**NOTICE OF A PARISH COUNCIL MEETING**

**To Members of the Council**: You are hereby summoned to attend a Horning Parish Council Meeting at St Benet’s Hall, Horning, on **Monday 6th February 2017 at 7.00pm** for the purpose of transacting the following business:
Jo Beardshaw Parish Clerk / RFO

**Press and Public are welcome**

**AGENDA**

1. **Apologies**
2. **Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council’s (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial
3. **Minutes of the previous meeting**

To receive and approve the minutes of the meeting held on Wednesday 4th January 2017

1. **Actions from previous minutes**

To report any actions and updates from previous minutes:

* Tree inspection
* Tennis court
1. **Correspondence**
	1. PCSO report
	2. NALC. PKF LittleJohn LLP nominated as external auditors for financial years 2017/18 to 2021/22
	3. BA. Appeal against enforcement notice. BA/2016/0001/ENF. Staithe n Willow Tea Rooms, 16 Lower Street. Erection of unauthorised fencing. Appeal dismissed, enforcement upheld
	4. BA. BA/2016/0393/CLEUD. Plot 27, Bureside Estate, Crabbetts Marsh. Lawful Development Certificate for 10 years personal holiday use. Decision taken to take no enforcement action in respect of the use because the time for taking enforcement action has expired and the use does not constitute a contravention of any requirements of any enforcement notice in force
	5. BA/2016/0406/HOUSEH. 26 Crabbetts Marsh. Replace door with window. Application withdrawn
	6. Village Fayre Organisers. Request to hold Fayre on Sunday 20th August and to use the Village Green
	7. Parishioner. Email regarding litter and footpaths
	8. NNDC. Public Space Protection Order Consultation
	9. The Village Plan group. Traffic calming measures recommendation
	10. BT contractors. Road closure 13/3/17
	11. NALC. Transparency fund. Approval for purchase of laptop for £312.50
	12. NCC. Road closure 12th February on Neatishead Road
	13. UK Power Networks. Details regarding powercuts and information for vulnerable people
2. **Finance**
	1. To receive confirmation of finances
	2. To note receipts
	3. To agree and authorise payments
		1. S/O. CGM Landscaping. £81.80 inc £13.63 VAT
		2. DD. Clerk Pension. £93.76 inc £52.09 PC contribution (Payment to be taken 22.02.17)
		3. DD. Ralph Morris. £130. January litter picking (DD 1.2.17).
		4. S/O. URM glass. None in January
		5. Chq 2254. Clerk salary and expenses. £516.13
		6. Chq 2255. Post Office Ltd. HMRC. £67.00
		7. Chq 2256. Carol Gilden. Gardening November and December. £224.50
3. **Planning.** To receive planning applications and make decisions according to recommendations
	1. Planning applications received:
		1. PF/16/1562. The Wherry, 2 James Road. Single storey extension and creation of pitched roof associated with conversion of garage to annexe. Amended description
		2. BA/2016/0400/FUL. Land at, Grebe Island, Lower Street. Replace Boat Hire offices and Workshop
		3. BA/2017/0013/HOUSEH. Plot 27, Bureside Estate, Crabbetts Marsh. Extension
		4. PF/17/0089. 13 Broadwater Way. Single Storey rear extension
	2. Planning decisions received:
4. **Asset Management.** To receive the report from the Asset Management Committee, including:
	1. Quayheading at Ludham Bridge
	2. Update on Recreation Ground footpath
5. **Parish Councillor reports.** To receive any Parish Councillor reports and updates, including:
	1. Cllr Davis. SAM2 sign
	2. Cllr Davis. Speedwatch
	3. Cllr Iddon. Boat Waste
6. **Parishioners’ Matters**

To adjourn the meeting to allow members of the public to speak for a maximum of 5 minutes

* District Councillor / County Councillor
* Members of the public to speak
* Reconvene meeting
1. **Agenda items. To discuss agenda items**
	1. To consider writing to the Sailing Club to encourage them to write to the PC when they wish to use the Recreation Ground (in order to limit indemnity)
	2. To consider granting permission for the Village Fayre to take place on the Village Green on 20th August 2017
2. **To receive items for the next agenda**
3. **To list items for the Horning Reach Parish News**
	1. Horning Speedwatch. Co-ordinator required
4. **To confirm receipt of the playground check log and to confirm the checking person for the following month:**
5. **To identify other items at the Chairman’s discretion**
6. **To identify the next venue for the SAM2 sign**
7. **To confirm venue and dates of the next council and committee meetings**
	1. **Monday 6th March 2017 at 7pm in St Benet’s Hall**
8. **Closure of meeting**