**HHHHMinutes of the Parish Council Finance Committee Meeting**

**held on Friday 21st November 2016 at 7pm in the Village Hall Annexe, Horning**

**Present: Cllr I Davis (Chairman)**

**Cllr R Martin**

**Cllr P Iddon**

**Cllr K Smith**

**Cllr P Avellino**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 2 (Cllrs Kibler and Avellino)**

1. **Apologies for absence.** None were received.
2. **Declarations of Interest.** None
3. **Discuss and agree on agenda items:**
   1. Precept proposal discussion. After discussion, the Committee **AGREED** to put forward a precept recommendation figure of £15,866.
   2. Finalise the precept recommendation to take to full Council on December 5th 2016 Cllr Davis would amend all figures as discussed and email the draft precept recommendation to members of the finance committee
   3. Financial risk assessment. The Finance Committee would work together on this item over the coming months
   4. Financial mid to long term capital investment plan. The following items were discussed as earmarked:
      * 1. £3,300 Ludham Bridge Moorings
        2. £1,500 Play Equipment
        3. £300 Footpath maintenance
   5. The Clerk would research costings for a projector and screen
   6. The Clerk would confirm the insurance on the flagpole
   7. The Clerk would check the Ludham Bridge Moorings contract to see when it should be renewed
   8. The Clerk would review the online banking situation with Barclays Bank
   9. The Clerk would confirm the financial asset register (in the dropbox / audit)
   10. The Clerk would invoice the Bowls club
4. **Public Participation.** None
5. **Closure of meeting at 8.59pm**