**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 4th March 2019 at 7pm in St Benet’s Hall**

**Present:**

**Cllr I Davis (Chairman)**

**Cllr A Varley**

**Cllr R Martin**

**Cllr A Darby**

**Cllr K Rolfe**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

1. **Apologies.** Cllrs Horey, Smith, Iddon, Seddon, Mancini-Boyle had sent their apologies, which were accepted
2. **Declarations of Interest.** None

**Minutes of the previous meeting.** To receive and approve the minutes of the meeting held on Monday 4th February 2019, and matters arising. Cllr Iddon was not at the meeting so was unable to update the Council on the recreation ground hedge

1. **Actions from previous minutes:**
	1. Cllr Avellino confirmed that she would check to see if any outstanding bank fees were payable to suppliers following the problems with the bank wrongly cancelling a cheque book
2. **Correspondence**
	1. NNDC. Reminder of election details. NNDC had informed the Council of the dates for the upcoming elections: receipt of nominations for candidates by 3rd April, Withdrawal of candidates, 3rd April. Last date for registration, 12th April. Date of Poll: 2nd May
	2. Barclays. Apology and credit of £140. Noted
	3. Stafford MG Enthusiasts. Request to use Village Hall Car Park / Recreation Ground for 12 cars. 16th September 2019. The Parish Council noted that the group had put together their risk assessment and that the previous year a similar group had worked well and respected the field. **AGREED**
	4. Confirmation that a non-parishioner has taken up an allotment on the basis that the PC has spare allotments which need cultivating. Noted
	5. BA. Broads Forum. 20th March. 6.30pm. No Councillors wished to attend this event
	6. Update on parishioner requesting to purchase tree for the Memorial Garden and response from NCC Highways regarding planting of new tree and ownership of land. NCC had written to the Clerk explaining that the tree and those around it was suffering from ‘Honey Fungus’ disease and that no tree should be planted in the location for two years. The Clerk had also checked ownership of the garden with the PCC and with NCC, neither of which claimed ownership.
	7. Parishioner. Complaint regarding speed on Upper Street, and request for the Sam2 to be put in place there. The Council discussed this at length and requested that Cllr Davis place the SAM2 at the Upper Street location for the following month, which he kindly agreed to do. Cty Cllr Price requested that Cllr Davis send him the SAM2 data if possible, which he kindly agreed to do
	8. Visit East of England. Request for photograph of Horning (no smaller than 1 mb). The Council noted that as there was currently a photograph competition running within the village, an appropriate photograph could come from the competition. **Cllr Martin** also offered to supply a photograph and to send one to Visit East of England
	9. NALC. Salary changes. Increase from 1/4/19 for Clerk of £0.28 per hour. Noted
	10. First Call Traffic Management. Request to close Lower Street 10/6 to 12/6. Noted. The **Clerk** would contact the company and ask that information boards are clear that businesses are open as usual and to ask that the closure is kept to as short a time as possible.
	11. Parishioner. Complaint of eyesore near Ferry Road. Request to write to parishioner to ask that trailers be removed from the side of the road. Cllr Davis would speak to the owner of the trailers and ask that they be moved if possible. It was noted that the owner was not breaking the law
3. **Finances:**
	1. To receive confirmation of finances. The Chairman had been unable to confirm the bank reconciliation for the month as no statement had been received up to the point of the meeting
		1. The following receipts were noted: Barclays. Apology. £140
	2. The following payments were authorised:

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 4.03.2019 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 4.03.2019 | Clerk | Pension |  DD | 101.22 |  |
| 4.03.2019 | Ralph Morris | Litter Picking |  S/O | 130.00 |  |
| 4.03.19 | Clerk | Salary March | 2429 | 554.43 |  |
| 4.03.2019 | HMRC | Tax | 2430 | 66.02 |  |
| 4.03.19 | Rewrite 2425. **Century** **Printing** | Signs plus fee for cheque (paid by Barclays) | 2431 | 91.76 |  |
| 28.02.19 | URM | Glass | DD | 32.40 | 5.40 |
| 28.2.19 | Carol Gilden | Pruning and sorting bushes on green | 2432 | 90.00 |  |
| 28.2.19 | Keith Buck | Grass seed, posts, paint, combination lock, disabled parking etc | 2433 | 435.00 |  |

1. **Asset Management.**
	1. Cllr Varley confirmed that he had submitted the BSF bid for the cradle swings and noted that the PC would find out the response in mid March.
	2. Cllr Avellino noted that the disabled bays were in place and that the flint wall was renovated. In addition the noticeboard had been oiled and the chain and timber posts had been fixed.
	3. Cllr Avellino had written to NGF regarding some small issues with the fencing on the recreation ground
	4. The **Clerk** would inform CGM of the new code for the combination lock
	5. The Parish Council thanked Cllr Rolfe for the disabled bay templates
	6. Cllr Varley would be visiting another village to view disabled play equipment in use and thanked a parishioner for her assistance with facilitating this trip
2. **Parish Councillor reports.**
3. **Parishioners’ Matters: The meeting was adjourned at 7.30 pm for public participation**
	1. **District / County Councillor report**:
	2. A parishioner reported that weed killer / weeding was required between the Staithe and her property
	3. A parishioner noted that the poppies from Remembrance Day had been sown.
	4. Thanks were noted to a parishioner and Cllr Mancini-Boyle for their work on raising up the ground under the fencing

**The meeting was reconvened at 7.38pm**

1. **Planning:**
	1. **Planning applications received**
		1. PF/19/02221. 21 Parkland Cresecent. Erection of porchway and installation of bay window. The Parish Council **Supported** this application
		2. BA/2019/0031/FUL. Bonnington, Horning Reach. Replace existing timber quay heading and slipway like for like; remove existing slip and extend but by 4.2m. Responded by email. **Supported**.
	2. **Planning decisions received and noted:**
2. **Agenda items**
	1. To consider plans for the ‘Great British Spring Clean’, scheduled to take place 22nd March to 23rd April. The Council agreed that as the village was relatively litter free thanks to the efforts of the litter picker contractor, a ‘clean up’ might take the form of a day of general tidying and gardening work. Cllr Darby had kindly led this in the past, and he agreed to speak with parishioners and hold another day of jobs and tidying around the village
	2. To consider making a donation to TFoSBA of £100 to promote the celebrations for 1000 years of St Benet’s Abbey. Cllrs considered if they wished to make a donation of £100 towards drama workshops for the school with a focus on St Benet’s Abbey. Councillors voted (six Councillors present) 5:1 in support of no donation on the basis that a donation was not budgeted for
	3. To consider a proposal from the AM Committee for the Jubilee Walk benches. Cllr Darby explained that the total cost of these benches would be £937, of which the Horning Boat Show had committed (and confirmed the day of the meeting) £583, so the Council would be liable for £354 exc VAT as budgeted
	4. To consider a proposal from the Village Fayre Committee to have permission to use the Village Green on Sunday 11th August for the fayre and Saturday 10th August for the setup. **AGREED**
3. **To list items for the Horning Reach Parish News:**
4. **HTo identify other items at the Chairman’s discretion:** None
5. **To identify the next venue for the SAM2 sign:** The SAM2 sign was currently at Mill Hill but would be moving to Upper Street
6. **Closure of meeting at 7.58 pm and details of the next meeting:**

**To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 1st April 2019**