local council award scheme foundation

ISSUE DATE: 26 February 2019

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 4 March 2019 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 4th February 2019, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NNDC. Reminder of election details
   2. Barclays. Apology and credit of £140
   3. Stafford MG Enthusiasts. Request to use Village Hall Car Park / Recreation Ground for 12 cars. 16th September 2019
   4. Confirmation that a non-parishioner has taken up an allotment on the basis that the PC has spare allotments which need cultivating
   5. BA. Broads Forum. 20th March. 6.30pm
   6. Update on parishioner requesting to purchase tree for the Memorial Garden and response from NCC Highways regarding planting of new tree and ownership of land
   7. Parishioner. Complaint regarding speed on Upper Street, and request for the Sam2 to be put in place there
   8. Visit East of England. Request for photograph of Horning (no smaller than 1 mb)
   9. NALC. Salary changes. Increase from 1/4/19 for Clerk of £0.28 per hour
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
      1. Barclays. Apology. £140
   3. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 4.03.2019 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 4.03.2019 | Clerk | Pension | DD | 101.22 |  |
| 4.03.2019 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 4.03.19 | Clerk | Salary March | 2429 | 554.43 |  |
| 4.03.2019 | HMRC | Tax | 2430 | 66.02 |  |
| 4.03.19 | Rewrite 2425. **Century** **Printing** | Signs plus fee for cheque (paid by Barclays) | 2431 | 91.76 |  |
| 31.02.19 | URM | Glass | DD | 32.40 | 5.40 |

1. **Asset Management.** To receive the report from the Asset Management Committee:
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. PF/19/02221. 21 Parkland Cresecent. Erection of porchway and installation of bay window. Response required by 8/3/19
      2. BA/2019/0031/FUL. Bonnington, Horning Reach. Replace existing timber quay heading and slipway like for like; remove existing slip and extend but by 4.2m. Responded by email. Supported.
2. To note planning decisions as follows: None
3. **Agenda items. To discuss agenda items**
   1. To consider plans for the ‘Great British Spring Clean’, scheduled to take place 22nd March to 23rd April
   2. To consider making a donation to TFoSBA of £100 to promote the celebrations for 1000 years of St Benet’s Abbey
   3. To consider a proposal from the AM Committee for the Jubilee Walk benches
   4. To consider a proposal from the Village Fayre Committee to have permission to use the Village Green on Sunday 11th August for the fayre and Saturday 10th August for the setup
4. **To list items for the Horning Reach Parish News** 
   1. Upcoming elections
5. **To confirm receipt of the playground check log**
6. **To identify other items at the Chairman’s discretion**
7. **To identify the next venue for the SAM2 sign**
8. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 1st April 2019**

**Closure of meeting**