ISSUE DATE: 26th August 2017

 **NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 4th September 2017 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 3rd July 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. Letter from resident regarding village car parking
	2. Letter from resident regarding access on the recreation ground in order to undertake works on private property
	3. Receipt of the Broads Plan 2017. For circulation amongst Parish Councillors
	4. Mrs Woodcock. Complaint that rubbish is being dumped on and beside her property
	5. Dick Turpin. Tennis court update / request for consideration given to a MUGA
	6. BA. Non material amendment. BA/2017/0295/NONMAT. Anchor Lodge, 38 Lower Street. Replacement of proposed glass panels with vertical metal railings and metal handrails, non material amendment to previous
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts:
		1. HMRC. VAT refund. £6653.09
		2. Allotments. £38 and £28.50
		3. NCC. £36.95
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
		2. S/O. CGM Landscaping September. £81.82 inc £13.64 VAT
		3. DD. Clerk Pension. August £ 94.68 (partly paid by Clerk)
		4. DD. Clerk Pension. September £94.68 (partly paid by Clerk)
		5. DD. Ralph Morris. £130. Litter picking August
		6. DD. Ralph Morris. £130. Litter picking September
		7. S/O. URM glass. £36 inc £6 VAT
		8. Chq. 2293 Clerk salary and expenses August / September. £1082.27
		9. Chq. 2294. HMRC. Tax. September. £46.80
		10. Chq. 2295. Donation to Merchant Navy to fly the Red Ensign. Clerk. £20
		11. Chq. 2296. Carol Gilden. Gardening in June and July. £297.50
		12. Chq. 2297. Keith Buck. White lining paint, steps from recreation ground and near Mrs Woodcock’s property on the restricted byway. £250
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. PF/17/1229. Land at 27 Pinewood Drive. Erection of two storey dwelling
		2. BA/2017/0226/FUL. South Quays Marina, Horning Reach. Basin extension with 3 additional moorings. PC supported August 2017
	2. Planning decisions received:
		1. BA/2017/0190/FUL. Ferry Marina, Ferry Road. Extension to boatshed. Approval granted
		2. PF/17/0787. Greenleas, Upper Street. Variation of condition 2 to omit front bay window and insert flush window. Permitted
		3. BA/2017/0126/HOUSEH. Whitegates, 32 Lower Street. Replacement doors and windows. Permission granted.
		4. BA/2017/0003/REF. Eagles Nest, Ferry Road. Change of use of first floor of boathouse to residential manager’s accommodation associated with the adjacent King Line Cottages. An appeal has been made to the Secretary of State in respect of this application
		5. PF/17/1368. Tyegate, Lower Street. Balustrade to existing flat roof area on front of dwelling to form first floor balcony
4. **Asset Management.** To receive the report from the Asset Management Committee, including:
	1. Quayheading at Ludham Bridge. Update
	2. Fenland Leisure quotation
	3. Oak Tree on Village Green (work due in September). D Cllr Mcgoun had checked if the tree had a TPO
	4. Action from playground inspections
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. To consider the Church Commissioners’ (Savills) request for a rent review. Rent has increased from £500 to £525 (5%), and to sign the relevant memoranda
	2. To review the responses to the local council award scheme - items 1, 2, 3 which have been re-worked prior to re-submitting the paperwork
	3. To consider whether Councillors wish to meet with NNDC Community Housing to discuss potential housing in Horning
	4. To consider co-opting a new Parish Councillor
2. **To list items for the Horning Reach Parish News**
	1. Annual canvass reminder
3. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
4. **To identify other items at the Chairman’s discretion**
	1. Brainstorming session prior to October meeting
5. **To identify the next venue for the SAM2 sign**
6. **To confirm venue and dates of the next council and committee meetings**
	1. **Monday 2nd October 2017**

**Closure of meeting**