local council award scheme foundation

ISSUE DATE: 26 December 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 7th January 2019 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 3rd December 2018, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NCC Highways. Update on Roundels
   2. St Benet’s PCC. Confirmation of receipt of donation to St Benet’s PCC, and thanks for the donation
   3. NNDC. Letter from the Leader, Sarah Butikofer
   4. Merchant Navy. Thank you letter for donation
   5. Horning PCC. Thanks for donation
   6. Tree Preservation Order – application for works to trees. BA/2018/0493/TCAA. Lagoona, 84 Lower Street
   7. Came and Company. Confirmation of insurance for fencing. No additional premium until June 2019 when the premium becomes due
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
   3. To agree and authorise payments

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 1.01.2019 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 1.01.2019 | Clerk | Pension | DD | 97.86 |  |
| 1.01.2019 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 1.01.2019 | Clerk | Salary December | 2392 | 545.69 |  |
| 1.01.2019 | HMRC | Tax | 2393 | 47.80 |  |
| 1.01.2019 | URM | Glass | DD | 16.20 | 2.70 |
| 1.01.2019 | Broadland Products | Twizzler on playground | 2394 | 132.00 | 22.00 |
| 1.01.2019 | Andrew Darby | Bunting | TBC |  |  |
| 1.01.2019 | Keith Buck | Potholes in car park | 2395 | 280.00 |  |
| 1.01.2019 | Norwich Electrical Co | Check lights | 2396 | 36.00 | 6.00 |
| 1.01.2019 | Century printing | Signs for playground | 2397 | 76.76 | 12.79 |

1. **Asset Management.** To receive the report from the Asset Management Committee:
   1. Update regarding village bunting (Cllr Darby)
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2018/0474/FUL. River Ant, Downstream of Ludham Bridge. Rollback of a 35m length of flood bank with timber piling retained. Installation of 51.5m of steel piling in front of existing piling which is in poor condition. Supported by email
      2. PF/18/2126 Land North of 77 ( Known as 79), Leeds Way. 2-storey detached dwelling. Council offered ‘no comment’ by email due to timescales
   2. Planning decisions received:
      1. BA/2018/0421/FUL. Bureside Estate, Plot 2A, Crabbetts Marsh. Replace wooden storage shed. Approved
2. **Agenda items. To discuss agenda items**
   1. To consider the purchase of cradle swings and to identify supplier and fabric
   2. To confirm the signatures on the precept request form, for a precept request as agreed at the previous meeting, of £18,949 for the f/y 2019/2020
   3. To discuss the following points, which arose from the November Finance meeting
      1. To consider increasing the rent on the Ludham Bridge Mooring
3. **To list items for the Horning Reach Parish News** 
   1. Please recycle bottles at the bins at the Village Hall
4. **To confirm receipt of the playground check log**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 4th February 2019**

**Closure of meeting**