**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Monday 5th March 2018**

**Present:**

**Cllr P Iddon**

**Cllr A Seddon**

**Cllr P Avellino**

**Cllr A Darby**

**Cllr G Martin**

**Cllr A Varley**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 13**

1. **Apologies.** Cllrs C and K Smith, Davis and Horey had sent their apologies, which were accepted
2. **Declarations of Interest.** None
3. **Minutes of the previous meeting.** The minutes of the meeting held on Wednesday 5th February 2018 were confirmed as a true and correct record, and were signed.
   1. Cllr Darby noted that the working party which had been recorded at the previous meeting included various village work, including (but not limited to) the Jubilee Walk

(At this point of the meeting, the Chairman suspended the meeting for item 11a)

1. **Actions from previous minutes:** none
2. **Correspondence**
   1. War Memorial Trust. Response to request for information. The War Memorial Trust had reviewed the photographs that the Chairman had taken of the War Memorial at the Church, and responded that they thought the inscriptions were in satisfactory order. They did not consider that work should be undertaken on the memorial at the present time. Noted
3. **Finances:**
   1. To receive confirmation of finances. Cllr Martin had signed the bank reconciliation for February
   2. The following receipts were noted:

None

* 1. The following payments were authorised:
     1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
     2. DD. Clerk Pension. £94.68
     3. DD. Ralph Morris. £130. Litter picking
     4. DD. URM. Glass recycling. £21.24 inc £3.54
     5. Chq. 2328. Clerk salary. £511.22
     6. Chq. 2329. HMRC. Tax. £47
     7. Chq. 2330. L Harmer Tree and Garden Services. £190

1. **Asset Management.** 
   1. Big Society Fund bid. **Cllr Avellino** had posted the grant fund bid to the District Council and had responded to various questions as required. The Chairman thanked Cllr Avellino for her work on this grant bid
2. **Parish Councillor reports.** 
   1. Cllr Darby. Jubilee Walk. Cllr Darby had worked to finalise all the quotations for the Lectern and the tree posts and the removal of the cages and was pleased to report that the anticipated cost would be £1400 for all the required items. Sadly, he confirmed that there were no remaining Horning Boat Show funds to be allocated during the year so the Council would need to wait for the lectern and put in a Horning Boat Show bid, or allocate precept income towards the work. It was agreed that the tree posts could be considered a maintenance item (on the basis that the plaques had to be removed with the cages) and that they would be on the agenda for the April meeting

The Chairman thanked Cllr Darby very much indeed for his hard work on this Jubilee Walk

1. **Parishioners’ Matters: The meeting was adjourned at 8.10 pm for public participation**

**By this point of the meeting, as many members of the public had attended in order to hear from EA, AW and NNDC regarding Ferry Road (item 11a) , 5 members of the public had left the meeting**

* 1. **District / County Councillor report**:
  2. A parishioner noted that there was a large 4” deep pothole on the Swan’s land. **The Clerk** would speak with M&B
  3. A parishioner noted that the Village Hall had recently held their AGM and had noted that there was ongoing issues with the potholes on the carpark. This would be included on the April agenda
  4. District Cllr Barbara Mcgoun noted that she had taken over the editorship of the Horning Reach.
  5. District Cllr Paul Rice noted that the Community Water Responders would be holding a safe practice workshop on the Village Green. He was asked to complete a risk assessment and detail the times and dates. (nb – following the meeting, Cllr Rice confirmed that the location of the workshop had changed to Acle)

**The meeting was reconvened at 8.20pm**

1. **Planning:** 
   1. **Planning applications received**

BA/2018/0041/HOUSEH. Woodside, School Road. Rear single storey extension to bungalow. Supported

* 1. **Planning decisions received and noted:**
     1. BA/2018/0050/NONMAT. Ferry Marina, Ferry Road. Re-arrangement of external windows and doors, non-material amendment to previous permission BA/2017/0190/FUL. Permission granted
     2. BA/2017/0438/HOUSEH. Broadshaven, Horning Reach. One and half storey extension and balcony with doors. Approval granted
     3. BA/2017/0430/HOUSEH. Willow Fen, 3 Grebe Island, Lower Street. Approval granted

1. **Agenda items**
   1. To receive members of Anglian Water, NNDC and the Environment Agency to discuss the flooding issues on Ferry Road and to consider options for solving the problems there.

