**HORNING PARISH COUNCIL**

**HHHHMinutes of the Parish Council Meeting**

**held on Wednesday 3rd May 2017**

**Present:**

**Cllr P Iddon**

**Cllr Avellino**

**Cllr A Gilden**

**Clerk / RFO: Jo Beardshaw**

**Number of Parishioners: 1**

**Prior to the meeting,** those present checked the standing orders to consider if the meeting was quorate. It was **AGREED** by those present that three members could represent a quorum. The standing orders state that one third of the total of members, and a minimum of three, shall be a quorum. As there was 10 members on the full Council, it was considered that 3.3 (one third) could be rounded to 3. All agreed, and it was decided for prudence that any large pecuniary decisions would be postponed to the following meeting

1. **Apologies.** Cllrs Davis, Darby, Kibler, C Smith, A Seddon, G Martin and K Smith had sent their apologies, which were accepted
2. **Election of Chairman and Vice Chairman.** Cllr Iddon was nominated for the position of Chairman, and confirmed unanimously by those present. The previous Vice Chairman, Cllr Davis, was not present but had informed the Clerk that he would be willing to stand again if there were no other Councillors who wished to do so. The Chairman noted that Cllr Kibler, although not present at the meeting, had voiced a desire to be the Vice Chairman. Those present unanimously **AGREED** that Cllr Kibler should be the Vice-Chairman. It was **CONFIRMED** that Cllr Davis would continue in the role of Chairman of the Finance Committee, and he had agreed to do so in an email to the Clerk prior to the meeting
3. **Nomination of Committee Members.** All Committee members were confirmed in place with no changes. The Chairman recommended that he move from the Planning Committee to the Asset Management Committee as the AM Committee had lost a member in David Foreman. **AGREED**
4. **Declarations of Interest.** No declarations of interest were made
5. **Minutes of the previous meeting.** The minutes of the meeting held on Monday 3rd April 2017 were confirmed as a true and correct record, and were signed.
6. **Actions from previous minutes:**
7. **Correspondence**
   1. Target Trees. Plans to complete tree works on Friday 30th June. Trees 4,5,6. £450. Noted
8. **Finances:**
   1. To receive confirmation of finances. Cllr Davis would review the bank reconciliations when he went through the finances with the Clerk over the next few weeks
   2. The following receipts were noted:
      1. NCC. Parish Partnership for pathway on recreation ground. £262.50
   3. The following payments were authorised:
      1. S/O. CGM Landscaping. £40.91 inc £6.82
      2. DD. Clerk Pension. £94.68 (partly paid by Clerk)
      3. DD. Ralph Morris. £130. April litter picking
      4. Chq 2273. Clerk salary and expenses. £518.76
      5. Chq 2274. Target Trees. Works carried out on Silver Birch. £80 inc £13.33 VAT
      6. Chq 2275. NALC. Annual Subscription. £219.34
      7. Chq 2276. HMRC. Tax. £68
9. **Planning:**
   1. **Planning applications received**
      1. None
   2. **Planning decisions received and noted:**
      1. BA/2017/0011/FUL. Horning Sailing Club. Replacement of existing treated timber quay headings with similar treated ‘tanalith E’ timber quay headings to a similar line and level. Permitted
      2. BA/2017/0026/HOUSEH. Whispering Reeds, Burehaven, Lower Street. Alterations and refurbishments. Permitted
10. **Asset Management.** 
    1. Quayheading at Ludham Bridge. The **Chairman** would visit George at Ludham Bridge. The Clerk had spoken with him, and he had used a contractor to replace his own quayheading, who would also be willing to undertake the quayheading work for the Parish Council
    2. Playground fence. Cllr Avellino had obtained a quotation from Keith Buck. The Clerk had obtained various quotations from a local firm. Cllr Avellino was awaiting a quotation from Jackson fencing
    3. Play inspection. Tuesday 13th June. The **Clerk** would agree to the Play inspection by David Bracey on that date, and would ask for confirmation of timings so that the Chairman could meet him if possible
11. **Parish Councillor reports.** To receive Parish Councillor reports
    1. Cllr Iddon / Clerk: Tennis Court. The Chairman outlined that the owner of the tennis court had not been able to give a contract for longer than 3 months, so any possibility of funding was unlikely. He also noted that he had some concerns with responsibility and liability. He noted that Cllr Kibler had emailed with some alternative recommendations, but felt that the Parish Council should not take on the lease of the tennis court. Cllr Kibler had felt that the Parish Council could take on the responsibility because then Councillors could manage parking concerns and any other details. The Chairman noted that he felt that the Tennis Group would be good at organising these things and that the Parish Council should now see its role as purely facilitating a relationship between the Horning Tennis Group and the owner of the tennis court. The Council **AGREED** unanimously that the HTG should take on any agreement
12. **Parishioners’ Matters: The meeting was adjourned at 7.55 pm for public participation**
    1. **District / County Councillor report**: District Councillor Barbara Mcgoun and County Councillor Allison Bradnock had not attended the meeting. Cllr Mcgoun had sent her apologies
    2. During the meeting, at 7.19pm, the meeting was suspended to deal with an enquiry from the public regarding a blocked off foopath (FP13). The **Clerk** would discuss this with Sarah Price at NCC. The meeting was reconvened at 7.34pm
    3. Betty Woodcock noted that Cllr Darby had spoken to her regarding white lining. **Cllr** **Avellino** agreed to contact Keith Buck and ask for a quotation for painting fresh white lines along the car parking spaces. It was noted that Keith Buck has some outstanding work including the boat waste compound.
    4. Those present agreed that the fibre optic work in April had been undertaken quickly and effectively with minimum disruption

**The meeting was reconvened at 8.10 pm**

1. **Agenda items**
   1. To consider work to the Village Hall car park as per quotations. This item would need to be postponed to the May meeting as quotations had not been received
   2. To consider allowing ‘Sense’ to use the Village Green on September 1st . **AGREED**
   3. To consider a request from Horning Boat Show Committee to use the Village Green and the Recreation Ground on Saturday 5th May 2018. **AGREED**
   4. To consider boat waste signage (both pointing towards the bins, and at the location of the bins). The Parish Council **AGREED** to the signage as per the emails. The **Clerk**  would arrange this with Century Printing and would ask John Packman to finance the sign at the boat waste compound
2. **To list items for the Horning Reach Parish News:**
   1. Boat Waste update / bins not for parishioners’ use
   2. Dog waste
3. **HTo nominate a Councillor to undertake the playground checks:**
   1. Cllr Kibler had undertaken the checks for the month of April and would deliver the report at the June meeting. Cllr Gilden would undertake the checks in May
4. **To identify other items at the Chairman’s discretion:** None
5. **To identify the next venue for the SAM2 sign:** Cllrs agreed that the SAM2 sign should be moved to the Falgate for the following month. It was currently switched off, on Swan Corner
6. **Closure of meeting at 8.21pm and details of the next meetings:**

**TUESDAY 9TH MAY 2017 at 7pm in the Village Hall Annexe – Annual Parish Meeting**

**MONDAY 5TH JUNE 2017 at 7pm in St Benet’s Hall**