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ISSUE DATE: 26 October 2019

 **NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 4th November 2019 at 7pm**  for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 7th October 2019, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. NALC. County Officer. Response to query regarding District Councillors on Planning Committees discussing applications at PC level
	2. Liam Harmer. Decay test on Oak Tree
	3. Rotary Club. Note of intention to plant more crocus bulbs at Ropes Hill
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts:
		1. NNDC. Precept and Grant. Precept £9474. Grant £293. Total £9767
	3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 1.11.19 | Ralph Morris | Litter Picking  | S/O | 130.00 |  |
| 4.11.19 | Clerk | Salary for October | 2471 | 569.61 |  |
| 4.11.19 | Carol Gilden | September gardening | 2472 | 129.50 |  |
| 4.11.19 | HMRC  | Tax (paid by Clerk) | 2473 | 43.80 |  |
| 4.11.19 | Nest | Pension August | DD | 101.50 |  |
| 4.11.19 | Royal British Legion | Wreath / Donation | 2474 | 50.00 |  |
| 29.10.19 | URM | Glass | DD | 21.60 | 3.60 |
| 4.11.19 | Keith Buck | Fitting of safagrass matting | 2475 | 25.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee, including
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. BA/2019/0343/COND. Haughs End Road, Lower Street, Hoveton. Amendment to monitoring plan and wording regarding weather conditions, variation of conditions 7 and 14 of permission BA/2016/0228/COND. No response sent
		2. BA/2019/0299/HOUSEH. 3 Bureside Estate, Crabbetts Marsh. Extension to west elevation of dwelling
		3. PF/19/1845. Breydon, Lower Street. Single storey side extension
	2. Planning decisions received: None
	3. BA Conservation area consultation – decision to be made regarding the proposed boundary changes
2. **Agenda items. To discuss agenda items**
	1. To consider alterations to the Planning TOR, circulated by email to Councillors
	2. To consider actions / further discussions regarding climate change adaptation and mitigation
	3. To consider putting forward a representative to attend a meeting with the VH and a potential new local football team, and to consider what charge the PC might make for the use of the recreation ground
	4. To consider a request from a parishioner to hold Christmas Carols around the tree on Wednesday 18th December
	5. To confirm meeting dates for the calendar year 2020
3. **To list items for the Horning Reach Parish News**
4. **To confirm receipt of the playground check log**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 2nd December 2019. Please note there will be a FINANCE COMMITTEE MEETING on Monday 18th November at 7pm in the VH Annexe**
8. **Closure of meeting**