**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 7th October 2019 at 7pm in St Benet’s Hall**

**Present:**

**Cllr A Varley**

**Cllr G Mancini-Boyle**

**Cllr A Seddon**

**Cllr P Avellino**

**Cllr R Martin (Chairman)**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

1. **Apologies.** Cllrs Darby, Davis and Iddon had sent their apologies, which were accepted
2. **Declarations of Interest.** None received. Cllrs Mancini-Boyle and Varley identified that as District Councillors they may have an interest in some applications. The regulations regarding this were discussed, and it was **AGREED** that the **Clerk** would take advice on the subject.
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the meeting held on Monday 7th October 2019, and matters arising. **Approved**
4. **Actions from previous minutes:**
5. **Correspondence**
   1. Savills. Rent review for allotments. The Parish Council **AGREED** that it had little choice but to approve the uplift in allotment rent
   2. Non-parishioner. Request for a bench. **Cllr Varley** agreed to reply to the request, once Cllr Avellino had checked precedent with request for benches. **The Clerk** would check the benches policy so that there was consistency. A parishioner had noted that she had once donated a bench and had also paid a one-off fee for maintenance
   3. Horning Boat Show. Confirmation of date for Horning Boat Show 2020. The HBS Chairman had written to the Council to confirm the intention to hold the HBS again in 2020 on Saturday 2nd May. The HBS Committee had also requested permission to use facilities in the normal way for the day of the show and the previous day. The PC confirmed that the HBS could use the Recreation Ground and the Village Green as usual. **The Clerk** would revert to the HBS
   4. NALC. Well-being and the local environment. New initiative. Noted
   5. Parishioner. Request for late night shopping banner near the Village sign. Approved
6. **Finances:**
   1. Cllr Martin confirmed that he was satisfied that the accounts were in order.
   2. **Receipts:**
      1. NCC. Textile bank receipt. £62
   3. The following payments were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 7.10.19 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 7.10.19 | Clerk | Salary for August | 2463 | 593.85 |  |
| 7.10.19 | Savills (UK) Client Receipts Account | Allotment rent | 2464 | 262.50 |  |
| 7.10.19 | HMRC | Tax (paid by Clerk) | 2465 | 44.00 |  |
| 7.10.19 | Nest | Pension August | DD | 101.50 |  |
| 7.10.19 | PKF Littlejohn LLP | External audit | 2466 | 240.00 | 40.00 |
| 7.10.19 | URM | Glass | DD | 21.60 | 3.60 |
| 7.10.19 | Carol Gilden | August grass cutting | 2466 | 158.00 |  |
| 7.10.19 | NNDC | Dog bins. 578 empties | 2467 | 2358.24 | 393.04 |
| 7.10.19 | David Bracey Play inspection | Re-write cancelled chq 2457 | 2468 | 96.00 | 16.00 |

1. **Asset Management.** 
   1. Damaged safagrass matting and correspondence with CGM and FLP. The Clerk had collected the matting from Norwich and had given it to Cllr Avellino, who would pass it on to the local contractor for putting in place. The Clerk confirmed that the Council had received the £36 reimbursement from CGM
   2. Update regarding rope swing bridge. Cllr Varley noted that this had been fixed
   3. Cllr Avellino noted that the table tennis surface needs some work. The Local Contractor had quoted £150 for the initial work. Cllrs Varley and Iddon had kindly offered to undertake the initial work prior to the ‘wrap’ being delivered for the table. **The Clerk** would check the AM budget for the year to enable the AM Committee to purchase the wrap
2. **Parish Councillor reports.**
3. **Parishioners’ Matters: The meeting was adjourned at 7.36 pm for public participation**
   1. **District / County Councillor report**
   2. **Public Session**

**The meeting was reconvened at 7.48pm**

1. **Planning:** 
   1. **Planning applications received**
      1. BA/2019/0306/CLEUD. The Spinney, Plot 20, Bureside Estate, Crabbetts Marsh. No response required as it is an LDC
      2. BA/2019/0294/FUL. Riverbank Lodge, Ferry Cott Lane. Replacement dwelling. **Response to be sent by Clerk immediately following meeting.** The Parish Council agreed to **OBJECT** to this application on the basis that the footprint had increased by 25m² and that it does not reflect the character of the area in line with the LDV. The Parish Council asked the Clerk to explain that it felt that some elements of the application had merit but the scale, mass and height of the planned building was too great
      3. BA/20190267/FUL. Two Gates, Norwich Road. Field Shelter and re-sited tractor shed. **Supported**

b. To receive a report from Cllr Seddon regarding the Broads Authority Conservation Area. Cllr Seddon had written a comprehensive document for Cllrs to read, and had also met with members of the BA to discuss the review. He explained that the BA intended to ‘go back to the drawing board’ regarding the Crabbetts Marsh and Lower St South Review and would be reconfiguring the boundary at Lower Street South in order to take out some properties that weren’t appropriate within the conservation area. The Council thanked Cllr Seddon very much for his work on the subject

1. **Agenda items**
   1. To consider alterations to the Planning TOR, following alterations after the August meeting. Postponed as the Chairman was not present at the meeting
   2. To consider the November 11th plans. War Memorial, wreath. **Cllr Martin** agreed to lay the wreath on Remembrance Sunday. **Cllr Martin** would also check to see if any cleaning or clearing at the War Memorial was required.
   3. To consider training of Councillors for the upcoming 12 months. It was agreed that the **Clerk** would email round any training opportunities available
2. **To list items for the Horning Reach Parish News:**
   1. None
3. **To identify a Parish Councillor to undertake the playground log for the month.** Cllr Varley would undertake the checks for the month
4. **HTo identify other items at the Chairman’s discretion:** Cllr Varley would start a NNDC Big Society bid for the work required to the log slide

**The Clerk** would speak with the litter picker contractor

1. **To identify the next venue for the SAM2 sign.** It was noted that Hoveton PC could work with Horning PC to slow Bewilderwood traffic down with a dual approach with Sam2 signs on the Hoveton Road. **The Clerk** would speak with the Chairman to note that the SAM2 sign could therefore be placed at Ropes Hill during August 2020
2. **Closure of meeting at 8.05 pm**
3. **To confirm that the next meeting will take place in St Benet’s Hall on Monday 4th November 2019**