**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 4th February 2019 at 7pm in St Benet’s Hall**

**Present:**

**Cllr P Iddon**

**Cllr A Seddon**

**Cllr A Varley**

**Cllr G Mancini-Boyle**

**Cllr A Darby**

**Cllr I Davis**

**Cllr A Seddon**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 5**

1. **Apologies.** Cllrs Horey, Smith, Rolfe had sent their apologies, which were accepted
2. **Declarations of Interest.** None

**Minutes of the previous meeting.** To receive and approve the minutes of the meeting held on Monday 7th January 2019, and matters arising.

1. **Actions from previous minutes:**
2. **Correspondence**
   1. Parishioner. Request to purchase the new tree for the Memorial Garden and to place a plaque beside the tree. A parishioner had written to the PC, having heard that the PC had considered replacing the Silver Birch at the Memorial Garden at the top of Lower Street. He had asked that if the PC could give an idea of price he might consider covering the cost. The PC were quite willing for the parishioner to go forward with this but the **Clerk** would need to contact NCC Highways to check on ownership of the Memorial Garden. Cllr Darby suggested that a flowering cherry might be attractive
   2. To update the Council on the Ludham Bridge moorings tenancy. The Clerk explained that she had written to the tenant at the Moorings, enclosing a new copy of the lease and contract and requesting the increased rent, but had not heard back. She asked that if any Councillors were passing Ludham Bridge they may wish to drop in to visit the tenant
   3. The Friends of St Benets Abbey. Request for donation and for use of the Village Green and Recreation Ground. A parishioner had attended the meeting representing TFoSBA, and she explained that the group wished to undertake workshops in schools to promote the celebration of 1000 years of St Benet’s Abbey. The Parish Council noted that the item could be added to the following agenda for consideration
   4. To note receipt of paperwork for May elections. These will be circulated prior to the March meeting and cannot be filled in prior to 27th February
   5. Anglian Water. Update. Amber Richardson, Customer Service Co-ordinator for Anglian Water had contacted the Clerk to explain that Anglian Water had completed laying 1000m of pipe from Palmers Lane up to Letheringtons Lane, but would need to come back to Letheringtons Lane at the end of the job for the final connection. Anglian Water had also had at least two services that required them to open cut across the carriage way to ensure properties run off the new main. They intended to do that by the end of March. They hoped to be across the junction at Neatishead Road by 11th February. AW had also noted that the scheme is going well and that they are on track for their expected completion date
   6. Barclays Bank. Apology for inadvertently cancelling a cheque book. Barclays had written twice to the Clerk to apologise for the delay in their formal apology for cancelling a cheque book and incurring costs as well as frustration
   7. BA/2018/0493/TCAA. Lagoona, 84 Lower Street. Application for works to trees. T1: Ash - remove dead limb, T2: Willow - remove, T3: Ash - remove, T4: Ash - remove, T5: Willow - remove, T6: Horsechestnut - remove, T7: Willow - crown lift to 5.5m, T8: Willow - reduce in height by 2.5m and reduce limbs overhanging lagoon by 3m, T9: Willow - Crown lift to between 3.5 and 4m, T10: Willow - Remove, T11: Willow - pollard,T12: Alder - Crown lift to 4m, T13: Willow - remove, T14 & T15: Willow - Raise branches to 4m over lagoon entrance,
   8. Community Heartbeat Trust. Redeployment of New Inn Defibrillator following deployment and replacement of pads
   9. EA. Reminder of drop-in Event 12th February. Pedro’s. 2pm to 7pm. Noted
   10. Parishioner. Map of Horning on Village Green. Councillors confirmed that they had been aware that the map (from the post office) was out of date but that any map would be perpetually out of date. The item would be added to the Parish News for a request for an artist.
3. **Finances:**
   1. To receive confirmation of finances. Cllr Davis had signed the bank reconciliation for December
   2. **To confirm details of a £5,000 transfer from the savings account to the current account**
   3. The following receipts were noted: none
   4. The following payments were authorised:

