

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council **Meeting ON ZOOM** on **Monday 2nd November 2020 at 7pm**  for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

Jo Beardshaw is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

https://us02web.zoom.us/j/6049531728

Meeting ID: 604 953 1728

To telephone meeting: 0203 481 5237

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th October 2020, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. NNDC. TPO Served at 11, The Avenue
	2. Staithe N Willow. Correspondence regarding retail vans
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts
		1. £459.24. Norfolk County Council. Recycling credits.
	3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.11.20 | Ralph Morris | Litter Picking  | S/O | 130.00 |  |
| 2.11.20 | Clerk | Salary and expenses  | 2525 | 617.10 |  |
| 2.11.20 | Keith Buck | Lights and labour | 2526 | 160.00 | 22.50 |
| 30.09.20 | URM | Glass | DD | 25.20 | 4.20 |
| 22.10.20 | NEST | Pension | DD | 105.66 |  |
| 2.11.20 | Ledgerwoods Window Cleaning | Bus Shelters | 2527 | 20.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
	1. Update on picnic bench request from parishioner
	2. Signage on slipway
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Playground report (new inspection book to be handed from Cllr to Cllr). Cllr Varley
	2. Clerk. Slipway upgrade
	3. Chairman. Update on retail van on VH car park
	4. Clerk. Allotment cheques during lockdown
	5. Clerk. Accessibility on the PC website

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Planning.**
	1. Planning applications received
		1. PF/20/1305. Riverlyn, 93 Lower Street.  Construction of single storey rear extension and enlargement of residential land
2. **Agenda items. To discuss agenda items**
3. **To list items for the Horning Reach Parish News**
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 7th December 2020 at 7pm on Zoom**
7. **Closure of meeting**