**HORNING PARISH COUNCIL**

**HHHHMinutes of a Parish Council Meeting**

**held on Monday 5th November 2018 at 7pm in St Benet’s Hall**

**Present:**

**Cllr P Iddon**

**Cllr A Seddon**

**Cllr A Varley**

**Cllr P Avellino**

**Cllr R Martin**

**Cllr I Davis**

**Cllr C Smith**

**Cllr K Horey**

**Cllr G Mancini-Boyle**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 10**

1. **Apologies.** Cllrs Darby and Rolfe had sent their apologies, which were accepted
2. **Declarations of Interest.** None

**Minutes of the previous meeting.** To receive and approve the minutes of the meeting held on Monday 1st October 2018, and matters arising. **Approved** with a small amendment

1. **Actions from previous minutes:**
2. **Correspondence**
   1. LCAS. Paper regarding tree liability. Councillors agreed that the tree would be removed and that it should be replaced in the next financial year
   2. BA Planning dept. Letter regarding unauthorised standing of caravan. The Clerk explained that parishioners had complained about a long standing caravan. She noted that the caravan had been moved to the back of the property for the time being and that the Planning department were content with this compromise
   3. Parishioner. Note regarding 12 dead hawthorn trees near Ping-Pong table. The Clerk noted that this would be kindly dealt with by Cllr Darby when he returned from holiday
   4. Merchant Navy. Certificate of commemoration received for participating in the ‘fly the red ensign for Merchant Navy Day’ campaign. Noted
   5. NNDC. Precept paperwork. Grant confirmed as £586 for 2019/20 financial year. Noted
   6. NCC Highways. Response to various queries regarding highways in Horning. The Clerk explained that she had asked various questions of Norfolk Highways and had received the following responses:
      1. In response to the Clerk’s query regarding subsidence on the highway on the junction of Mill Loke and Staithe Close, the Highways Engineer confirmed that there is nothing that could be done in the area but that it would be monitored during routine inspections
      2. In response to the Clerk’s query regarding a hole on the corner of Mill Loke and Lower Street, the Highways Engineer had noted that the area on the footway is programmed for repair
      3. In response to a query regarding a rusted post outside 129 Lower Street, the Clerk was further clarifying the location of the sign. Cllr Davies would remove the SAM2 bracket from this sign
      4. In response to a query from the Clerk regarding the narrowness of Mill Loke when larger vehicles are parked on the road, and a query as whether or not yellow lines would be placed on Mill Loke, the Highways Engineer responded that there was no awareness of any existing agreement to add yellow lines to Mill Loke and that it is not something that would be considered. It had been noted that the yellow lines would only move the problem a little further up the road. Noted
   7. BA/2018/0443/TPOA. Plots 38 and 39 Crabbetts Marsh. T1 and T2 Ash removed due to disease. Noted
   8. M&B. Request to attend December Parish Council meeting. The Clerk explained that she had spoken with Martha Ingham that morning, who had requested an audience at the following PC meeting, which was agreed with enthusiasm by the Council. The Council noted that current issues with M&B included a lack of information in general, no forward notice regarding the car park, no autonomy for the manager in the pub.
3. **Finances:**
   1. To receive confirmation of finances. Cllr Martin had signed the bank reconciliation for August
   2. The following receipts were noted: None
   3. The following payments were authorised:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.09.18 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 5.11.18 | Clerk | Pension | DD | 97.86 |  |
| 5.11.18 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 5.11.18 | Clerk | Salary November | 2376 | 538.03 |  |
| 5.11.18 | HMRC | Tax | 2377 | 47.80 |  |
| 5.11.18 | URM | Glass | DD | 10.80 | 1.80 |
| 5.11.18 | PKF Littlejohn | Audit | 2378 | 240.00 | 40.00 |
| 5.11.18 | URM | Glass | DD | 18.00 | 3.00 |
| 5.11.18 | NGF play Ltd | Fencing | 2379 | 12096.28 | 2016.05 |
| 5.11.18 | Century printing | Typeset bin signs | 2380 | 19.80 | 3.30 |
| 5.11.18 | Royal British Legion | Donation for wreath | 2381 | 50.00 |  |

