local council award scheme foundation

ISSUE DATE: 24th November 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 3rd December 2018 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th November 2018, and matters arising.

To receive and approve the minutes of the finance committee meeting held on Monday 19th November 2018, and matters arising

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NCC Highways. Response to repeater signs or roundels request
   2. BA/2018/0468/TPOA. Application for works to trees. Bureside Estate, Plot 28 and 28A. One willow – fell
   3. NCC Highways. Note that NCC will refill salt bins over the following few weeks
   4. Anglian Water – feedback requested
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
      1. Horning Boat Show Community Fund Awards. £5,000 Playing Field Play area fencing
      2. Horning Boat Show Community Fund Awards. £1374.31. Jubilee Walk upgrade project
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.11.18 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 5.12.18 | Clerk | Pension | DD | 97.86 |  |
| 5.12.18 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 5.12.18 | Clerk | Salary November | 2382 | 538.03 |  |
| 5.12.18 | HMRC | Tax | 2383 | 47.80 |  |
| 5.12.18 | NGF Leisure Ltd | Fencing (re-write of cheque 2379) | 2384 | 12297.41 | 2049.57 |
| 5.12.18 | St Benet’s PCC | Donation | 2385 | 500.00 |  |
| 5.12.18 | NNDC | Dog bins | 2386 | 2265.12 | 377.52 |
| 5.12.18 | St Benet’s PCC | Annual Grant | 2387 | 500.00 |  |
| 5.12.18 | Community Heartbeat Trust | Defib pads | 2388 | 105.60 | 17.60 |
| 15.12.18 | URM | Glass recycling | DD | 16.20 | 2.70 |
| 5.12.18 | Keith Buck | Work on playground | 2389 | 600.00 |  |
| 5.12.18 | Happisburgh Parish Council | Councillor training | 2390 | 80.00 |  |

1. **Asset Management.** To receive the report from the Asset Management Committee:
   1. Update regarding playground fencing
   2. To receive a recommendation regarding the Table Tennis table
   3. To confirm purchase of ‘no dogs’ signs for fencing
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2018/0421/FUL. Bureside Estate, Plot 2A. Replacement of wooden storage shed. Council supported this application due to timescales
      2. BA/2018/0382/HOUSEH. Whitegates, 32 Lower Street. Remove existing jetty, widen dyke and install replacement jetty
2. **Agenda items. To discuss agenda items**
   1. To confirm the BSF bid for Cradle Swings
   2. To receive a quotation for new village bunting from Cllr Darby
   3. To meet with members of M&B, who represent the Swan Inn
   4. To discuss the purchase of a collection box beside the dog bag dispenser with a note saying that the Parish Council anticipates a spend of approx. £600 per year
   5. To discuss increasing the Mooring rent at Ludham Bridge
   6. To consider a response to the four options presented by the Western Link Team
   7. To consider a ‘limitation of term of office’ for Senior Parish Council position
   8. To consider the suggested precept recommendation from the Finance Committee:



1. **To list items for the Horning Reach Parish News** 
   1. Allotment vacancy Upper Street
2. **To confirm receipt of the playground check log**
3. **To identify other items at the Chairman’s discretion**
4. **To identify the next venue for the SAM2 sign**
5. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 7th January 2019**

**Closure of meeting**