ISSUE DATE: 26th MAY

**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 3rd July 2017 at 7.00pm** for the purpose of transacting the following business:  
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 5th June 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
   1. Notice of appointment of date for the exercise of public rights (accounts 2016/17). Commencing on 30th June, ending on 10th August
   2. Seafarers. Merchant navy day 3rd September 2017. Request to fly the red ensign. Flag cost is £28
2. **Finance**
   1. To receive confirmation of finances
   2. To note receipts:
      1. NCC. Recycling credit. £377.33
   3. To agree and authorise payments
      1. S/O. CGM Landscaping. £81.82 inc £13.64 VAT
      2. DD. Clerk Pension. £ 94.68 (partly paid by Clerk)
      3. DD. Ralph Morris. £130. Litter picking
      4. S/O. URM glass. £17.64 inc £2.94
      5. Chq. 2285 Clerk salary and expenses. £536.54
      6. Chq. 2286. HMRC. Tax. £47
      7. Chq. 2287. David Bracey. Play inspection. £90 inc £15 VAT
      8. Chq. 2288. NNDC. Dog bins for the year to March 2018 (£2127 in previous year). £2196.48 inc £366.08 VAT
      9. Chq 2289. Carol Gilden work in April and May. £297
      10. Chq 2290. Keith Buck. Boat compound work. £940
      11. Chq 2291. Catherine Jeffrey. Plants for planters on the Village Green. £45
3. **Planning.** To receive planning applications and make decisions according to recommendations
   1. Planning applications received:
      1. PF/17/0787 Greenleas, Upper Street, Horning, Norwich, NR12 8NL. Variation of condition 2 of planning permission ref: PF/13/1093 to omit front bay window and insert flush window . Decision taken prior to meeting: Supported
      2. BA/2017/0190/FUL. Ferry Marina, Ferry Road. Extension to boatshed. Decision taken prior to meeting: Supported
      3. BA/2017/0171/FUL. Grebe Island, Lower Street. Replacement Commercial Boat Hire Offices and Boat Workshop. Decision taken prior to meeting: Supported
   2. Planning decisions received:
      1. PF/17/0501. 12 Mill Hill. Two storey extension to side of dwelling. Permitted
4. **Asset Management.** To receive the report from the Asset Management Committee, including:
   1. Quayheading at Ludham Bridge. To agree a contractor following receipt of quotations
   2. Ongoing maintenance programme for Asset Management
   3. Request for a bench on the Recreation Ground at the Jubilee Walk
   4. Playground fence
   5. Confirmation of flag pole safety check and Village Green pump safety check, undertaken by the Chairman
   6. To receive the playground inspection report
   7. To consider a trigger process following monthly playground reports
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
   1. Cllr Iddon / Clerk. Tennis Court.
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting

1. **Agenda items. To discuss agenda items**
   1. To consider Horning Boat Show applications
      1. Village Hall Car Park
      2. Playground fencing
      3. Other schemes
   2. To consider action to prevent overnight parking on the Village Hall Car Park
   3. To consider placing an Emergency Number on the children’s playground
   4. To consider fidelity insurance for the financial year 2017/18 (It is required (LGA 1972) that local councils take such ‘security’ as it considers adequate against loss by reason of the acts of any employee who handles money or property. A Council may decide that no insurance is sufficient to cover this but it must justify the decision)
   5. To review the responses to the local council award scheme - items 4,7,8,9, which have been re-worked prior to re-submitting the paperwork
2. **To list items for the Horning Reach Parish News**
3. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm venue and dates of the next council and committee meetings**
   1. **NO MEETING IN AUGUST**
   2. **Monday 4th September 2017**

**Closure of meeting**