1. **Asset Management.** 
   1. Cllr Avellino noted that she had received various quotes for the cradle swings and that Cllr Varley was putting the bid together for the Big Society Fund. The deadline had been missed for November, but the bid would be put in early before the February round of bids. The bid would be confirmed at the December meeting
   2. Cllr Avellino updated the Council on the new fencing on the recreation ground
   3. Cllr Avellino noted that the table tennis surface needed a new vinyl wrap at a cost of approximately £100. She noted that it would also require a hot gun and a generator and needed to be done in situ. Cllr Avellino would report back with final figures and a recommendation at the December meeting
2. **Parish Councillor reports.**
3. **Parishioners’ Matters: The meeting was adjourned at 8.15 pm for public participation**
   1. **District / County Councillor report**:
      1. The **Clerk** would speak with Jon Winnett, the Highways Engineer, to ask if it might be possible to have more repeater signs on Lower Street, or possibly have the mph written in circles on the road
      2. The **Clerk** would also ask Jon Winnett for salt for the salt bins.
      3. The Council thanked the gentleman responsible for the litter picking, for his hard work over the year

**The meeting was reconvened at 7.52pm**

1. **Planning:** 
   1. **Planning applications received**
      1. None
   2. **Planning decisions received and noted:**
      1. BA/2018/0213/FUL. Babatru, 18 Bureside Estate, Crabbetts Marsh. Replacement Dwelling. Refused
      2. BA/2018/0363/NONMAT. Woodside, School Road. Extend kitchen wall, revise angled wall of living room extension with fixed gable end window panel, non-material amendment to previous permission BA/2018/.0041/HOUSEH. Approved
2. **Agenda items**
   1. To discuss the financing of installation and plaques for benches on the Jubilee Walk (the HBS has agreed to donate the cost of the two benches). £399 total for installation and plaques. The Council **AGREED** that it would like to go ahead with this work. It did note, though, that as it was currently winter, the benches would not need purchasing until the next financial year, which would give the Council the opportunity to budget for the £399 spend. **Cllr Avellino** would inform Marmax that the purchase would not be made until March / April. The **Clerk** would inform the HBS Committee

*The Chairman invited the following presentation prior to the start of the meeting:*

* 1. To receive a presentation from Tina Starling, Flood Resilience Engagement Officer for the Environment Agency, regarding flooding in the village. Tina Starling had attended the meeting representing the EA. Tina had been joined by Grant Tufts of Anglian Water, and James Wilson of NNDC. Mr Tufts confirmed that AW have undertaken some work outside of Pedro’s restaurant and had identified that all of the roof water on the Ferry Quay development was accessing the foul water system. He explained that AW had spoken to the relevant home owners and explained that the water needed to be routed back into the broad. He noted that this work would be undertaken by AW even though it would normally have been the responsibility of the landowner. Ms Starling went on to explain that the EA had surveyed approximately 200 properties regarding flood resilience, and attempting to inform parishioners of measures that they could take to mitigate risk. She asked if the PC felt that a drop in session would help parishioners to understand the risks of flooding and how to mitigate risk, and informed the PC that parishioners could potentially access grant funding for works.

Mr Wilson went on to explain that he had been looking at the covenants within the village and the legal ownership of roads. He noted that anyone who benefits from the Highway should pay towards it. Cllr Iddon noted that Ferry Marina had changed hands and that it was now owned by the Cator family. Regarding the drop-in session, Cllr Smith recommended that the session be held immediately on-site (so Pedro’s or the Ferry Inn) on a Friday from 2pm to 7pm. Mr Wilson also confirmed that the NNDC position statement on development had not changed and would not change in the near future because the risk of flooding had still not reduced. He confirmed that additional bathrooms within the village (in addition to various other planning additions) were not currently allowed

*The Parish Council meeting started following the end of the above presentation – 7.35pm*

* 1. To consider replacing the broken tree beside the Village sign. A parishioner has recommended a silver birch. The Council agreed that this dead tree would be removed and that it would not be replaced during the current financial year
  2. To consider plans regarding the cleaning of the War Memorial and other jobs required for 11/11. The wreath has been ordered. The Chairman had already undertaken this work. The Council thanked him for doing so

1. **To list items for the Horning Reach Parish News:**
   1. EA presentation
   2. Fencing
   3. M&B at meeting in December
2. **HTo identify other items at the Chairman’s discretion:**
3. **To identify the next venue for the SAM2 sign:** Mill Hill
4. **Closure of meeting at 8.45 pm and details of the next meeting:**

**To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 3rd December 2018. In addition, the Parish Council would be holding a FINANCE MEETING in St Benet’s Hall on Monday 19th November 2018**