**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 6th March 2017 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Wednesday 4th January 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes:

* Tree inspection
1. **Correspondence**
	1. PCSO report
	2. North Norfolk District Council. Confirmation that the Horning Playground will be included in the next round of PSPO (dog protection orders) if a fence can be erected in the mean time
	3. BA. Response to quayheading replacement query
	4. Parishioner. Feedback regarding 3RW consultation
	5. David Foreman. Resignation from Parish Council.
	6. BA/2016/0400/FUL. Land at, Grebe Island, Lower Street. Application withdrawn
	7. NALC. Tribute to 11/11/1918 – a century after the guns fell silent. Lighting of beacons
	8. BA/2017/0044/TCAA. Heron Cottage, 98A Lower Street. Application for works to trees in a conservation area
	9. The Village Hall Committee. Request to undertake work to the car park
	10. BA/2016/0451/COND. Eagles Nest, Ferry Road. Removal of condition 3, materials and colours of permission BA/2010/0012/FUL. This application has been withdrawn
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
		2. DD. Clerk Pension. £93.76 inc £41.67 member contribution
		3. DD. Ralph Morris. £130. February litter picking
		4. S/O. URM glass. £34.02 inc £5.67 VAT
		5. Chq 2259. Clerk salary and expenses. £492.14
		6. Chq 2260. Post Office Ltd. HMRC. £67.20
		7. Chq 2261. Helen Carrier. Web training (Transparency grant received for £285.80 in September 2016). £65
		8. Chq 2262. Clerk. Web training. (Transparency grant received for £285.80 in September 2016). £220.80
		9. Chq 2263. Broadland Computers. Laptop for Parish Council. (Transparency grant received February 2017). £375 inc £62.50 VAT
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. PF/17/0122 Rose Cottage, 69 Lower Street, Horning, Norwich, NR12 8AA. Two storey side extension including balcony to front & upper level single storey rear extension. Time extension requested 9/2/17
		2. BA/2017/0026/HOUSEH. Whispering Reeds, Burehaven, Lower Street. Alterations and refurbishments
		3. BA/2017/0011/FUL. Horning Sailing Club, Lower Street. Replacement of existing treated timber quay headings with similar treated ‘tanalith E’ timber quay headings to a similar line and level.
		4. BA/2017/0060/CU. Eagles Nest, Ferry Road. Change of use of first floor of boathouse to residential manager’s accommodation (Class 3) associated with the adjacent King Line Cottages

Planning decisions received:

* + 1. PF/16/1562. The Wherry, 2 James Road. Single storey extension and creation of pitched roof associated with conversion of garage to annexe. Permitted
		2. BA/2016/0450/HOUSEH. Anchor Lodge, 38 Lower Street. Balcony extension. Permitted
		3. BA/2017/0013/HOUSEH. Plot 27, Bureside Estate, Crabbetts Marsh. Extension. Permitted
		4. BA/2016/0445/CLEUD. Eagles Nest, Ferry Road. Exterior Cladding. LDC. Permitted
1. **Asset Management.** To receive the report from the Asset Management Committee, including:
	1. Quayheading at Ludham Bridge
	2. Update on Recreation Ground footpath
2. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Iddon. Boat Waste
	2. Cllr Iddon / Clerk. Tennis Court. (Neighbours, working party, Horning Reach item to gauge interest)
3. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. To consider applying for grants to fence the playground
	2. To consider a transparency bid for £100 (scanner)
	3. To consider an application from the Neighbourhood Watch team for a one off donation of £50 for road signage
	4. To consider signing a ‘Boat Waste’ agreement with NNDC as previously agreed for a ‘peppercorn rent’
	5. To consider a response to the 3RW consultation as per email sent to Councillors 9/02/17
	6. To consider paying an annual premium for ‘backing up’ the Parish Council website. £39 pa
	7. To consider work to the Village Hall car park as per correspondence item 5j
	8. To consider confirming the members of the Boat Waste working party
2. **To list items for the Horning Reach Parish News**
3. **To confirm receipt of the playground check log and to confirm the checking person for the following month:**
4. **To identify other items at the Chairman’s discretion**
5. **To identify the next venue for the SAM2 sign**
6. **To confirm venue and dates of the next council and committee meetings**
	1. **Monday 10th April 2017 at 7pm in St Benet’s Hall**
7. **Closure of meeting**