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| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 4.02.2019 | Rewrite HMRC cheque 2393. Paid by clerk online. | Tax – Clerk. | 2421 | 47.80 |  |
| 4.02.2019 | Broadland Products. Rewrite cheque 2394 | Twizzler on playground | 2422 | 132.00 |  |
| 4.02.2019 | Keith Buck. Rewrite cheque 2395 | Potholes | 2423 | 280.00 |  |
| 4.02.2019 | Norwich Electrical. Rewrite chq 2396 | Electrical checks. | 2424 | 36.00 |  |
| 4.02.2019 | Century Signs. Rewrite of cheque 2397 | CANCELLED | 2425 |  |  |
| 4.02.2019 | Andrew Darby. Rewrite of chq 2398 | Bunting | 2426 | 221.40 |  |
| 4.02.2019 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 4.02.2019 | Clerk | Pension | DD | 112.91 |  |
| 4.02.2019 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 4.02.2019 | Clerk | Salary January | 2427 | 607.88 |  |
| 4.02.2019 | HMRC | Tax | 2428 | 50.18 |  |

1. **Asset Management.** 
   1. Cllr Varley confirmed that he had submitted the BSF bid for the cradle swings and noted that the PC would find out the response in mid March.
   2. Cllr Avellino noted that the disabled parking spots had not been painted yet, but that she would speak again with a local handyman who she had asked to undertake the work
2. **Parish Councillor reports.**
3. **Parishioners’ Matters: The meeting was adjourned at 7.45 pm for public participation**
   1. **District / County Councillor report**:
      1. A kind parishioner offered to fill in a slight gap under the fencing with soil from his own garden in order to increase the height of the ground, so that small dogs could not run underneath it. The Council thanked him for his kind offer. Cllr Mancini-Boyle kindly offered to assist the parishioner with the work

**The meeting was reconvened at 8.10pm**

1. **Planning:** 
   1. **Planning applications received**
   2. PF/19/0153. Ropes Hill Bungalow. Removal of condition restricting occupancy to a person working in agriculture. The Council agreed to object to the planning application on the grounds that the proposal was not as straightforward as the applicant’s agent might consider it to be in that there had been some evidence of marketing of the property for the required period, and a below-price offer from a potential buyer had been received, but it had been rejected and this had appeared to be the main argument supporting the application. The Council felt that the applicant’s agent had not shown sufficient evidence that he had complied with the conditions of the NNDC Policy H06
   3. **Planning decisions received and noted:**
   4. BA/2018/0382/HOUSEH. Whitegates, 32 Lower Street. Remove existing jetty, widen dyke and install replacement jetty. Approved. Noted
2. **Agenda items**
   1. To consider a response to the Leader of NNDC requesting ideas for making North Norfolk better. To consider a suggestion from a parishioner to ask for waste food collections. The Council agreed this idea, and the idea of installing disabled play equipment and improved bus routes and public transport. The **Clerk** would write to the Leader with these suggestions
   2. To consider changes to committees. Cllr Varley had changed from the Planning Committee to the AM Committee.
   3. To consider if any recommendations for changes should be made to the conservation map sent by Ben Hogg (BA) after the January meeting. It was noted that the changes had not been suggested yet by Mr Hogg
   4. To consider joining the ‘Great British Spring Clean’, scheduled to take place 22nd March to 23rd April.
3. **To list items for the Horning Reach Parish News:**
   1. Possible artwork for sign
   2. Litterpick
4. **HTo identify other items at the Chairman’s discretion:** None
5. **To identify the next venue for the SAM2 sign:** The SAM2 sign was currently at Mill Hill but would be moving to Swan Corner on 4/3/19
6. **Closure of meeting at 8.38 pm and details of the next meeting:**

**To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 4th March 2019**