will take place on Monday 7th December at 7pm on ZOOM, and a finance meeting will take place on Monday 16th November on Zoom at 7pm**
7. **Closure of meeting at 2000**