This item took place during a suspended part of the meeting at 7.03pm until 7.49pm so that members of the public could also speak

Tina Starling, Flood Resilient Engagement Advisor for the East Anglia Area of the Environment Agency, together with Grant Tufts of Anglian Water and James Wilson of NNDC attended the meeting to discuss the Ferry Road Flooding. Graham Tufts noted that AW had undertaken the survey work following the adoption of sewers 4 /5 years ago. He noted that following the adoption there were no records or historical data, so they had been working very much in the dark. He explained that Survey Work had been undertaken on numbers 1 – 15 Ferry Road. AW had found that there were a number of holes in sewers, which they had repaired. It had then been AW’s plan to extend the survey of the sewers but the snow had meant that they had needed to cancel their plans. He noted that AW intended to return within a few weeks to finish the sewer survey and to check the points of water ingress to consider every possible source of flooding. Graham also noted that there had been a hole found in a private sewer network, which AW had fixed in order to save time and effort, for which the private owner had been most grateful. He did note, though that private sections are the responsibility of residents. Graham also explained that Pedro’s were suffering from some surface water flow which was compounding the problem

James Wilson of NNDC went on to explain that some movements of water were not necessarily distributable to one person or company and that AW would be surveying the gullies and considering all the contributing factors. NCC, as the lead flood authority, would work with AW to work on the gullies to move the water away. With regard to the current position statement where NNDC prevents ongoing development within the parish in order to prevent further pressure on the Anglian Water system, James anticipated that this would be reviewed at every step, and at every juncture when AW has made an improvement to the system

Tina Starling went on to note that the EA would be undertaking a property threshold survey, which involved a large piece of work in order to survey the individual risk for every property. She noted that this would give more data to the flood authority for the future. Tina asked that she be included in the Flood Forum, which had been formed 5 / 6 years ago in the village and had been chaired by the EA and had included NNDC, the local Highways Engineer, the BA, AW and the Internal Drainage Board

In summary, Grant Tufts confirmed that the continuation of the sewer survey would start within 2 weeks, James Wilson planned to review the position statement (as a group) every time the agencies got together to look at Ferry Road (if the flow is reduced) and Tina Starling would look into an engagement event, possibly at the Horning Boat Show. The **Chairman** would speak with Roger Tomkins about this

* 1. To consider which sub-committees Cllrs Varley should join. Cllr Varley was confirmed as a member of the Planning Sub-Committee
  2. To consider renewing the Parish Council’s General Power of Competence (required annually). The Council **AGREED** to hold the GPC for a further year
  3. To confirm the Council Litter pick contract following amendment. The litter pick contract had been amended to remove the top road on the basis that it was unsafe to litter pick. Ralph Morris and Cllr Avellino had signed this amended contract
  4. To consider a quotation for work on the Jubilee Walk from Liam Harmer Tree and Garden Services - £180. Confirmed. **The Clerk** would ask Liam Harmer to undertake the work when the weather is suitable
  5. To consider the Tree Report for the Oak Tree on the Village Green and to agree future steps. The Council noted that this report showed that Liam Harmer had been correct in his original judgement regarding the tree. The report had noted that the tree should have a further decay test in 18 months time. **The Clerk** would ask Liam Harmer to undertake the work as planned

1. **To list items for the Horning Reach Parish News:**
   1. Allotment vacancy at the Upper Street allotments
2. **HTo nominate a Councillor to undertake the playground checks:**
   1. Cllr Avellino would conduct this check
3. **To identify other items at the Chairman’s discretion:**

None

1. **To identify the next venue for the SAM2 sign:** not required at this meeting
2. **Closure of meeting at 8.46 pm and details of the next meeting:**
3. **Wednesday 4th April 2018, St Benet’s Hall, 7pm. THE MAY MEETING IS THE ANNUAL MEETING OF THE PARISH COUNCIL. IT WILL TAKE PLACE ON WEDNESDAY 9TH MAY 2018, TOGETHER WITH THE ANNUAL PARISH MEETING**