**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 3RD April 2017 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Wednesday 6th March 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes:

* Tree inspection
1. **Correspondence**
	1. Norfolk County Council. Note of successful application for a Parish Partnership scheme
	2. BA. Boat Waste compound. Agreement to two conditions in return for funding the Boat Waste Compound
	3. Parishioner. Request to sponsor a tree on the Jubilee Walk
	4. Mazars. Receipt of external audit paperwork and confirmation of intention to use Neil Sharpe as the internal auditor again
	5. BA/2017/0088/TPOA. The Haven, Ropes Hill Dyke. Weeping Willow – raise lower canopy to 3m round clearance and reduce the lower canopy by 2.5m
	6. NALC. Parish Precepts
	7. Parishioner. Letter regarding dinghy bay
	8. NNDC Election team. Co-option paperwork
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts:
		1. Slipway income. £240
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
		2. DD. Clerk Pension. £93.75 £41.67 paid by Clerk
		3. DD. Ralph Morris. £130. March litter picking
		4. S/O. URM glass. £18 inc £3 VAT
		5. Chq 2266. Clerk salary and expenses. £497.39
		6. Chq 2267. Post Office Ltd. HMRC. £67
		7. Chq 2268. To replace cancelled cheque number 102261. Wordpress training. NALC. £78 inc £13 VAT
		8. Chq 2269. Chris Thompson. Neighbourhood watch. 50% match funding. £25
		9. Chq 2270. Savills. Allotment land. £250
		10. Chq 2271. Suffolk ALC. Quality Council status work. £60
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. BA/2017/0075/FUL. JB Boat Sales, 106 Lower Street. Proposed revised floor area and eaves details. Replacement modular building to accommodate an office, shop and stock room.
	2. Planning decisions received
		1. NNDC. PF/17/0089. 13 Broadwater Way. Single storey rear extension. Permitted.
		2. BA/2017/0010/HOUSEH. Deerfoot, 76 Lower Street. Garage and extension. Permitted
4. **Asset Management.** To receive the report from the Asset Management Committee, including:
	1. Quayheading at Ludham Bridge
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Iddon. Boat Waste
	2. Cllr Iddon / Clerk. Tennis Court. (Neighbours, working party, Horning Reach item to gauge interest)
	3. Cllr Iddon. Ferry Road Flood forum
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. To consider work to the Village Hall car park as per quotations
	2. To confirm that the Parish Council will not hold an August meeting (in previous years it has not held a July meeting)
	3. To confirm an agreement with the Broads Authority as per an email from John Packman regarding the Boat Waste Compound
2. **To list items for the Horning Reach Parish News**
	1. Co-option of Parish Councillor
3. **To confirm receipt of the playground check log and to confirm the person responsible for checking for the following month:**
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm venue and dates of the next council and committee meetings**
	1. **WEDNESDAY 3RD MAY 2017 at 7pm in St Benet’s Hall**
	2. **WEDNESDAY 10th MAY 2017 at 7pm in the Village Hall Annexe**

**Closure of meeting**