ISSUE DATE: WEDNESDAY 26th APRIL

 **NOTICE OF THE ANNUAL PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Wednesday 3RD May 2017 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies for absence**
2. **Election of Chairman and Vice Chairman**
3. **Nomination of Committee Members**
4. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
5. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Monday 3rd April 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes

1. **Correspondence**
	1. Target Trees. Plans to complete tree works on Friday 30th June. Trees 4,5,6. £450
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts:
		1. NCC. Parish Partnership for pathway on recreation ground. £262.50
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £40.91 inc £6.82
		2. DD. Clerk Pension. £93.75 £41.67 paid by Clerk
		3. DD. Ralph Morris. £130. April litter picking
		4. S/O. URM glass.
		5. Chq 2273. Clerk salary and expenses. £518.76
		6. Chq 2274. Target Trees. Works carried out on Silver Birch. £80 inc £13.33 VAT
		7. Chq 2275. NALC. Annual Subscription. £219.34
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
	2. Planning decisions received
		1. BA/2017/0011/FUL. Horning Sailing Club. Replacement of existing treated timber quay headings with similar treated ‘tanalith E’ timber quay headings to a similar line and level. Permitted
		2. BA/2017/0026/HOUSEH. Whispering Reeds, Burehaven, Lower Street. Alterations and refurbishments. Permitted
4. **Asset Management.** To receive the report from the Asset Management Committee, including:
	1. Quayheading at Ludham Bridge
	2. Playground fence
	3. Play inspection. Tuesday 13th June.
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Iddon / Clerk. Tennis Court.
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. To consider work to the Village Hall car park as per quotations
	2. To consider allowing ‘Sense’ to use the Village Green on September 1st
	3. To consider a request from Horning Boat Show Committee to use the Village Green and the Recreation Ground on Saturday 5th May 2018
	4. To consider boat waste signage (both pointing towards the bins, and at the location of the bins)
2. **To list items for the Horning Reach Parish News**
	1. Co-option of Parish Councillor
3. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
4. **To identify other items at the Chairman’s discretion**
	1. NALC. Salary scale adjustment in line with Central Government recommendations
5. **To identify the next venue for the SAM2 sign**
6. **To confirm venue and dates of the next council and committee meetings**
	1. **TUESDAY 9TH MAY 2017 at 7pm in the Village Hall Annexe**
	2. **MONDAY 5th JUNE 2017 at 7pm in St Benet’s Hall**

**Closure of meeting**