ISSUE DATE: 30th October 2017

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 6th November 2017 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 2nd October 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. HBSCF Committee. Letter confirming award of £5000 towards the fencing of the Children’s Play Area. Note that the award will be held by the fund for up to 12 months from 26th September. The money will be made available when the project is complete and the appropriate invoice provided. A plaque has also been requested
   2. David Pritchard, Hoveton Lions. Request to plant more bulbs under the village sign, in the grass. Agreed over the phone due to timescales
   3. Parishioner. Application request for litter pick tender
   4. NNDC. Precept grant confirmation at £603.58
   5. BA. Successful grant applications for £4 million to promote heritage sites
   6. Norfolk ALC. Update on the GDPR (The Data Protection Bill)
   7. Norfolk ALC. Reminder regarding Precept Referendum Consultation
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts
      1. NNDC. Grant and Precept (£346, £7933). £8279
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. DD. Clerk Pension. £94.68
      3. DD. Ralph Morris. £130. Litter picking October
      4. Chq. 2306. HMRC. Tax. £47
      5. Chq. 2307. Clerk salary. £554.40
      6. Chq 2308. Carol Gilden. Gardening in September and August. £297
      7. Chq. 2309. Norfolk Parish Training and Support. Cllr Horey Training. £50
      8. Chq. 2310. Keith Buck. Playground Equipment work. £275
      9. Chq. 2311. St Benet’s PCC. Annual Grant. £500
3. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. BA/2017/0375/FUL. South Quays Marina. Replacement toilet block.
      2. BA/2017/0391/FUL. Deerfoot, Lower Street. Variation of conditions
      3. BA/2017/0382/FUL. Sedgeway, 21A Bureside Estate, Crabbetts Marsh. Storage Box
   2. Planning decisions received:
      1. Eagles Nest, Ferry Road. Appeal Decision from the Secretary of State. Planning Permission Granted for the use of first floor of boathouse as residential manager’s accommodation associated with the adjacent King Line cottages
4. **Asset Management.** To receive the report from the Asset Management Committee
   1. Boat Waste Signage
   2. Display board on Village Green
   3. Confirmation that Peter Wilson has kindly offered to take over the dog poo bag replacement role on the Recreation Ground
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Agenda items. To discuss agenda items**
   1. To consider ‘Community Led Housing’ following the presentation at the October meeting by Nicky Debbage and Graham Connolly
   2. To discuss placing litter bins on the village green, perhaps as a trial, and to consider asking Ralph Morris to add to litter picking duties by managing the litter bins.
   3. To consider forming a ‘Village Green working party’ for small jobs on and around the Village Green. Three parishioners have contacted the Clerk wishing to join a working party
   4. To consider adopting the General Power of Competence for one year from November 2017
   5. To consider whether the Council wishes to retender the Litter Pick Contract (the current contract ends January 2018)
2. **To list items for the Horning Reach Parish News**
3. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
4. **To identify other items at the Chairman’s discretion**
   1. Advertising for Parish Councillor co-option
5. **To identify the next venue for the SAM2 sign**
6. **To confirm 4th December 2017**

**Closure of meeting**