ISSUE DATE: 28th January 2018

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 5th February 2018 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Wednesday 3rd January 2018, and matters arising.

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. Environment Agency. Email confirming attendance of the EA, NNDC and others at the March meeting to discuss Ferry Road flooding
   2. Various communications regarding Data Protection Officers
   3. NCC. Norwich Western Link road
   4. TMO Highways. Road closure 23/4. Whole day. Manhole cover work
   5. NALC. Confirmation of LCAS Quality Council qualification
   6. Better Broadband for Norfolk. New broadband cabinet to be installed on the Upper Street Green. No date given (before March 2020)
   7. NCC. Request for support / guidance / comments on the 3RW phases 2 and 3
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. DD. Clerk Pension. £94.68
      3. DD. Ralph Morris. £130. Litter picking
      4. DD. URM. £12.96 inc £2.16 VAT
      5. Chq. 2324. HMRC. Tax. £46.08
      6. Chq 2325. Clerk salary. £516.58
      7. Chq 2326. Keith Buck. Pothole work on village hall car park. £300
3. **Asset Management.** To receive the report from the Asset Management Committee
   1. Big Society Fund bid
   2. Litter pick contract. The top road is on the list for litter picking. The Clerk has asked that High Visibility (level 3) equipment be requested if not already owned
4. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Chairman. Neighbourhood plan update
5. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2018/0008/HOUSEH. The Boat House, Ferry Road. One and a half storey extension and other alterations. Decision to be made at meeting
   2. Planning decisions received:
      1. BA/2017/0448/FUL. Cedar Lodge, Ropes Hill. Replacement Boat Shed. Approved
      2. BA/2017/0456/HOUSEH. Arleman, Ropes Hill. Proposed side and rear single storey extension. Approved
      3. BA/2017/2004. Ropes Hill Farm Bungalow. Neatishead Road. Remove agricultural occupancy condition. Application withdrawn
2. **Agenda items. To discuss agenda items**
   1. To consider taking over the ground maintenance from NNDC for the small area of land around the toilet block
3. **To list items for the Horning Reach Parish News**
4. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm that the next meeting will take place in St Benet’s Hall at 7pm on Monday 5th March 2018**

**Closure of meeting**