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ISSUE DATE: 26 July 2019

 **NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 5th August 2019 at 7pm**  for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 3rd June 2019, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. Norman Lamb’s office. Confirmation of annual village tour. 27th August. 11.30am. Village Hall Car Park
	2. St Benet’s Hall bookings. Request for dates agreed for May 2020
	3. BA. Tree Preservation Order – works to trees. BA/19/0199. Works to trees at plots 35/36 Crabbetts Marsh
	4. BA. Tree Preservation Order – works to trees. BA/19/0154. Works to trees at plots 35/36 Crabbetts Marsh
	5. Parishioners. Giving notice that they intend to stop the gardening of the bed at Ropes Hill after many years
	6. Norwich Western Link / NCC. Confirmation of preferred route
	7. Parishioners. Complaints regarding a trailer left on the VH car park annually
	8. Mitchells Butler. Response to various complaints regarding the car park
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts:
	3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 17.7.19 | Came and Company  | Insurance | 2447 | 860.63 |  |
| 14.6.19 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 14.6.19 | Nest | Pension June |  DD | 101.50 |  |
| 1.6.19 | Ralph Morris | Litter Picking June |  S/O | 130.00 |  |
| 1.7.19 | Ralph Morris | Litter Picking July | S/O | 130.00 |  |
| 5.8.19 | Clerk | Salary for June | 2448 | 580.54 |  |
| 5.8.19 | Clerk (reimbursement of tax paid due to no meeting July) | Tax May | 2449 | 103.60 |  |
| 5.8.19 | HMRC  | Tax June and July | 2450 | 71.80 |  |
| 5.8.19 | Nest | Pension July | DD | 101.50 |  |
| 5.8.19 | A Darb\* | Plaques reimbursement | 2451 | 50.00 |  |
| 29.07.19 | URM | Glass | DD | 16.20 | 2.70 |
| 5.8.19 | Keith Buck | Turf for concrete slab and concrete slab for 2 x seats Jubilee Walk | 2452 | 275.00 |  |
| 5.8.19 | Keith Buck | Hire of mini digger, skip, cradle swing removal, laid turf | 2453 | 575.00 |  |
| 25.06.19 | URM | Glass | DD | 9.00 | 1.50 |
| 5.8.19 | Neal M Sharpe | Internal audit | 2354 | 90.00 |  |
| 5.8.19 | Carol Gilden | Gardening for April, May, June | 2455 | 497.50 |  |
| 5.8.19 | Clerk | Salary for July | 2456 | 558.92 |  |
| 5.8.19 | David Bracey | Play inspection | 2457 | 96.00 | 16.00 |
| 14.7.19 | CGM Landscaping | Grass | DD | 81.80 | 13.63 |

1. **Asset Management.** To receive the report from the Asset Management Committee, including
	1. Damaged safagrass matting and correspondence with CGM and FLP
	2. Update regarding rope swing bridge
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Mancini-Boyle. Allotments

1. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. BA/2019/0183/HOUSEH. Bureside Estate, Plot 30B, Crabbetts Marsh. Supported by email 20.6.19
		2. BA/2019/0211/FUL. Plot 4, River Thurne. Replacement quayheading. No response sent
		3. BA/2019/0191/CLEUD. Hideaway, 19B Bureside Estate, Crabbetts Marsh. Lawful Development Certificate for 10 years of lawful use of shed
		4. LA/19/0675. Listed buildings consent. 33 – 35 Lower Street. Works to replace 3 x bay windows and front door
		5. BA/2018/0213. Babatru, 18 Bureside Estate. Demolition of Single Storey Dwelling and erection of 3-storey dwelling. Appeal decision: refusal upheld / appeal dismissed
2. **Agenda items. To discuss agenda items**
	1. To consider Terms of Reference documents for the Planning and AM committees
	2. To receive a presentation from Ben Hogg of BA regarding realignment of the conservation area in the village
	3. To confirm the Council’s General Power of competence
	4. To consider ideas for Boat Show equipment storage
	5. To receive the playground inspection report from David Bracey Play Inspections
	6. To consider approving a road closure (Anglian Water) from 9th to 11th September
3. **To list items for the Horning Reach Parish News**
	1. Thanks to parishioners who gardened the bed at Ropes Hill
4. **To confirm receipt of the playground check log**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on 2nd September 2019**
8. **Closure of meeting**