**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 2nd September 2019 at 7pm in St Benet’s Hall**

**Present:**

**Cllr I Davis**

**Cllr P Iddon**

**Cllr A Varley**

**Cllr A Darby**

**Cllr G Mancini-Boyle**

**Cllr A Seddon**

**Cllr P Avellino**

**Cllr R Martin**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 4**

1. **Apologies.** Cllrs Darby and Iddon had sent their apologies, which were accepted
2. **Declarations of Interest.** None received. Cllrs Mancini-Boyle and Varley recognised during item 10a that as they both sit on the planning committee at NNDC they would be unable to take part in discussions regarding planning applications
3. **Minutes of the previous meeting.** 
   1. To receive and approve the minutes of the meeting held on Monday 5th August 2019, and matters arising. **Approved**
4. **Actions from previous minutes:** 
   1. Cllr Varley confirmed that he was still looking at the anti-pigeon strips for the playground
   2. The Chairman noted that, following various emails between Councillors and discussions regarding the VH lease, an arrangement had been made between the Horning Boat Show committee and the Village Hall whereby the Village Hall own a 20 foot container and place it on their (leased) land. The Chairman had confirmed that the Horning Boat Show would be unable to own the container because there is a clear item in the lease that states that the Village Hall must not sub-let. Noted
   3. The administrator of the Horning Facebook page had offered for one member of the PC to have admin rights on the facebook page so that they can upload a link to the Horning Reach item and the agenda every month. **The Chairman** kindly offered to take this on. **The Clerk** would arrange this
5. **Correspondence**
   1. HBS correspondence. Response regarding potential grant for Memorial Garden. The Clerk noted that a very kind parishioner had offered to take this on, and to find a team of people to help. **The Clerk** would revert to the parishioner and thank her and ask if she would like further requests in the Horning Reach
   2. NCC footpaths officer. FP7 response to query from PC. The Clerk had asked the footpaths officer why FP7 is closed and she had confirmed that NCC had closed the footpath due to infrastructure repairs. Noted
   3. Savills. Rent review paperwork received. Savills, on behalf of the Church Commission, had requested another rent increase. This increase was to £560. This had increased from £500 in 2016, to £525 in 2017 and 2018. The **Clerk** would revert, and offer £540 as a compromise
   4. Horning Facebook. The administrator of the Horning Facebook group had confirmed that the Chairman could add items pertaining to the Parish Council to the facebook group – ie a link to the agenda and the Horning Reach item
6. **Finances:**
   1. Cllr Martin confirmed that he was satisfied that the accounts were in order.
   2. There were no receipts for the month
   3. The following payments were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 2.9.19 | Ralph Morris | Litter Picking July | S/O | 130.00 |  |
| 2.9.19 | Clerk | Salary for August | 2458 | 564.26 |  |
| 2.9.19 | Carol Gilden | Work July | 2459 | 176.50 |  |
| 2.9.19 | HMRC | Tax August (reimbursed by Clerk) | 2460 | 43.80 |  |
| 2.9.19 | Nest | Pension August | DD | 107.26 |  |
| 2.9.19 | Fenland Leisure Products Ltd | Post, bolts, carriage | 2461 | 169.98 | 28.33 |
| 29.8.19 | URM | Glass | DD | 14.40 | 2.40 |
| 2.9.19 | Fenland Lisure Products Ltd | Safagrass replacement matting | 2462 | 36.60 | 6.10 |

1. **Asset Management.** 
   1. Damaged safagrass matting and correspondence with CGM and FLP. CGM had agreed to reimburse the Council with the £36 for the matting, but FLP had incorrectly posted the matting to the wrong address. **The Clerk** would collect the matting and deliver it to the local contractor for fitting. The fitting would cost £25, which would be the Council’s cost
   2. Update regarding rope swing bridge. **Cllr Avellino** had asked the local contractor for a written quotation for this.
   3. Slipway debris. **The Chairman** offered to speak with a parishioner to ask if he would be willing to use his boat to help with a clearing job on the slipway
2. **Parish Councillor reports.** 
   1. The Chairman. Report regarding VH car parking bylaws and the possibility of preventing trailers parking overnight on the VH carpark. The Chairman had researched the relevant bylaws, and confirmed that the Council has two options available: firstly to put signs up preventing people from parking trailers / caravans overnight on the car park (and not have any enforcement powers) or to pursue the bylaw and to then enforce the law. The Chairman had kindly offered to undertake the work on this. The Council agreed that the Chairman should pursue this further with a view to confirming at a future meeting
3. **Parishioners’ Matters: The meeting was adjourned at 7.15 pm for public participation**
   1. **District / County Councillor report**
      1. The County Councillor had visited Westcotec and requested that the Chairman send through future speeding information. The District Councillor noted that the Environment Forum had been well attended and successful

**The meeting was reconvened at 7.29pm**

1. **Planning:** 
   1. **Planning applications received**
      1. BA/2019/0261/COND. Bewilderwood, Hoveton Road. Change of access and egress requirements, variation of condition 7 of permission BA/2012/0038/FUL. The Council agreed to **object** to this application, whilst stressing that the Council values the impact of Bewilderwood on tourism and the local economy, on the following grounds:
         1. Unacceptable on highway grounds due to increased traffic generation on a minor country road, when a wide, purpose-built vehicular access to the site already exists from A1062;
         2. Increased HGV and other vehicle use will present undue safety risks for pedestrians, cyclists, other users of Long Lane;
         3. On account of traffic noise and disturbance, detriment to residential amenity of properties fronting or having access to Long Lane.
      2. PF/19/1141. RAF Neatishead, Birds Lane. Change of use of land and buildings. Cllr Seddon had kindly reviewed this application extensively and showed Councillors details of the application and explained the plans in depth. Following discussion, the Parish Council **AGREED** to support the application
   2. To consider a Parish Council response to the appraisal recommendation draft sent by the Broads Authority. Cllr Seddon had reviewed this and written a document which had been circulated to the Parish Councillors. He suggested that, rather than discussing the subject via email or in a meeting environment, the Planning Committee could meet with Ben Hogg to discuss the appraisal in person and perhaps by visiting some of the locations. The Council agreed that this would be a very sensible course of action. **The Clerk** would arrange this
2. **Agenda items**
   1. To consider alterations to the Planning TOR, following alterations after the August meeting. The **Clerk** and **Chairman** would work on this and circulate for review at the October meeting
   2. To consider a response to a request to make house to house collections (approval already granted by NNDC). The Council approved this, but noted that details should be posted if possible in the Horning Reach and on the Horning Facebook page
3. **To list items for the Horning Reach Parish News:**
   1. Conservation area
   2. Memorial Garden
4. **To identify a Parish Councillor to undertake the playground log for the month.** Cllr Mancini-Boyle
5. **HTo identify other items at the Chairman’s discretion:**
6. **To identify the next venue for the SAM2 sign:** The SAM2 would move to the new location on Lower Street
7. **Closure of meeting at 8.05 pm**
8. **To confirm that the next meeting will take place in St Benet’s Hall on Monday 7th October 2019**