**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 7th January 2019 at 7pm in St Benet’s Hall**

**Present:**

**Cllr P Iddon**

**Cllr A Seddon**

**Cllr A Varley**

**Cllr K Horey**

**Cllr G Mancini-Boyle**

**Cllr A Darby**

**Cllr I Davis**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 10**

1. **Apologies.** Cllrs Seddon, Avellino, Smith, Rolfe had sent their apologies, which were accepted
2. **Declarations of Interest.** None

**Minutes of the previous meeting.** To receive and approve the minutes of the meeting held on Monday 3rd December 2018, and matters arising.

* The Chairman noted that the resident who had complained about the muddy footpath had withdrawn the complaint

1. **Actions from previous minutes:**
2. **Correspondence**
   1. NCC Highways. Update on Roundels. The Clerk explained that Cllr Price had confirmed that he would fund the roundels from his Highways budget for the current financial year, and that they would be installed within the next few weeks
   2. St Benet’s PCC. Confirmation of receipt of donation to St Benet’s PCC, and thanks for the donation. Noted
   3. NNDC. Letter from the Leader, Sarah Butikofer. The leader of NNDC had written to the Council to request that residents of Norfolk consider identifying one idea which would improve either the Horning Community or North Norfolk as a whole. Councillors would consider and revert at the February meeting.
   4. Merchant Navy. Thank you letter for donation. Noted
   5. Tree Preservation Order – application for works to trees. BA/2018/0493/TCAA. Lagoona, 84 Lower Street. Noted
   6. Came and Company. Confirmation of insurance for fencing. No additional premium until June 2019 when the premium becomes due. Noted
   7. Environment Agency. Joint drop-in event Tuesday 12th February 2pm to 7pm Pedros, Ferry Road. This item would be noted in the Horning Reach
3. **Finances:**
   1. To receive confirmation of finances. Cllr Davis had signed the bank reconciliation for October and November
   2. The following receipts were noted: none
   3. The following payments were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 1.01.2019 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 1.01.2019 | Clerk | Pension | DD | 97.86 |  |
| 1.01.2019 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 1.01.2019 | Clerk | Salary December | 2392 | 545.69 |  |
| 1.01.2019 | HMRC | Tax | 2393 | 47.80 |  |
| 1.01.2019 | URM | Glass | DD | 16.20 | 2.70 |
| 1.01.2019 | Broadland Products | Twizzler on playground | 2394 | 132.00 | 22.00 |
| 1.01.2019 | Keith Buck | Potholes in car park | 2395 | 280.00 |  |
| 1.01.2019 | Norwich Electrical Co | Check lights | 2396 | 36.00 | 6.00 |
| 1.01.2019 | Century printing | Signs for playground | 2397 | 76.76 | 12.79 |
| 1.01.19 | Cllr A D | Reimbursement for bunting | 2398 | 211.40 | 36.90 |

1. **Asset Management.** 
   1. Cllr Avellino was not present at the meeting. Cllr Darby confirmed that he had purchased bunting for the Village Green and for the top crossroads
2. **Parish Councillor reports.**
3. **Parishioners’ Matters: The meeting was adjourned at 7.57 pm for public participation**
   1. **District / County Councillor report**:
      1. Cty Cllr Price gave an update on NCC

**The meeting was reconvened at 8.10pm**

1. **Planning:** 
   1. **Planning applications received**

**Note:** following a discussion about planning applications, the Chairman thanked Cllr Seddon, in his absence, for the thorough and efficient research that he undertakes on behalf of the Parish Council on all planning applications

* + 1. BA/2018/0474/FUL. River Ant, Downstream of Ludham Bridge. Rollback of a 35m length of flood bank with timber piling retained. Installation of 51.5m of steel piling in front of existing piling which is in poor condition. Supported by email
    2. PF/18/2126 Land North of 77 ( Known as 79), Leeds Way. 2-storey detached dwelling. Council offered ‘no comment’ by email due to timescales
  1. **Planning decisions received and noted:**
     1. BA/2018/0421/FUL. Bureside Estate, Plot 2A, Crabbetts Marsh. Replace wooden storage shed. Approved

1. **Agenda items**
   1. To consider the purchase of cradle swings and to identify supplier and fabric. The Parish Council held a vote to decide if Safalog or metal swings should be purchased. The Parish Council **AGREED** a preference for Safalog. The decision was taken to put a bid in to the Big Society fund (NNDC) for two thirds of the full amount: (£3,254 exc VAT) The supplier, FLP, give a 15 year guarantee with the item. Cllr Horey asked that Cllr Varley check that the guarantee covers delamination and the integrity of the product itself. The Chairman thanked Cllr Varley very much for his work on the application. Cllr Price recommended that Cllr **Varley** contact Russell Tanner at NNDC for advice. **The Clerk** would put them in touch with each other. It was **AGREED** that the Council would make a contribution of approx. £1118, which was around one third of the anticipated total expenditure for the cradle swings
   2. To confirm the signatures on the precept request form, for a precept request as agreed at the previous meeting, of £18,949 for the f/y 2019/2020. **AGREED**
   3. To receive a presentation from Ben Hogg, BA (Historic Environment Manager). The meeting was adjourned after the preliminary matters, at 7.03pm so that Ben Hogg could address those present. He explained that since 1988 when the original conservation area had been determined, the conservation area had not received an appraisal and that it was his aim to conduct the appraisal. After the presentation and questions from members of the public and Councillors, it was agreed that Mr Hogg would send the Clerk information to be circulated via email, and that he would return to a future Parish Council meeting with recommendations for any alterations to the conservation area. The meeting resumed at 7.39pm
   4. To discuss the following points, which arose from the November Finance meeting
      1. To consider increasing the rent on the Ludham Bridge Mooring. Following discussion, it was **AGREED** to increase the rent by £100 per year (£25 per quarter). **The Clerk** would look at the rental agreement and write to the business owner
2. **To list items for the Horning Reach Parish News:**

Anglian Water Drop-in session

Historic Conservation Review

Please recycle bottles at the bins at the Village Hall

1. **HTo identify other items at the Chairman’s discretion:** 
   1. None
2. **To identify the next venue for the SAM2 sign:** Not required
3. **Closure of meeting at 8.38 pm and details of the next meeting:**

**To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 4th February 2019**