local council award scheme foundation

ISSUE DATE: 24th September 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 1st October 2018 at 7pm**  for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 3rd September 2018, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. NNDC. North Norfolk Local Plan update. Tuesday 30th October, Thursday 1st November at NNDC offices
   2. NNDC. Centenary of WW1 Armistice – commemorative gift of Flanders poppy seeds.
   3. The MG car club. Thanks for use of recreation ground
   4. Horning Post Office. Request to put up a banner
   5. Anglian Water, update on bore hole, due to be dug 3/10 or 4/10
   6. NCC Highway ranger due to visit Horning. Information required regarding highway issues / potholes etc
   7. Horning Post Office. Request for Christmas lights on during the late night shopping on 29th November
   8. NNDC. Request for information regarding local almshouses in the area
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
   3. To agree and authorise payments

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Payee** | **Description** | **Chq No** | **Amount** | **VAT** |
| 15.09.18 | CGM Landscaping | Recreation Ground | S/O | 81.80 | 13.63 |
| 1.10.18 | Clerk | Pension | DD |  |  |
| 1.10.18 | Ralph Morris | Litter Picking | S/O | 130.00 |  |
| 1.10.18 | Clerk | Salary August | 2364 |  |  |
| 1.10.18 | HMRC | Tax | 2365 |  |  |
| 29.10.18 | URM | Glass | DD | 20.88 | 3.48 |
| 1.10.18 | FLP Leisure | Swing seat | (Replacement for 2362)  2366 | 212.53 | 35.42 |
|  |  |  |  |  |  |

1. **Asset Management.** To receive the report from the Asset Management Committee
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:

None

* 1. Planning decisions received:
     1. BA/2018/0256/FUL. Eagles Nest, Ferry Road. Install Velux window. Approved
     2. BA/2018/0263/HOUSEH. Roseberry, Ropes Hill. 3 bay garage. Approved

1. **Agenda items. To discuss agenda items**
   1. To discuss all signage on the Village Green, following a complaint about officious signage
   2. To consider signage for fencing on the playground / recreation ground regarding liability / dogs / grease on play equipment
   3. To consider co-opting a potential Councillor to the Parish Council
   4. To confirm numbers for Councillor training on Monday 19th November in Happisburgh at 7pm
2. **To list items for the Horning Reach Parish News**
3. **To confirm receipt of the playground check log**
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 5 November 2018**

**Closure of meeting**