**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 2nd December 2019 at 7pm in St Benet’s Hall**

**Present:**

**Cllr A Varley**

**Cllr G Mancini-Boyle**

**Cllr A Seddon**

**Cllr R Martin (Chairman)**

**Cllr A Darby**

**Cllr P Iddon**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

1. **Apologies.** Cllrs Davis and Avellino had sent their apologies, which were accepted
2. **Declarations of Interest.** None received. Cllrs Mancini-Boyle and Varley identified that as District Councillors they may have an interest in some applications because they sit on the planning committees at District.
3. **Minutes of the previous meeting.**
	1. To receive and approve the minutes of the meeting held on Monday 4th November 2019, and matters arising. **APPROVED** with some alterations
	2. To receive and approve the minutes of the FINANCE meeting held on Monday 18th November 2019, and matters arising. **Approved**
4. **Actions from previous minutes:** none
5. **Correspondence**
	1. Horning PCC. Reminder that the Parish Council owns the War Memorial and that the inscribed letters are becoming hard to read. The Clerk had written to the War Memorial Trust in February 2018 and sent some photographs taken by Cllr Iddon. The WMT had reverted to say that the inscriptions were not bad enough to warrant re-inscription but that the WM would benefit from cleaning. **Cllr Martin** kindly offered to scrub the WM. The **Clerk** would find the emails concerning the WM and re-circulate
	2. BA. Work on tree under TPO. BA/2019/0397/TCAA. Horning Sailing Club. Remove and replace tree. Noted
	3. PCC. Thank you letter for donation. Noted
	4. NGF Play. Response to query regarding fencing. NGF had been in touch with The Clerk and Cllr Varley and would be arranging to meet with **Cllr Varley** to discuss some small issues with the new fencing
6. **Finances:**
	1. Cllr Martin confirmed the accounts for the month
	2. **Receipts:**
		1. none
	3. The following payments were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 2.12.19 | Ralph Morris | Litter Picking  | S/O | 130.00 |  |
| 2.12.19 | Clerk | Salary for November | 2477 | 579.01 |  |
| 2.12.19 | SLCC | Subscription | 2478 | 53.67 |  |
| 2.12.19 | HMRC  | Tax (paid by Clerk) | 2479 | 43.80 |  |
| 2.12.19 | Nest | Pension August | DD | 101.50 |  |
| 2.12.19 | Carol Gilden | October grass cutting | 2480 | 110.00 |  |
| 30.11.19 | URM | Glass | DD | 9.00 | 1.50 |
| 2.12.19 | NNDC | Uncontested Election | 2481 | 12.79 |  |

1. **Asset Management.**
	1. Bench audit. Cllr Varley noted that he would be reviewing the benches policy and would be working with the AMC on budgeting for the upcoming financial year
2. **Parish Councillor reports.**
	1. Cllr Mancini-Boyle. Playground report. The Council thanked Cllr Mancini-Boyle for his continued work on the playground inspections
	2. Training update. Clerk to attend training in January. Councillors have received training ideas by email. **The Clerk** would try to arrange training for the whole Council
	3. Cllr Iddon. Football Club update. Cllr Iddon noted that the football was all arranged. The Football Club would be called ‘Horning Football club’ and would pay £100 per year for the use of the recreation ground. The Clerk would need to send an invoice near June. Cllr Iddon had advised the football club that they should walk the recreation ground prior to starting football, to inspect for dog mess. The Chairman thanked Cllr Iddon for attending this meeting on behalf of the PC
3. **Parishioners’ Matters: The meeting was adjourned at 7.29 pm for public participation**
	1. **District / County Councillor report**
		1. The D Cllr noted that he had not been able to get hold of Anglian Water to discuss the flooding on Ferry Road, despite frequent telephone calls and emails. He would continue to attempt to contact them. **The Clerk** would also contact Anglian Water. **The Clerk** would also write to thank a member of the public who works tirelessly to work the pump on Ferry Road
		2. Cllr Mancini-Boyle noted that there had been a spike in the number of burglaries in the general area
	2. **Public Session**
		1. There was a general discussion regarding donations and ambulance times. It was agreed that **The Clerk** would add the First Responders to the donations list with a view to discussing a potential donation when donations are discussed annually

**The meeting was reconvened at 7.39pm**

1. **Planning:**
	1. **Planning applications received**
	2. Planning applications received:
		1. PU/19/1969. Barns at Ropes Hill Farm, Neatishead Road, Horning, Norwich. Change of use of 2 agricultural buildings to 3 dwelling houses. Noted
	3. Planning decisions received:
		1. BA/2019/0261/COND. Bewilderwood. Change of access and egress. Application withdrawn. Noted
2. **Agenda items**
	1. To consider actions / further discussions regarding climate change adaptation and mitigation. The Clerk explained that she had, with Cllr Mancini-Boyle, recently attended a BA Forum focussing on Climate Change. She explained how the Parish Council could use its powers and duties to consider working towards a reduction in carbon emissions in the village. **The Clerk** would put together a paper recommending options for mitigating climate change
	2. To consider if the January Parish Council meeting should be devoted to discussing the appraisal of the conservation area. **AGREED**
	3. To consider the Finance Committee’s precept recommendation, and to sign the precept request accordingly. **AGREED**
3. **To list items for the Horning Reach Parish News (no Reach in Jan)**
	1. Football Club
4. **HTo identify other items at the Chairman’s discretion:** none
5. **To identify the next venue for the SAM2 sign.** The PC agreed that the sign could be moved to Mill Hill
6. **Closure of meeting at 8.09 pm**
7. **To confirm that the next meeting will take place in St Benet’s Hall on Monday 6th January 2020 in St Benet’s Hall at 7pm**